



DRAFT PTA General Meeting Minutes

August 23, 2022

8:00 am at Inman

- I. Call-to-Order, Welcome, About the PTA
 - a. Co-President Tony Moore calls the meeting to order at 08:01 am
 - b. Quorum is established (65 members present; quorum is at least 15)
 - c. Two handouts were circulated:
 - i. QR code printout with relevant links:
 1. August 23, 2022 General Meeting Agenda
 2. April 22, 2022 General Meeting Minutes
 3. PTA Financials, 2021-22 Audit & 2022-23 Proposed Budget
 - ii. List of important dates for the 2022-23 school year PTA events
 - d. Welcome members of the PTA and new parents to the first General Meeting of this school year
 - e. Co-President Dawn Rutherford presents the agenda as posted on the MES PTA website and circulated via printed QR code in the meeting
 - i. No additions requested
 - ii. Motion to approve by Shradda Strennan
 1. Second from Justin Hubbarth
 2. Unanimous approval
 - f. 2022-23 school year Organization Chart of the PTA Executive Committee and Board of Directors, as well as contact information for these volunteers can be found on the PTA website: <https://www.atlantapublicschools.us/Page/52874>
 - g. PTA volunteers manage the MES Dolphin Community FaceBook group; official guardians may request to join this group once they have signed up for Membership Toolkit
 - h. All guardians are encouraged to join Membership Toolkit, which enables access to volunteer opportunities, our community directory, and Digital Dolphin weekly newsletter and archives.
 - i. Find your place as a volunteer! There are a wide variety of opportunities for members to enrich the MES community, roles from small to large. Either as a member of a committee or covering a single shift... school wide, grade wide, or class-specific



- II. Secretary Emily Cooper presents the minutes from General Meeting of April 22, 2022 as posted on the PTA website and circulated via printed QR code in the meeting
 - a. No corrections noted
 - b. Motion to approve by Denise Lippert
 - i. Second from Ali Giannavola
 - ii. Unanimous approval

- III. VP Reports - Each VP highlighted key events and volunteer opportunities via a slide deck presentation posted on the MES PTA website and live in the meeting
 - a. VP Community – Gina Coffas
 - i. Community Service / Dolphins Do Good
 - ii. No Place for Hate: murals will be unveiled shortly this fall
 - iii. Social Chairs: two volunteers per grade level
 - iv. Family Outreach: Mr Lasalle, Paula Chiodi identify needs within school community and how PTA can help
 - v. Monster Bash: October 29th
 - vi. Partnership & Events: committee chair is an open role
 - b. VP Enrichment – Anne-Marie DeBacker
 - i. Book Fair: September 19th-23rd: sign up genius for shifts will be posted
 - ii. Family Science Night: open roles on committee, sign up through Membership Toolkit
 - iii. Arts Showcase: open roles on committee through Membership Toolkit
 - iv. International Festival: new event this year - Shradda Strennan has a beautiful idea for this festival and plans to partner with the MES staff's cultural committee
 - v. Grants: staff and students can request funds to support learning
 - c. VP SWAG – Jackie Townley
 - i. Field Day - date TBD
 - ii. Beautification - call for volunteers for campus cleanup
 - iii. Lost and Found
 - iv. Earth Week - call for volunteers
 - d. VP Operations – Camille Richardson
 - i. Coffee & Kleenex
 - ii. Teacher Appreciation
 - iii. Homeless at Heart



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- iv. Hospitality: September 16th first principal coffee
 - v. Classroom support roles open on Membership Toolkit
 - vi. Parent University - series of information sessions; first session scheduled for September 28th
 - e. VP Communications – Kristen Cincotta
 - i. Digital Dolphin - weekly Thursdays + special editions
 - 1. This week will be the last edition with old distribution list. Starting next week, distribution will be based on current Membership Toolkit contacts only
 - ii. MES School Website
 - iii. FaceBook group - private, must be in Membership Toolkit to gain access
 - iv. Instagram - plan to launch this public facing platform this school year
 - v. Yearbook - ads for 5th grade due soon!
 - f. VP Fundraising – Justin Hubbarth
 - i. Spirit Wear: pop up shops periodically through the year
 - ii. Dolphin Donors: local businesses, raised \$50k in past 3 weeks
 - iii. Boosterthon: #1 fundraiser for PTA annually, scheduled for November 15th
 - iv. Casino Night: last held in 2019; call for committee volunteers
 - v. Dine Outs: local restaurants give proceeds back to MES PTA
- IV. Update on the MES Renovation - Tony Moore
- a. Parrish Construction is the APS contracting group
 - b. Turf for the main field & outdoor amphitheater is done!
 - c. Garden will be refreshed this year
 - d. Punch list is work in progress; examples include pressure washing the exterior, waterproofing in old building, painting, curb appeal
 - e. Certificate of Occupancy not yet received, required before any public tours can begin - estimated Jan 2023
 - f. Target building tour for PTA Executive Board... photos will be shared as available
- V. Update on APS Decision on Inman Elementary - Dawn Rutherford
- a. APS BOE voted to approve on August 8th for new K5 elementary school
 - b. Student will be rezoned from MES, Spark, ML - map has been posted online where you can zoom into specific streets to see new zone lines
 - c. Next steps coming from APS
 - i. Principal hiring



