



LOCAL SCHOOL GOVERNANCE TEAMS
AT ATLANTA PUBLIC SCHOOLS

Budget Development Process Sutton Middle School



Norms

- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will follow the agenda as noticed to the public and stay on task.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.

GO Team Budget Development Process

YOUR SCHOOL STRATEGIC PLAN...

is your roadmap and your role. It is your direction, your priorities, your vision, your present, your future.



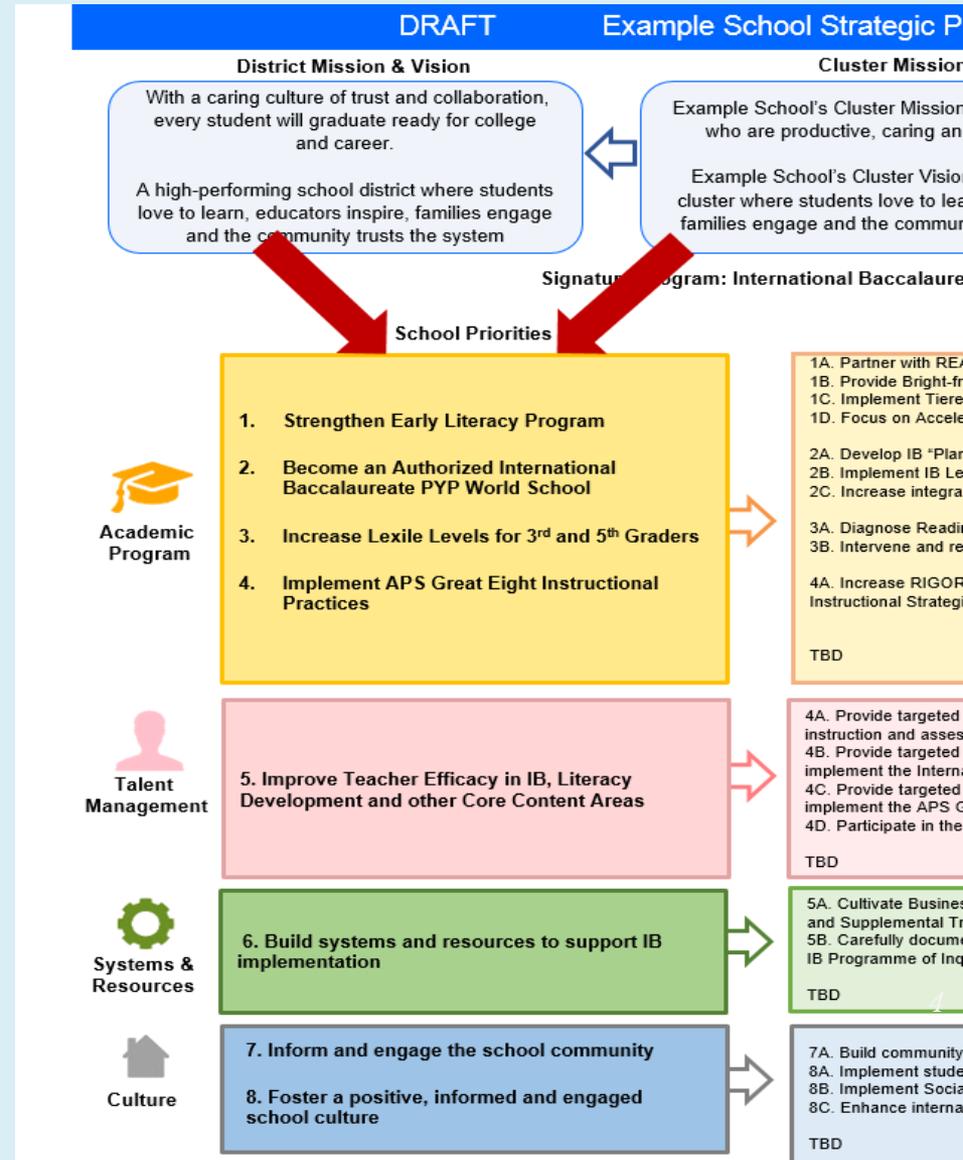
FY22 Budget Development Process

Principal's Role

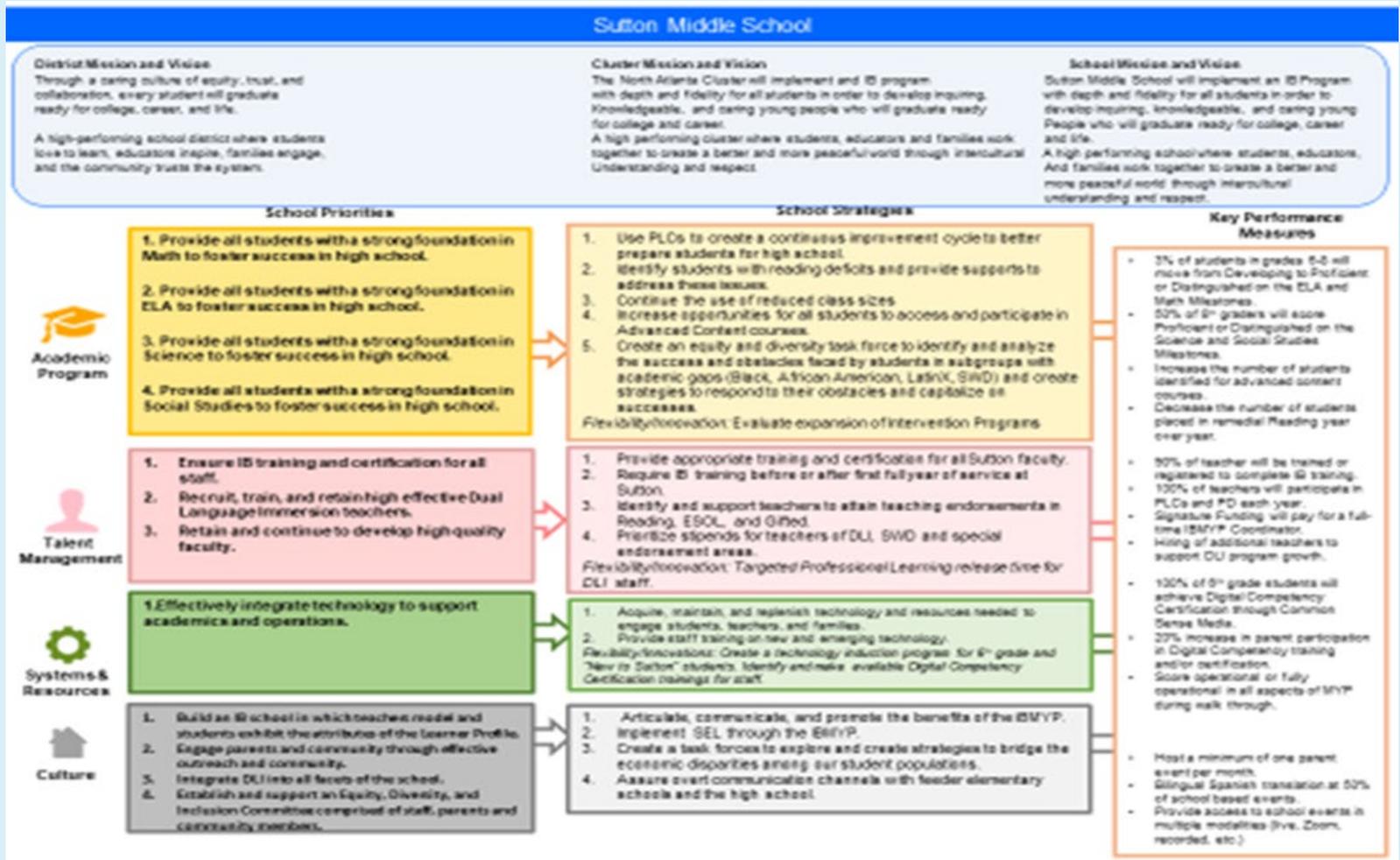
- Design the budget and propose operational changes that can raise student achievement
- Flesh out strategies, implement and manage them at the school level
- Focus on the day-to-day operations
- Serve as the expert on the school
- Hire quality instructional and support personnel

