

[SCHOOL NAME]

Date: [insert date]

Time: [insert scheduled time]

Location: [insert meeting location]

I. Call to order: 5:38 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Forrestella Taylor	X
Parent/Guardian	Aisha Burchfield	X
Parent/Guardian	Arisha Glover-Peebles	X
Parent/Guardian	Teddrick McCreary	Absent
Instructional Staff	Charmaine Dixon	
Instructional Staff	Sakia Franklin-Jones	Absent
Instructional Staff	Tommy Walker	X
Community Member	Alice Shepard	X
Community Member	Chris Lloyd	Absent
Swing Seat	LaQuana Alexander	X
Student (High Schools)	Elisha Gates	X
Student (High School)	Deniesha Griggs	X

Quorum Established: [Yes or No]

III. Action Items

a. **Approval of Agenda:** Motion made by: A. Shepard; Seconded by: A. Glover

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails]

b. **Approval of Previous Minutes:** 10/27/22

Motion made by: A. Glover Seconded by: T. McCreary

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails]

## IV. Discussion Items

- a. **Discussion Item 1:** Principal Taylor reviewed the process conducted to review the existing plan and highlighted the alignment to the school's current work identified within the Continuous Improvement Plan. The team determined at the previous meeting that the existing plan did not need to be updated. Principal Taylor presented data to support and share progress made thus far for each of the priorities (EOC, MAP, grad rate, STEAM progress report, average daily attendance, behavior comparisons)

Students, E. Gates & D. Griggs, shared their experience with transportation and how it is impacting attendance overall.

- b. **Discussion Item 2:** Ranking of Strategic Plan Priorities (Action Item)  
Principal Taylor reviewed each of the School Strategic Priorities. Team members were asked to identify the priorities with the greatest need to determine the ranks as follows:

9. Create a safe, nurturing, and caring culture for all students (#1)
8. Develop a positive, informed, and engaged school community. (#1)
1. Improve student mastery in the content areas by implementing best practices that will ensure rigor and student engagement. (#2)
2. Increase interventions for reading & math that address individual student needs. (#2)
7. Increase interventions for reading & math that address individual student needs. (#3)
4. Align systems, resources and programs to effectively address the individual needs of students. (#3)
5. Increase teacher efficacy and growth- mindedness amongst all staff. (#4)
3. Engage students in STEAM programming with fidelity and obtain school-wide STEAM certification. (#5)
6. Increase leadership capacity and opportunities for expanding leadership skills. (#6)

### Approval of the Strategic Plan Priority Rankings

Motion made by: [A. Glover](#) Seconded by: [A. Shepard](#)

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [**Passes**/Fails]

## V. Information Items

a. **Principal's Report FDHS Facilities Update:** Principal Taylor provided a general update of facilities updates and improvements across both campuses to include:

- 21<sup>st</sup> Century Classroom Furniture outfitted throughout the 9<sup>th</sup> Grade Academy and within 22 classrooms on the main campus.
- Student lounge and study/gathering area outfitted in the front lobby
- New cafeteria tables suited for teenage students inclusive of high top café seating outfitted on the main campus
- All stairwells have been renovated throughout the main campus
- Improved lighting in the auditorium (30% to 90%)
- Improved lighting in the gymnasium (40% to 100%)

A. Glover posed an inquiry about the repair of the front gate leading to Astro Park. Principal Taylor informed that the ETA for repair should occur during the winter recess.

## VI. Announcements

### a. Upcoming Dates

EOC Milestone Assessment (December 5- 19<sup>th</sup>)

Run-Off Election Day- Virtual Learning for Students (Dec. 6)

Final Exams – Early Release Days (Dec. 15<sup>th</sup> & 16<sup>th</sup>)

### b. Theater Production: “The Wiz” – December 10<sup>th</sup> at 6:00 PM

Principal Taylor shared tickets were on sale currently and would be available at the door. She indicated that a full house is anticipated and that the show would last approximately an hour and a half with an intermission.

## VII. Adjournment

Motion made by: [A. Shepard](#); Seconded by: [A. Glover](#)

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [[Passes](#)/Fails]

**ADJOURNED AT 6:38 pm**

---

**Minutes Taken By:** Forrestella Taylor

**Position:** Principal

**Date Approved:** [Insert Date When Approved]