



DRAFT

PTA General Meeting Minutes

April 22, 2022

8:00 am, MES@Inman Auditorium

- I. Call-to-Order and Welcome: Co-President Susan Mapen calls the meeting to order at 8 am
 - a. Quorum established (33 members present; quorum is 15)
 - b. Presentation of Agenda by Susan Mapen
 - i. Agenda posted on website, distributed at meeting by handout and QR code
 - ii. Elizabeth Fox moves to adopt the proposed agenda
 1. Caroline Wainright seconds the motion
 2. Unanimous approval to adopt the proposed agenda
 - c. Welcome by Tony – excited to meet in person; amazing year starting with Boosterthon, field trips are back in action, has had a blast being co-president and working on projects throughout the year
 - d. Quick summary of process with APS on renovation enhancements – images of MES renovation and ideas shared – overview of plan for amphitheatre: using modular blocks instead of poured concrete, turf for terraced seating
 - e. Ideas for updating Inman Lobby & Auditorium: new projector, new podium, new screen, digital display for announcements in lobby and decorations in lobby
 - f. Question: Denise – will these changes stay at Inman?
 - i. Yes – these changes will be used next year by MES and then remain at Inman when MES returns to E Rock Springs
 - g. Question: Aisha – will we support Inman PTA/PTO with seed funding?
 - i. Yes – we have set aside funding to help them get started
- II. Approval of Minutes from General PTA Meeting of January 27, 2022 (8:08 am)
 - a. Minutes posted on website and distributed at meeting by handout and QR code
 - b. No corrections noted
 - c. Marla Johnson moves to approve the minutes
 - i. Brooke Linefsky seconds the motion
 - ii. Unanimous approval
- III. Financial Review and Proposed Reallocation – Jim Pursley (8:10am)
 - a. Budget Overview – Beginning Cash Position for 7/1/21 was \$228,307.53



- i. Exceeded fundraising goals this year – Gross Profit at \$219,593.98
 - 1. Adding line item under Expenditures/School Instructional Expenses for Facilities Improvements with \$227,000 - \$186k for turf, \$40k for amphitheatre (splitting with MESF – project total is \$80k)
- ii. Expenditures at \$343,585
- iii. Leaves us with Budgeted Cash Position at year-end (June 30, 2022) of \$105,816.51.
- b. Question: Emily C. – money set aside to fund Inman?
 - i. Jim – have money set aside (funds are intended for starting Inman PTA, but budget is approved annually – with each new school year – so funding will require approval before distribution)
 - ii. Susan – need \$40k to start the year per PTA guidelines (so this is always carried forward to the new budget year)
 - 1. We have been carrying an additional \$20k with intent to use for Inman
 - 2. Caroline: MESF will also give seed money for Inman
 - iii. Lisa – any academic support requests from admin for funding?
 - 1. Susan – PTA funds more enrichment-type requests but hardly ever says no – PTA and MESF are always asking admin how we can help and what we could fund/buy
 - 2. Caroline – MESF can be more flexible to spend on requests (they don't need a budget approved like PTA)
 - 3. Jim – we expect admin requests for spending will come in after leveling in the fall when we see how our final enrollment numbers impact the school's budget from the district
- c. Caroline Wainright motions to approve the 2021-2022 budget reallocation as presented
 - i. Second by Carisa Quinn
 - ii. Unanimous approval
- d. Auditor for 2021-2022 financial records will be Lawayna Gillette; same auditor as last year

IV. Election of 2022-2023 Officer Slate (8:19 am)

- a. Slate proposed by the Nominating Committee is read by committee chair, Brooke Linefsky:
 - i. Co-Presidents: Tony Moore and Dawn Rutherford
 - ii. Treasurer: Kristen Weinstein
 - iii. Secretary: Emily Cooper
 - iv. VP Communications: Kristen Cincotta



- v. VP Community: Gina Coffas
 - vi. VP Enrichment: Anne-Marie DeBacker
 - vii. VP Fundraising: Justin Hubbarth
 - viii. VP Operations: Camille Richardson
 - ix. VP SWAG: Jackie Townley
 - b. Nominations solicited from the floor by Susan Mapen; none received.
 - c. Motion to approve the proposed slate of Executive Officers for 2022-2023 made by Vicky Clifton
 - i. Second by Denise Lippert
 - ii. Slate is approved unanimously
- V. Updates & Announcements from GO Team and MES Foundation –
- a. Lisa Olmsted for Go Team – last meeting recently (April 12), recording posted online; presented results of MES Future Use of Inman survey; MES Go Team elections are open for 2022-23 school year: two parent seats open on our Go Team – every family receives ballot link to vote; current team worked on and approved strategic plan for next three years with strategic priorities and related action plans (everything is on Go Team pages of MES website)
 - b. Caroline Wainright for MESF – reiterate that we’re lucky PTA/MESF/Go Team are collaborating so successfully; able to fund requests that come in – very successful partnership for our school; started spending on STEM this year given the anticipated signature program selection/implementation in the Midtown Cluster (arranging teacher training in STEM, outfitting the MES STEM lab, STEM-focused activities for students); partnering with PTA to fund the outdoor amphitheatre space at MES
- VI. Introduction of Executive Team and VP/Committee Reports
- a. VP Enrichment, Jen Lieb
 - i. Brooke Linefsky (Chair for Variety Show/MES Arts Showcase) – 93 students represented – this Sunday 2-4pm in Inman auditorium; testament to how beautiful our kids are, celebrating wide collection of talents – free! Bring friends, family, friends of family; special thank you to Kindergarten parent Stephanie Mayfield for helping with planning and event
 - b. VP SWAG, Sintra Constant
 - i. Epic full-day field day planned – all day 5/19 (rain day 5/20) – going to need so many volunteers to run the event, please sign up to help and encourage others to sign up