The GO Team's Role:

- Focus on the big picture (positions and resources, not people)
- Ensure that the budget is aligned to the school's mission and vision and that resources are allocated to support key strategic priorities



Sutton Middle School Strategic Plan



FY22 Priorities & SMART Goals

(From your Strategic Plan, insert your Top 2 Priorities & SMART Goals for FY22 here)

School Priorities

Implement Year One of Dual Language Immersion with fidelity and plan for future program expansion.



SMART Goals

Sutton Middle School will implement a Dual Language Immersion Program during the 2021-2022 year that will include identifying and hiring staff, scheduling students in a two way DLI model, and providing programmatic supports for the start up and expansion of DLI.

Address learning loss and learning gaps that have resulted from the pandemic.



Sutton Middle School will use a Universal Monitoring System to identify learning loss and gaps in Math and Literacy and support students through an intervention block where students will receive specific instruction to address identified learning gaps.

FY22 Budget Parameters

FY22 School Priorities	Rationale
Implement Year One of Dual Language Immersion with fidelity and plan for future program expansion.	Sutton will be the first middle school in Atlanta Public Schools to have a DLI program. The first cohort of students enter 6th grade during the 2021-2022 school year. We want to assure program readiness, implementation and resources for the expansion of this program. Our goals will be to identify, hire and retain effective DLI teachers, provide professional development and resources for them, and assure a strong foundation for which to expand the program.
Address learning gaps and learning loss due to the pandemic.	As a result of the pandemic, many students will likely have learning loss and/or learning stagnation. We need to align resources to identify students impacted by the pandemic, create opportunities for interventions and provide staff with resources to address these student needs academically, socially, and emotionally.
Implementation of the IB Middle Years Programme with fidelity.	As a re-authorized IBMYP school, it is important that we maintain and increase our levels of implementation and proficiency through staff training and resource acquisition.
Retain top talent through the use of expanded teacher stipend opportunities.	Sutton has been able to retain talented teachers through a stipend program that allows teachers to build capacity, seek leadership experiences, and participate in school improvement activities and receive a stipend for this work. Examples include stipends for Special Education teachers participating in an extra PLC, PLC Facilitators for participating in facilitator training, members of the DLI committee, members of the School Behavior Team.

Discussion of Budget Summary (Step 4: Budget Choices)

Executive Summary

- This budget represents an investment plan for our school's students, employees and the community as a whole.
- The budget recommendations are tied directly to the school's strategic vision and direction.
- The proposed budget for the general operations of the school are reflected at \$13,556,423
- This investment plan for FY22 accommodates a student population that is projected to be 1573 students, which is a decrease of 70 students from FY21.
- The budget is balanced without having to abolish any staff positions. At this time, non-staffing funds are low. The plan is to consolidate two teaching positions through attrition and move those funds into non-staffing to have higher levels of funds available to support the instructional programs, staffing needs, additional student support programs, and teacher stipends.

