

Booker T. Washington High School

Date: 8/14/2024

Time: 5:30 PM

Location: Media Center

- I. Call to order: 5:43 PM (Live Stream Began)
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	William Wade	Present
Parent/Guardian	Nicole Riggins	Present
Parent/Guardian	Sheri Kimbrough	Absent
Parent/Guardian	Makasia Lightfoot	Absent
Instructional Staff	Liza Newberry	Present
Instructional Staff	Jonathan Montes de Oca	Present
Instructional Staff	Nichole Shabazz	Present
Community Member	Kimberly Dukes	Absent
Community Member	Vacant	
Community Member	Vacant	
Swing Seat	Robert Malloy	Present
Student	Vacant	
Student	Vacant	

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca
Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins
Members Opposing: None
Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** *List amendments to the minutes: None*
 Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca
Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins
Members Opposing: None
Members Abstaining: None
Motion Passes
- c. **Set GoTeam Norms: Attached**
 Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

d. **Set GoTeam Meeting Schedule: Attached**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

e. **Set Public Comment Protocol: - Attached**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

f. **Appoint Community Member Seat held by West Side Future Fund – Tameka Askew**

Motion made by: Jonathan Montes de Oca; Seconded by: Nicole Riggins

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

g. **Table Appointment of Vacant Community Member Seat until next meeting:**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

h. **Appoint Student Representative Seat: Aniya Terry**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

i. **Appoint Student Representative Seat: Terrell Spear**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

j. **Elect Chair: Nicole Riggins – Parent Representative**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

k. **Elect Vice-Chair: Jonathan Montes de Oca – Instructional Staff Representative**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

l. **Elect Secretary: Tameka Askew – Community Member/WFF**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

m. **Elect Vice-Chair: Jonathan Montes de Oca – Instructional Staff Representative**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

n. **Elect Secretary: Tameka Askew – Community Member/WFF**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

o. **Elect Cluster Representative: Jonathan Montes de Oca – Instructional Staff Representative**

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Shabazz, Montes de Oca, Newberry, Riggins, Askew

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

- a. **Discussion Item 1:** Discussion of adding an additional seat for Alumni to the Booker T. Washington Seat instead of placing an Alumni in a community member seat. Decided against addition an additional seat as it has to be approved by the GoTeam Office.
- b. **Discussion Item 2:** GoTeam Norms
The Booker T. Washington High School GO Team comprises parents, educators, community members, and students who work with school leadership to help determine the school's long-term direction. They also design solutions to increase student achievement and act as ambassadors to the local community.

The Booker T. Washington High School GO Team Norms are as follows:

- Only members of the team may participate in the discussion.
- Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will always be respectful of each other.
- We will be open-minded.
- We invite and welcome the contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.
- We will consider the school holistically beyond our individual roles.

- c. **Discussion Item 3:** Public Comment Protocol
Booker T. Washington Public Comment Protocol

1. Stakeholders wishing to address the GoTeam must register at the registration link no later than 3:30 PM on the day of the meeting.
2. Community members signing up to speak will be given two (2) minutes. At the end of the two-minute limit, individuals will be asked to end their comments and leave the podium.
3. Stakeholders may not give their time to another stakeholder
4. Speakers will address the GoTeam in the order in which they signed up.
5. The GoTeam will not take public comment on personnel issues or statements regarding the character, professional competence, or physical or mental health of an individual during public meetings.

- d. **Discussion Item 4:** GoTeam Meeting Schedule

Date	Time	Public Comment Y/N
September 18, 2024	5:30 PM	N
October 23, 2024	5:30 PM	Y
November 20, 2024	5:30 PM	N
December 18, 2024	5:30 PM	Y
January 29, 2025	5:30 PM	N
February 26, 2025	5:30 PM	Y
March 12, 2025	5:30 PM	N
May 14, 2025	5:30 PM	Y

V. Information Items

- a. **Principal’s Report: School Started on August 1, 2024. Students are still enrolling as of 8/14/2024 and there are almost 20 students still pending enrollment. Enrollment is currently down based on predictions from the budget meeting. Leveling for budget purposes will happen on 8/22/2024.**
- b. **Information Item 2: This is the 100th Year of Booker T. Washington High School and there is a year-long plan of events to celebrate the Centennial**

VI. Announcements: There is a Gala to celebrate the Booker T. Washington High School Centennial. Tickets are \$90 for GoTeam members.

VII. Adjournment

Motion made by: Nicole Riggins; Seconded by: Jonathan Montes de Oca

Members Approving: Malloy, Newberry, Shabazz, Askew, Wade, Montes de Oca, Riggins

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:19 PM

Minutes Taken By: Nicole Riggins

Position: Parent Representative

Date Approved: