



STRONG SCHOOLS
START WITH ME!

MEETING NOTICE

School	Date	Time	Location

Notice Prepared By: _____

Date Posted:

Meeting Agenda

(agenda may be amended)

This meeting will not allow for Public Comment

I. Action Items

- A. Approval of Agenda:
- B. Fill Vacant Positions *(if applicable)*
- C. Fill Open Community Member Seat
- D. Approval of Previous Minutes
- E. *For High Schools:* Appoint Student Representative
- F. Review and Approve Public Comment Format
- G. Review, Confirm/Update, and Adopt GO Team Norms

II. Discussion Items *(add items as needed)*

- A. Discussion Item 1:
- B. Discussion Item 2

III. Information Items *(add items as needed)*

- A. **Return + Learn Plan *(required)***
- B. Principal's Report
- C. Information Item

The Historic Booker T. Washington High School**Date: 9-23-20****Time: 4:00pm****Location: Via Zoom**

- I. Call to Order**
- II. Roll Call; Establish Quorum**
- III. Action Items**
 - A. Approval of Agenda:
 - B. Fill Vacant Positions (*These seat are being filled via the election process*)
 - C. Fill Open Community Member Seat – (one vacancy, seat formally held by Ms. Packer)
 - D. Approval of Previous Minutes
 - E. *For High Schools:* Appoint Student Representative
 - F. Review and Approve Public Comment Format
Last year’s format had public comments coming at the beginning of the mtg (not sure how many minutes apiece?? 2 minutes??
AMEND or KEEP the same? A motion is made to _____
 - G. Review, Confirm/Update, and Adopt GO Team Norms
- IV. Information Items)**
 - A. **Return + Learn Plan**
 - B. Principal’s Report
 - C. New Media Center Update
- V. Announcements**
- VI. Adjournment**

The Historic Booker T. Washington High School

Date: 9-23-20

Time: 4:00pm

Location: Via Zoom

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Angela Coaxum-Young	present
Parent/Guardian	Byron Amos	present
Parent/Guardian	Davida Huntley	Not active
Parent/Guardian	Vacant	
Instructional Staff	Larry Alford	present
Instructional Staff	Sean Freeman (up for vote)	Not active
Instructional Staff	Jerol Shanks (up for vote)	Not active
Community Member	Kaamel Nuri	present
Community Member	Nina Packer	Not active
Swing Seat	Shalisa Brewer	present
Student (High Schools)	Vacant	

Guests Present: Tee Stinson,

II. Action Items (add items as needed)

A. **Approval of Agenda: Motion [Passes/Fails] Nuri / Chef Alford Second**

III. Members Approving: 3 (motion carries)

IV. Members Opposing: 0

V. Members Abstaining: 0

A. Dr CY is proposing to add an 11th seat; Nina Packer still wants to serve - - we would like to gain a West Side Future fund seat and keep Ms. Packer as well - - the 11 member team would only be the length of the MOU.

Retain our current 10 member size; we do have an MOU coming down the pipe, the open

Byron makes motion to officially request APS to expand our GO TEAM to 11. .

That 11th seat will be designated as the WFF

VI. Members Approving: 4 (motion carries)

VII. Members Opposing: 0

VIII. Members Abstaining: 0

A. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

A.

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

A.

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

A.

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

A.

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

A.

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

- IX. Fill Open Community Member Seat:** Dr. CY nominates to have Nina Packer to fill the community member seat Chef Alford Motions to approve Nina Packer / Nuri seconds – **Members Approving: 4 (motion carries)**
- X. Members Opposing: 0**
- XI. Members Abstaining: 0**

B.

Open Position:	Community Member
Appointee's Name:	Nina Packer

A.

Open Position:	Community Member
Appointee's Name:	

A.

Open Position:	Community Member
Appointee's Name:	

- B. Approval of Previous May 2019 Minutes: Motion [Passes/Fails]**
- II. Members Approving: 4** (Byron motions to approve; Nuri seconds)
- III. Members Opposing: 0**
- IV. Members Abstaining:**

- A. **For High Schools: Appoint Student Representative**
Student Representative: [Insert Name of Student Representative]
Student rep will be appointed by Dr. CY and serve at term for 1 year
Ms. Oume Gueye is nominated for the 2020-2021 GO TEAM STUDENT MEMBER.