School Allocation

FY2022 TOTAL SCHOOL ALLOCATIONS

School	Sutton Middle School
Location	3067
Level	MS
FY2022 Projected Enrollment	1573
Change in Enrollment	-70
Total Earned	\$13,556,423

SSF Category	Count	Weight	Allocation
Base Per Pupil	1573	\$4,445	\$6,992,374
Grade Level			
Kindergarten	0	0.60	\$0
1st	0	0.25	\$0
2nd	0	0.25	\$0
3rd	0	0.25	\$0
4th	0	0.00	\$0
5th	0	0.00	\$0
6th	538	0.03	\$71,746
7th	509	0.00	\$0
8th	526	0.00	\$0
9th	0	0.03	\$0
10th	0	0.00	\$0
11th	0	0.00	\$0
12th	0	0.00	\$0
Poverty	371	0.50	\$824,593
Concentration of Poverty		0.06	\$23,281
EIP/REP	25	1.05	\$116,688
Special Education	235	0.03	\$31,339
Gifted	412	0.60	\$1,098,865
Gifted Supplement	0	0.60	\$0
ELL	156	0.15	\$104,019
Small School Supplement	FALSE	0.40	\$0
Incoming Performance	206	0.10	\$91,572
Baseline Supplement	No		\$0
Transition Policy Supplement	No		\$0
Total SSF Allocation			\$9,354,478

School Allocation

Additional Earnings			
Signature			\$160,500
Turnaround			\$0
Title I			\$0
Title I Holdback			\$0
Title I Family Engagement			\$0
Title I School Improvement			\$0
Title IV Behavior			\$0
Summer Bridge			\$0
Field Trip Transportation			\$41,379
Dual Campus Supplement			\$332,725
District Funded Stipends			\$47,503
Reduction to School Budgets			\$0
Total FTE Allotments	48.00		\$3,619,837
Total Additional Earnings			\$4,201,944
Total Allocation			\$13,556,423