PTA Morningside
Elementary
School

- c. VP Community, Marla Johnson
 - i. 3rd No Place For Hate program at school – cluster-wide – counselors conceived this cluster-wide “Hands Across Cluster” activity – Robin taking charge to lead it
 - ii. Nationally recognized muralist (Yehimi Cambron) working with all cluster elementary schools
 - iii. All elementary students making handprints – each unique but together one whole
 - iv. Artist loved art as child because didn’t need language to communicate (art transcends language barrier for immigrant children) – she is going to take all the prints and put together into mural – and then break into 5 panels (one each for: Hope Hill, Mary Lin, SPARK, MES, and Inman elementary facilities)
 - v. Meetings with admins, counselors, parent volunteers to organize, coordinate, secure funding for project
 - vi. Hoping to find a location to display the entire mural this summer
 - vii. Artist will be here with MES on 5/19 (field day)
 - viii. \$20k total cost but private donor funding, together with each school and district
 - ix. Tony – so excited about this project and how this program is essential in helping build partnership and establish relationships looking ahead to Howard and coming together there as a cluster
 - x. Heidi – Is artist being paid? Opportunity for art auction? – A: yes, artist is being paid, and can explore whether art could be auctioned but no current plan for that with the artist
 - 1. Install project on Beltline – a replicate of the project panels on beltline (not original piece) for community to see
 - 2. Marla – put full replica of piece at Howard (all 5 panels together on display)

VII. Principal’s Update – Audrey Sofianos (8:36 am)

- a. Thank you to this year’s exec team and all our volunteers
- b. Coming out of this period of uncertainty and change – appreciate vision of PTA and enrichment activities, which have been so needed and good for the kids – activities planned by this group have been so helpful and needed; loss of communication through covid
- c. Want to have as many dates on calendar as possible for next year; working on setting the big dates
 - i. Already set: March 8-10 for 5th grade Camp Blue Ridge in 2023
- d. Will never forget Halloween Carnival and community coming together at that event
- e. MES Retirements: all in Kindergarten – two teachers, Ms. Huff and Ms. Baxter-Holmes



- i. PTA sponsors luncheon at end of year where they will be recognized
 - ii. Mr. Holland's retirement will be officially celebrated at luncheon
- f. At Coffee Talk (Thursday, 4/28, at 12p), will discuss more staffing changes, MAP scores
- g. Looking at how we align activities with new strategic plan
- h. Wellness policy review – with teachers and parents to sit down and review policies around wellness (e.g. bringing foods into school)
- i. To help with communication, looking at creating a basic handbook – friendly, helpful how-to's and procedures – e.g. coming to lunch, birthdays – assemble a team to develop this resource
- j. Loved Global Day of Play this year – want to do it again; great to gather together – play, have fun, share & learn
- k. Library change: volunteer opportunity – won't be able to have para in library next year; almost 35k books circulated this past year! – kids can get passes to visit library; activity during classroom reading time is to get pass to the library for getting a book – Mr. Rawls also teaching library classes – will need consistent, reliable, trained volunteers to assist with circulation
- l. Planning to send a survey to gauge interest/appetite on blog format and frequency of posts
- m. Question – why not have para support in library? Answer – have to make cuts to meet district budget, focus on keeping teaching staff (do not want to cut teaching positions), leaner admin/support staff team; after leveling in fall, will look at teacher positions, and then see what is needed to support the building (i.e. additional paraprofessional staff); then look at a half-time administrator
 - i. Anne-Marie – reminder that PTA/MESF cannot pay for staff positions (cannot fund salaries)
 - 1. Audrey – admin knows they can rely on MESF for supplies; also know admin can get support for buses/instructional fee supplement
 - 2. Heidi – volunteering the library used to be the hottest volunteer opportunity for parents – parents will be excited to be back in the library
 - a. 5th graders have been working there in the morning at the circulation desk
 - b. Lisa – need sub list for volunteers and PTA to cover library volunteer, in case of no-shows or volunteer conflict
- n. Mr. Rawls going to lead announcements for next year – build into day and kids' schedule – plan to prerecord announcements
- o. Looking to remove screen time from 3D (30-minute intervention/enrichment period mandated by district: Dolphins Diving into Differentiation) – going to talk to the teachers and share ideas



- i. Lisa – look at Ms. Taylor for an example of no screen time during 3D

VIII. Adjournment

- a. Heidi Mueller moves to adjourn
- b. Carisa Quinn seconds the motion
- c. Unanimous approval – meeting adjourned at 8:57 am