



PTA General Meeting Minutes

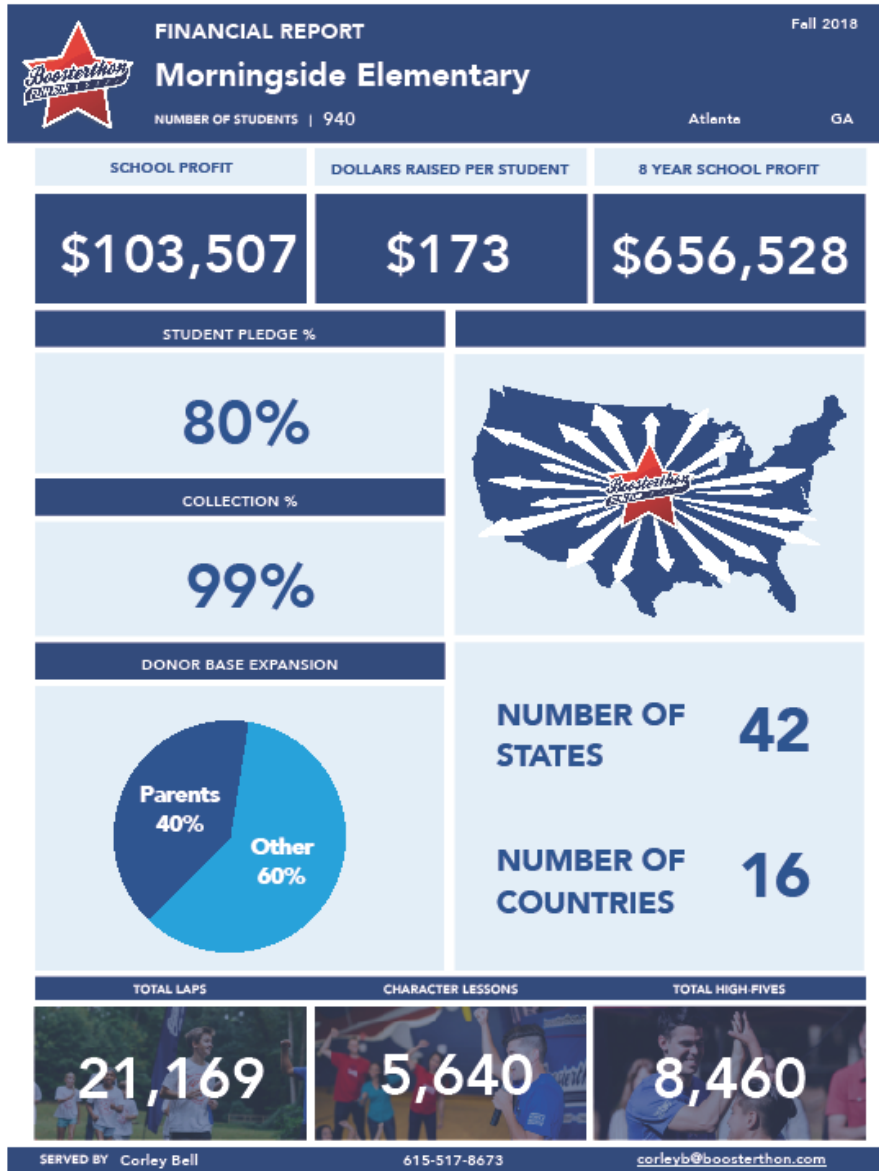
September 17, 2018

- I. Call-to-Order
 - a. Co-president Angela Howard called the meeting to order at 8:15 AM
 - b. 8:15 AM Co-presidents Niccole Burton and Angela Howard outlined the under-enrollment impact at MES resulting in a ~\$93,000.00 budget cut from the state. Several MES programs and centers have had their funding cut. All funding requests will be outlined, discussed and up for vote.
- II. Treasurer Report
 - a. 8:17 AM Treasurer Brian Conlan gave overview of account status and funding initiatives.
 - i. Audits for last 2 years still being completed: 2016-2017 complete, 2017-2018 should be completed this week by Offsite Business Solutions. Once complete, audits will be posted on MES PTA website.
 - ii. Brian Conlan will be presenting monthly profit and loss sheets.
 - iii. Current account balances:

1. Wells Fargo Checking	\$ 78,034
2. Wells Fargo Savings	\$ 40,040
 - iv. Brian Conlan is investigating ways to increase interest earned on these accounts.
 - v. Projected net income of \$13,310 coupled with the additional ~\$10,000 raised by the Boosterthon gives us ~\$20,000 to \$25,000 to spend on funding gap initiatives.
- III. VP Fundraising Report
 - a. 8:24 AM Amy Edgar gave report out for the Boosterthon.
 - i. Boosterthon raised \$103,507 for the school and beat the fundraising goal. It was clarified that this number is the amount MES receives. Boosterthon receives ~35% cut of total raised, which was close to ~\$160,000.
 - b. Because MES is at the top-tier for fundraising, we were able to negotiate a lower cut.
 - c. The push for extra pledges for students having trouble raising money was extremely successful. Every child received prizes.
 - d. Explore option for company matching gifts.**
 - e. Casino Night will be held at the Commerce Club.