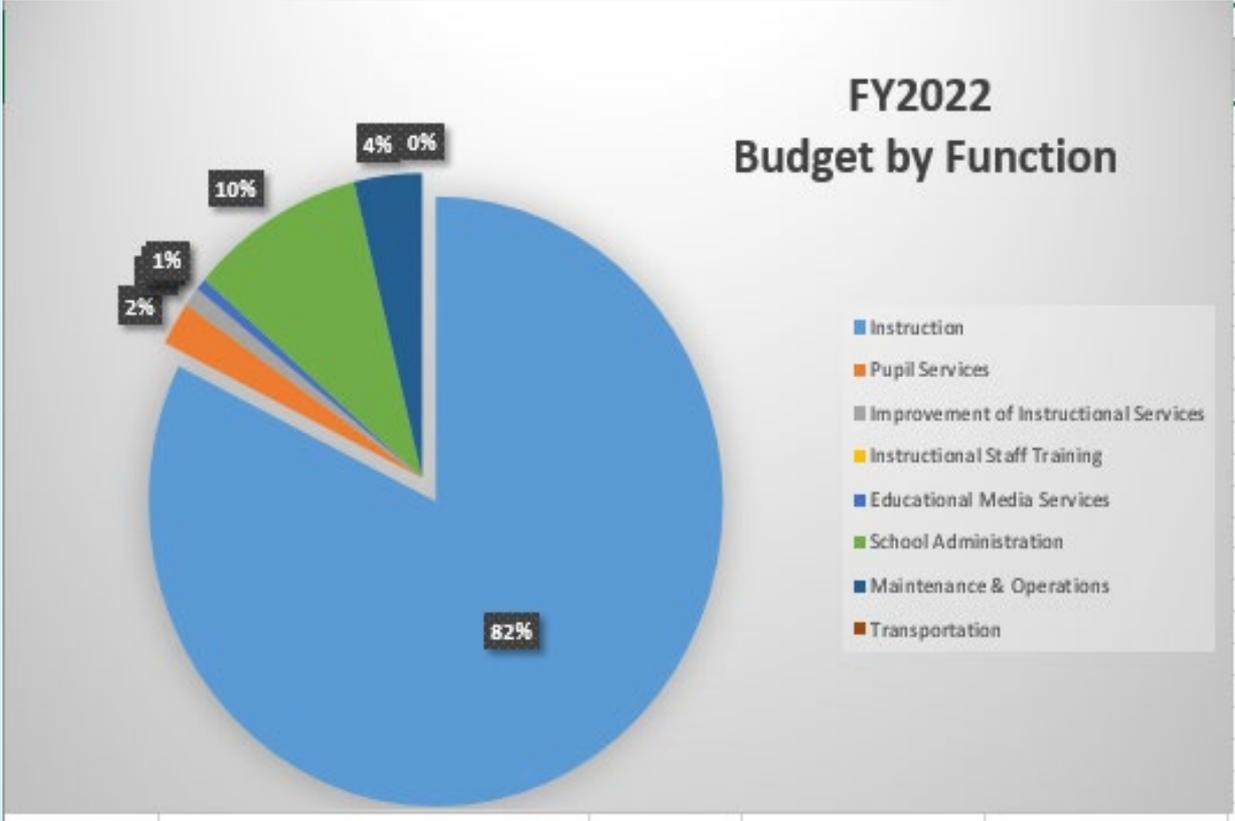
Non-Staffing Expenditures

Accounting Un	Acc	SubAc	Description	Total	Notes
100120030671081	1000	9990	Reserve	\$ 187,090	
100120030671081	1000	1104	Teacher Stipends	\$ 30,000	
100110130679990	2400	1412	Secretary Overtime	\$ 5,000	
100120030671081	1000	3000	Contracted Services for Instruction		
100110130671210	2210	3000	Contracted Services for Professional Development	\$ 35,000	
100120030671320	2700	5190	Student Transportation-Charter Buses, Breeze Cards		
100110130679990	2100	5300	Postage	\$ 1,000	
100120030671081	1000	5320	Web-based Subscriptions and Licenses	\$ 10,000	
100120030671081	1000	6120	Computer Software		
100120030671210	2213	5800	Instructional Employee Travel		
100110130671211	2400	5800	Administrative Employee Travel		
100169730671210	2210	5800	Signature Programming Travel		
100110130679990	2400	5800	Mileage	\$ 5,000	
100120030671320	2700	5950	Student Transportation-APS Buses		
100662030671320	2700	5950	District Funded Field Trips		
100120030671081	1000	6100	Teaching/Other Supplies, Student Incentives	\$ 62,172	
100120030671081	1000	6150	Instructional Equipment/Furniture	\$ 30,395	
100120030671081	1000	6160	Computer Equipment		
100150530671310	2220	6420	Media Supplies	\$ 2,500	
100120030671081	1000	6420	Book Other Than Textbooks for Instruction		
100110130671210	2213	6420	Book Other Than Textbooks for PD		
100122030671081	1000	6410	Textbooks	\$ 10,000	
100122030671081	1000	6400	Digital/Electronic Textbooks	\$ 15,000	
100120030671210	2213	8100	Dues & Fees (Instructional Staff)		
100110130679990	2400	8100	Dues & Fees (Administrative Staff)		
100169730671081	1000	8100	Dues & Fees (Signature Programs)	\$ 6,500	
100120030671081	1000	8100	Student Admissions		
100120030671081	1000	1104	Other Stipends (Please specify)		

Budget by Function (Required)

School	Sutton Middle School			
Location	3067			
Level	MS			
Principal	Ms. Gail Johnson			
Projected Enrollment	1573			
Account	Account Description	FTE	Budget	Per Pupil
1000	Instruction	122.00	\$ 11,159,031	\$ 7,094
2100	Pupil Services	4.10	\$ 316,328	\$ 201
2210	Improvement of Instructional Services	1.00	\$ 137,453	\$ 87
2213	Instructional Staff Training	-	\$ -	\$ -
2220	Educational Media Services	2.00	\$ 86,534	\$ 55
2400	School Administration	14.00	\$ 1,337,439	\$ 850
2600	Maintenance & Operations	10.00	\$ 519,639	\$ 330
2700	Transportation	-	\$ -	\$ -
Total		153.10	\$ 13,556,423	\$ 8,618

Budget by Function (Required)



What's Next?