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- ii. Staffing
 - iii. Legacy & sibling transfers
 - iv. “Community Launch Team”: will work in concert with new principal and APS project manager
 - v. Private FaceBook group: “Future Inman Elementary Families” only for families being rezoned
 - vi. MES PTA will support new school
 - 1. Improvements at Inman: auditorium, courtyard
 - 2. Coordinating with other PTAs
 - 3. Seed funding for future Inman PTA
- VI. PTA Budget Review – Kristen Weinstein
- a. Presentation of the 2021-22 PTA Audit
 - i. Passed
 - ii. Few outstanding checks >6 months old require clean up
 - b. Review and approval of the 2022-23 PTA Budget
 - i. Income primarily from Boosterthon, Casino Night, Dolphin Donors
 - ii. Expenses include teachers each have an individual budget for their needs including specials, PTA events, \$20k seed money for Inman PTA
 - c. Ginger Pursley motions to approve the 2022-23 PTA Budget as presented
 - i. Second from Carisa Quinn
 - ii. Unanimously approved
- VII. Principal’s Update– Audrey Sofianos
- a. Love the engagement this year! Lots of people at every event!
 - b. Current enrollment is 816; target was 822
 - c. MES school budget will gain \$91k that had been set aside in reserve account; MES will either get people or dollars
 - d. Staffing: fully staffed minus a full time special education paraprofessional. There were zero applicants for the part time, benefit-free paraprofessional posting, so the posting was switched to full time. If you know of any qualified candidates, encourage them to apply.
 - e. Substitutes are still a challenge. MES consistently needs one or two more subs daily in addition to the school’s two dedicated subs who are fully booked. Call for parents to become substitute teachers!
 - f. Extra budget could be used to hire an extra paraprofessional to help cover classrooms
 - g. New parent liaison: Paula Chiodi, who speaks Spanish and French



- h. Volunteers in the library - full shift coverage! MES was the top school in APS for book circulation last year by far!
- i. New k5 elementary school - great things going with both schools for 23-24. Let's flip the script on negativity; the new school is exciting!
 - i. Principal interviews happening soon
 - ii. Midtown Cluster is so great. This K5 will just make Midtown stronger!
 - iii. HR processes for staff are still TBD. New school will be able to hire from MES & Spark.
- j. Data gathered from MAP growth (finishing testing now), MAP fluency (starting up soon), Milestone data from last year will be combined with GO team strategy to build the baseline for this year's MES plan
- k. GO Team - need a community representative that lives in Midtown with interest in public schools
- l. Safety Drills / Lockdowns
 - i. Exterior Lockdown is prompted from local authorities
 - ii. Interior Lockdown can be initiated by MES
- m. Covid surveillance testing
 - i. 350 kids, 80 adults - 0 positives yesterday
- n. Brainstorming special events for 5th grade, potential for holding at the renovated East Rock Springs campus
- o. Questions
 - i. Q: What is the learning plan for kids in isolation or quarantine?
A: All elementary schools in the Midtown cluster will not do any zoom teaching this school year. We will resume normal, pre-Covid make up policies.
 - ii. Q: How will 3D time be used this school year?
A:
 - 1. MAP testing will identify students as either intervention or enrichment. MAP testing will start end-Aug to early-Sept; data will come home in the coming weeks.
 - 2. Laurie Luckmann (lead teacher) will use the teach the teacher model for enrichment. MES has implemented screen time guidelines by grade level this year; there will be no screen time during indoor recess.
 - iii. Q: What are the homework guidelines?
A: PTA guidelines are 10 minutes per grade level. At MES, homework only counts toward 5% of your grade; more details will be provided by teachers at Back to School Night.



- VIII. Adjournment - Dawn Rutherford
- a. Next meeting will be January 26th at 8:00am
 - b. Motion to adjourn from Jeanie Joye
 - i. Second by Jackie Townley
 - ii. Meeting adjourned at 9:00am