

Operations Report

COVID Procurement -

- Spent \$13166.21 as of 1/27/21. This includes picnic tables and locks, clear masks, plexi dividers, free-standing hand sanitizer stations, 600 seat back bags, recess bags and toys for K-2, and 15 cases of bottled water. Outstanding items that the admin requested that we have not purchased yet - 2 water bottle refiller stations ≈ \$1000 (these were actually purchased, but the model Facilities told us to buy was incorrect so I am returning and still waiting to hear back regarding the correct model), additional recess toys for 3-5 ≈ \$400, 200 seat back bags ≈ \$1800 , 35 cases of bottled water ≈ \$100 (Brian will let me know if/when they go through the cases on-hand), additional locks for picnic tables ≈ \$100. Estimated cost for all of those additional items is ≈ \$3400. The recess toys were a surprise add because my original understanding was that they were just asking for the bags for toys and not the toys themselves, but we were happy to provide them. This will bring our total to about \$17750.
- We would like to allocate additional budget to cover any extra expenses the school asks for when, presumably, more students return for Q4.

Teacher Appreciation

- Teachers received a Welcome Back Wellness Bag when they returned to the building last week, full of drinks, snacks and emergen-c. Will continue to do small monthly surprises for all teachers F2F and virtual.

Family Engagement Coordinator

- No updates

MES@Inman Wall Art

- Jana finished the bulletin boards! Yay! Huge thank you!

COMMUNICATIONS REPORT

Reopening Comms

- There's just been a ton to communicate out on all this. Big thank you to the MES admin team for all their work on organizing all the details, getting info on the website, and preparing presentations for the Parent Meetings. We have just been a support in getting the messages out, but they have done all the heavy lifting.

Digital Dolphin

- We need a new Digital Dolphin Editor for next year (Jen Denbo has done it for 2 years). The new VP of Communications will choose this person, but it would be really great to give them a few names of people we think would be good and potentially interested so they're not scrambling and just pulling from their own contacts. It needs to be someone detail oriented, tech savvy, and pleasant to work with. And they need to like to be in the know and have info on what's going on. It's a role that is every week that school is in session, but it is a manageable responsibility (maybe someone who wants to do a few hours each week vs chair an event where they work really crazy for a month). If you know of anyone who may be good, please let me know.

Social Media

- MES Dolphin Community Group -
 - Lots of activity. A few instances of needing to delineate what is appropriate with letting someone voice their opinion (which is fine) but not allowing what starts to cross the line into shaming other members in the group (not fine). We just deal with these on a case by case basis.
 - We will also need a (maybe more than one) social media admin for the private group next year assuming the new Exec team wants to keep the group active under PTA management. The new VP may or may not want to be as active as I have been in managing it. They will ultimately decide how they want to set up their team and who is on it, but it is just good to be able to give them a few names. Right now it is just Tony Moore and me - we have both been doing it for 2 years. if there is someone you know who may be good for this, please let me know.
- Rising K FB Group - I will be setting this up next week and will start to promote it via our channels to get the word out and on NextDoor. It will be an "open" private group, meaning no verification is really needed and we will just share info with them as next year gets closer. We will call it Rising K but it will really be for any prospective parent. We will also start to communicate with local preschools soon as well.
- Grade Level Pages - Closed these at the end of the year.

MES Family Directory (Membership Toolkit)--Nothing new to report

Yearbook--So many great ideas for the yearbook this year, excited to see it!

Website--Please continue to send any updates needed through Robin Edwards and she will coordinate with Brian

Community Report

Room Parent Roles

- Room Parents remain a vital communication channel for PTA. For homerooms that do not have a room parent (nine classes), the Chairs are able to send messages via Membership Toolkit (to those who are registered).
- Things to think about with the shifts of students and teachers/delivery teachers: Teacher Appreciation Week and end of year gift collections.

Community Service/Dolphins Do Good

- Projects will remain virtual or drive-based.
- Upcoming ideas include additional support for organizations assisting with food insecurity, housing insecurity, nature projects, seniors in the community and/or other schools in our district.

No Place for Hate

- MES Courageous Conversations
 - Parent Webinars: Child psychologists and co-authors of *Something Happened in Our Town: A Child's Story About Racial Injustice* cover why it's important to discuss race and injustice, using children's books to facilitate conversation, and putting anti-racism into action as a family. The first webinar was held on January 27th and the next one takes place on February 1st. Approximately 65 parents/caregivers have registered to attend thus far.
 - Teacher Training: All MES teachers and staff will attend a 3-hour virtual professional development session facilitated by the ADL called A World of Difference® Institute Anti-Bias Training on February 15th.
 - Student Programming: Students can take part in this program in mid/late February. More detailed information is forthcoming.

Fundraising Update – January 2021

Dolphin Donors

- No new contributions since the last report – we have raised \$46,750 in Dolphin Donor donations to date.
- We have featured 4 donors through Digital Dolphin. Businesses have not been very responsive – Jen Lieb has sent some follow ups and will continue to send the features to the Digital Dolphin team as we receive them.
- We are starting to work with a graphical designer to create a Dolphin Donor banner and will work with Brian on the most appropriate location to hang it at Inman.

Spirit Wear

- No new sales since the last report – we have sold about 297 items to date bringing in \$4,300 according to the Square report.
- We will continue to look for additional opportunities to sell items in person – all items are always available for online sales through the MES Square store.

Dine Outs

- We raised \$400 through the Casseroles dine out in November. There was a dine/take-out at Osteria 832 this week (1/25-1/27).
- The next dine out will be at Doc Chey's in March. Kate will continue to work with Brian and the Digital Dolphin team to communicate the events.

Boosterthon

- The next Boosterthon has been secured for September 27 to October 5, 2021. The PTA coordinated with the Foundation on a date which would work for both groups. Emily has signed the contract and we will start looking for a Boosterthon Chair. Please send Fabricio and suggestions.

Casino Night/Spring Event

- We have moved the event and signed the contract for Saturday March 5, 2022 at The Stave room. Fabricio has also communicated with the caterer and DJ. All vendors have agreed to apply the current credits for venue (Stave Room/\$5,500 deposit), catering (Dennis Dean/\$4,732.32) and DJ (Yvonne Monet Events/\$750) to the March 6, 2022 event.

Enrichment Report 1/27

Family science night update

- Virtual event held over facebook live February 22-25, with K-2nd the 22&23 and 3rd-5th the 24th-25th
- Registration opened the Jsn. 27th – waiting on Brian to post to website
- Some presentations will be pre-recorded and some live
- There will be kits that go to all families registered with materials needed for the presentations – working out kit details but will be distributed the week before
- Anticipate spending less than 50% Of the allocated \$10k earmarked

Grants

- Nothing new
- 4 requests so far--all approved
- Less than \$4,000 committed so far.
- Second push coming to give teachers another change to apply – but waiting until things settle down with all the changes

Book Fair

- Undecided if we will do another Little Shop virtual book fair again this spring.