- B. **Approval of Public Comment Format: Motion [Passes/Fails] Alford / Amos seconds**
Public comment will be capped to 2 minutes per person, 20 minutes total, and public comment will be received at the beginning of the meeting. Submit an agenda with GOOGLE DOC link to the public comment sign up form, 24 HOURS prior to mtg.

- V. **Members Approving: 4**
- VI. **Members Opposing: 0**
- VII. **Members Abstaining:**
- VIII. Last year's format had public comments coming at the beginning of the mtg for 2 minutes per person. The GO TEAM will allow UP TO 20 minutes total, for public comment. We can make public the public comment sign up form, (via Google Doc) an hour before the meeting. Send a link out with the GO TEAM MTG notification, and MAKE IT LIVE an hour before the mtg.
- IX. AMEND or KEEP the same?
AMOS: suggests waiting until we have a full vetted body of members, and wait until the 3rd GO TEAM Mtg to allow public comment CHEF
ALFORD & MR NURI: propose to go ahead with voting today. . . Nuri proposes to open up the public comment page, to 24 HOURS prior, so GO TEAM MEMBERS can review the concerns, and digest them properly so as to have robust answers.

- A. **Adopt GO Team Norms Motion [Passes/Fails] Nuri motions / Brewer seconds**

Members Approving: 4
Members Opposing: 0
Members Abstaining:

- B.

Review, Confirm/Update, and Adopt GO Team Norms

Now we will determine our GO Team Meeting Norms. We'll begin by reviewing the initial GO Team Meeting Norms.

- This is a meeting of the GO Team.

Only members of the team may participate in the discussion.

Any members of the public present are here to quietly observe.

- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions
- We will approach differences of opinion with curiosity.

Keep the pledge from last year **Byron Amos comes up with a pledge that we will reiterate at each meeting: EMBRACE, CELEBRATE, PROMOTE**

Last year's format had public comments coming at the beginning of the mtg (not sure how many minutes apiece?? 2 minutes??
AMEND or KEEP the same? A motion is made to _____

VII. Information Items)

- A. **Return + Learn Plan**
Dr. Herring will host a Board Mtg with a Special Called Mtg for a phased in IN-PERSON SCHOOLING.
- B. Principal's Report
- C. New Media Center Update by Shaleisa Brewer - - Currently culling archival material to use for the legacy wall in media center.

VIII. Announcements

Shiloh Missionary – SEPT 26th 11 AM (Mask and Meals)

X. Adjournment: Motion [Passes/Fails]

Next Meeting Date:

WED OCT 14 @ 4 PM

- XI. Members Approving:** 4 (Byron motions to approve next meeting date; Nuri seconds)
- XII. Members Opposing:** 0
- XIII. Members Abstaining:**

Meeting Summary

Meeting Summary

Meeting Minutes

[SCHOOL NAME]

Date: [insert date]

Time: [insert scheduled time]

Location: [insert meeting location]

- I. Call to order: [Insert actual Start Time of the meeting]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal		
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff		
Instructional Staff		
Instructional Staff		
Community Member		
Community Member		
Swing Seat		
Student (High Schools)		

Quorum Established: [Yes or No]

III. Action Items *(add items as needed)*

- A. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]
 Members Approving:
 Members Opposing:
 Members Abstaining:
Motion [Passes/Fails]

B. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	
GO Team Members In favor	
GO Team Members	

Meeting Minutes

Opposed	
GO Team Members Abstaining	

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	
GO Team Members In favor	
GO Team Members Opposed	
GO Team Members Abstaining	

D. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

E. **For High Schools: Appoint Student Representative**

Student Representative: [Insert Name of Student Representative]

F. **Review and Approve Public Comment Format** [Insert or attach approved

Public Comment Format] Motion to adopt made by: [Insert Name];

Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

G. **Review and Adopt GO Team Norms** [Insert or attach approved Public

Comment Format] Motion made by: [Insert Name]; Seconded by: [Insert

Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

IV. Discussion Items *(add items as needed)*

Meeting Minutes

- A. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]
- B. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

- V. Information Items** *(add items as needed)*
 - A. **Return + Learn Plan** *(required)* [Add brief summary of the plan and any resulting discussion]
 - B. **Principal's Report** [Add brief summary of the report and any resulting discussion]
 - C. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. Announcements [Add brief summary of the announcements]

VII. Adjournment

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT [Insert Actual Time]

Minutes Taken By: [Insert Name]

Position: [Insert Officer Position or GO Team Member]

Date Approved: [Insert Date When Approved]