- January:
 - GO Team Initial Budget Session (Jan. 21st-31st)
- February:
 - One-on-one Associate Superintendent discussions
 - Cluster Planning Session (positions sharing, cluster alignment, etc.)
 - Program Manager discussions and approvals
 - **GO Team Feedback Session**
 - HR Staffing Conferences (February 24th - March 2nd)
- March:
 - Final GO Team Approval (March 3rd - March 13th)

Questions?



Thank you for your time and attention.

*Slides to Complete After Initial Meeting
and Before You Meet with Associate Supt.
And Program Managers*

Focus Area Descriptors

Strategic Plan Categories	District Descriptions of Categories
Academic Program	Our students will be well-rounded individuals who possess the necessary academic skills and knowledge and are excited about learning.
Talent Management	We will retain an energized and inspired team of employees who are capable of advancing ever-increasing levels of achievement for students of all backgrounds.
Systems & Resources	We will improve efficiency (productivity, cost, etc.) while also making decisions (including resource allocations) that are grounded in a strategic academic direction and data.
Culture	We will build trust with the community, and we will have engaged stakeholders (<i>employees, students, parents, community members, partners, etc.</i>) who are invested in the mission and vision and who support the creation of student-centered learning communities.

Description of Strategy Categories

- 1. Budget Parameters** – FY22 funding priorities from the school’s 3-5 year strategic plan, ranked by the order of importance
- 2. Strategies** – Lays out specific objectives for schools improvement
- 3. Request** – “The Ask”. What needs to be funded in order to support the strategy?

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FY 2022: Purpose of Reserve Funds

- To account for the district's overall revenue uncertainty & help to mitigate potential losses at leveling
- 2% of school's SSF allocation has been budgeted for Non-Staffing
- Use of these funds is subject to District Approval

Plan for FY22 Reserve

Priorities	Focus Area	Strategies	Requests	Amount
Increasing student engagement with identified students in subgroups	Academics and SEL	Implementation of Saturday FLEX Program	Staffing and Transportation	Staffing –\$40,000 Transportation- \$40,000
Increasing the number of teachers participating in IBMYP certified training (CASIE)	Academics	Training through certified IBMYP courses	Registration fees and possible travel	\$15,000 to bring us to our typical \$50,000 yearly expenditure
Enhancing DLI competencies	Academics	Professional Development and Conference Attendance for DLI staff Teacher Resources	Registration and possible travel	\$20,000 – travel and registration \$20,000 – materials for implementation – class libraries, teacher materials, etc.
Teacher Stipends	Academics	Expanded opportunities to earn stipends by acquiring additional training and/or working on school improvement initiatives	Teacher Stipends	\$50,000

Questions to Consider

1. Are our school's priorities (from your strategic plan) reflected in this budget? **Yes**
 - a. Are new positions and/or resources included in the budget to address our major priorities? **1 Additional ESOL teacher to support DLI**
 - b. Do we know (as a team) the plan to support implementation of these priorities beyond the budget (ex. What strategies will be implemented)? **Continued coordination with District ESOL/DLI staff for implementation, monitoring, support and adjustments.**
 - c. What tradeoffs are being made in order to support these priorities? **Current funding for non-staff positions is low, however, accounting for attrition, the plan is to consolidate two staff positions and move those funds to non-staffing needs.**
2. How are district and cluster priorities reflected in our budget?
 - a. Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities? **Master Teacher Allotment (DLI and ESOL Coordinator)**
 - b. Signature programs- what staff, materials, etc. are dedicated to supporting our signature program? **IB Coordinator, IBMYP Training, Purchase of Managbac for Unit Planning and IB Assessment**
 - c. Are there positions our school will share with another school, i.e. nurse, counselor?
Social Worker .6 Sutton .4 ES