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IV. MES State Funding Gap Requests and Vote

- a. 8:30 AM Angela Howard and Niccole Burton outlined the areas that the PTA is being asked to help fund.



- i. Grady Cluster Events \$7200 – Atlanta Symphony Orchestra (ASO) Day. Wonderful event that includes concert, conductor talk, instrument petting zoo, etc. – 2 days: 3rd-5th grades Oct 16 and Spring K-2. Was informed that event isn't free, MES owes \$7200 and student activity fees have already been determined for the year. Cost per student is \$7.50.
 1. **Executive Committee's recommendation is to send permission slips home asking for \$10.00 to cover the ticket costs and help defray costs for families unable to cover this additional expense. Payments will be accepted via Square on the PTA Store.**
 2. **8:37 AM - The motion for approval of the Executive Committee's recommendation was made by Kelli Hadfield and seconded by Deonne Malick. Deonne Malick and Allison Castle to work together to put the \$10.00 ASO payment on the PTA Store.**
- ii. Media center \$13,500 – Three specific requests:
 1. \$9000 for 30 Chromebooks
 2. \$4500 for books (\$2250 non fiction/\$2250 fiction)
 3. TBD updated shelving options and misc asks

Angela Howard will speak with MES Foundation to split Chromebook costs 50:50. Aisha Stith clarified that books purchased need to be in the AR system. Kelli Hadfield noted that any shelving purchased now would be short-lived due to impending renovations.

 1. Executive Committee's recommendation is to approve 50% of the Chromebook spending and the \$4500 for books in its entirety.
 2. **8:55 AM Whitney Dziuma motioned for the approval of the \$4500 Chromebook and \$4500 AR book expenditure. Kelli Hadfield seconded the motion.**
- iii. Orchestra Instruments \$3775 - Orchestra teacher Mr. Gillot submitted his instrument wish list last year. This was approved and already budgeted for as part of the arts/music focus of the Spring auction.
- iv. Security (costs vary by solution) – 8:56 AM Currently have 1 full time resource officer that splits between 2 campuses. Cost for additional armed officer \$75,000. Other solutions include ALICE staff training expansion which has been funded by MESF. There is strong feeling among parents, faculty and staff for additional security measures.
 1. Executive Committee recommendation is against funding an additional armed officer. We would need to pull from other areas meet this expense.
 2. 8:58 AM Cindy Phelan had recommendation to do a 3rd party professional assessment to describe our security vulnerabilities and make recommendations. This direction was met with many positive comments.



PTA Morningside
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3. Other ideas: capital campaign to meet security measure costs, reaching out to community and private police to patrol more frequently.
 4. It was determined that more information is needed before we can vote on how funds should be spent towards security.
 5. **Motion was made to handle this via a special Board of Directors meeting to be held in 7-10 days by Deonne Malick and seconded by Maria Lyons. Aisha Stith, VP of Operations, will investigate security audit companies and costs for this meeting.**
- v. Food for Family Science Night \$2500 addition to FSN budget – This will cover the costs to feed 60 presenters for 2 nights.
1. **Motion to approve increasing FSN budget by \$2500 was made by Maria Lyons and seconded by Allison Castle.**
- vi. PA system/microphone for cafe \$200 - Assist in cafe monitors being heard, this was approved and purchased for the café monitors.
- vii. Transportation \$2000 – This funding request will help defray costs to cover field trips and APS buses to K center/main campus and 5th grade to Inman
1. **Motion to approve \$2000 expenditure to cover transportation costs made by Kelli Hadfield and seconded by Amy Edgar.**
- viii. 9:31 – Donna Earley moved to vote approval on all motions on the table. Ginger Pursley seconded. The vote for approval of all motions was unanimous without objections, and is summarized as follows:
1. **ASO Field Trip to be handled via parental payment of \$10.00 via PTA Store.**
 2. **\$4500 for Media Center Chromebooks. Investigate 50:50 split with MESF.**
 3. **\$4500 for Media Center AR Books**
 4. **\$2500 increase in FSN budget**
 5. **\$2000 toward field trip and K-center transportation**
 6. **Security requires more information. Comprehensive security audit via 3rd Party professional organization being considered. Will present solutions and associated costs at dedicated Board of Directors meeting. PTA will have approximately \$7000 to \$10,000 contribute to this effort.**
- V. VP SWAG Report – 9:32 AM Sandra Adams announced the Dine-Out week at Osteria Sept. 17th-23rd. 25% is donated to MES.
- VI. Adjournment 9:35 AM



Action Items:

- **Brian Conlan post audits once completed.**
- **Amy Edgar explore options of company matching gifts for Boosterthon.**
- **Allison Castle and Deonne Malick to put ASO Field Trip payment via Square on PTA Store.**
- **Angela Howard to speak with MESF about 50:50 split off Chromebooks.**
- **BoD Meeting to be scheduled with 7-10 days notice to discuss security direction and PTA support/involvement.**
- **Aisha Stith to investigate security audit options and other solutions and present at BoD meeting.**