

Booker T. Washington High School

Date: December 18, 2024

Time: 5:30 PM

Location: Media Center and Zoom

I. Call to order: 5:40 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Tiauna Crooms	Present
Parent/Guardian	Nicole Riggins	Present
Parent/Guardian	Sherry Kimbrough	Absent
Parent/Guardian	Makasia Lightfoot	Absent
Instructional Staff	Jonathan Montes de Oca	Present
Instructional Staff	Nichole Shabazz	Present
Instructional Staff	Liza Newberry	Present
Community Member	Lalita Washington	Present
Community Member	Kimberly Dukes	Absent
Swing Seat	Robert Malloy	Absent
Student	Aniya Terry	Present
Student	Tyrese Amos	Present

Quorum Established: Yes

III. Action Items

a. **Approval of Agenda:** Motion made by: Jonathan Montes de Oca; Seconded by: Aniya Terry

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

Motion: Passes

b. **Approval of Previous Minutes:**

Motion made by: Jonathan Montes de Oca; Seconded by: Aniya Terry

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

Motion: Passes

c. **Action Item 1: Motion: To Table Voting on Strategic Plan Update until January Meeting**

Motion made by: Aniya Terry; Seconded by: Jonathan Montes de Oca

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

Motion Passes

d. **Action Item 2: Motion: To Table Voting on Ranking of Strategic Plan Priorities until the January Meeting**

Motion made by: Aniya Terry; Seconded by: Jonathan Montes de Oca

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

Motion: Passes

IV. Discussion Items

a. **Discussion Item 1:** Fall to Winter MAP Data: Tiauna presented the timeline for the GO Teams and the results of the 9th and 10th grade school window exams. She noted that the winter assessment conflicted with the end of course test, resulting in a difference in the number of student participants. Despite this, the data showed improvement in both math and reading, with a decrease in beginning learners. Nicole raised a concern about the timing of assessments in the future, to which Tiauna responded that it would be difficult to avoid conflicts due to the 4x4 school schedule and the need to share information in advance. The team then moved on to the 45-day check-in and budget preparation, with Tiauna presenting the action steps and measurable goals. Nicole clarified that the goal for students was to have 70% of them scoring 70 or above on common formative assessments, which is different from the on-grade level assessment.

b. **Discussion Item 2 & 3: Strategic Plan Updates and Ranking of Strategic Priorities:** In the meeting, the team discussed the trends and growth in their data, particularly focusing on literacy and numeracy across all content areas. They also discussed the need for more focused attention on specific trends and the potential for growth. The team considered the current strategic plan and whether it still works for them, or if changes are needed. They also discussed the possibility of using a reward system to incentivize reading and test-taking. The team agreed to rank their school strategic priorities, with the understanding that they can move these around as they see fit. Nicole led a discussion on refining the strategic priorities for Booker T. Washington High School. The team agreed to merge the first and fifth strategic priorities, focusing on utilizing existing data to guide the development of systems to improve graduation rates. The meeting

discusses merging the first and fifth strategic priorities into one overarching priority focused on using data to guide the development of systems and allocation of resources to improve graduation rates and support student needs. Key points are utilizing existing data is crucial, but the data analysis needs to be deeper to target specific areas like literacy and math. Integrating priorities one and five creates a school-wide culture of data-driven decision making, with students understanding their own data. Teachers need professional development to build capacity in using data to inform instructional practices. The merged priority aims to flexibly reallocate resources based on data showing which student groups need more access to academic, behavioral, and SEL support systems. They also discussed the second priority, agreeing to maintain the existing framework for bringing together resources to support the school's mission. The team decided to leave the wording for these priorities as is, with the understanding that they are school-wide practices. The conversation ended with no objections to moving forward with the agreed-upon priorities. In the meeting, Nicole led a discussion about leveraging strategic partners to enhance professional learning for teachers and staff. Jon suggested moving this point to number 2, emphasizing the importance of understanding business options for students. Tiauna clarified that this involved utilizing school partners for professional development, including core and non-core areas. The team agreed to move this point to number 2, with Nicole suggesting keeping the original wording. The discussion then shifted to improving practices to increase pathway completion, with Tiauna suggesting continuous monitoring of progress. The team agreed to keep the original order of the points. Nichole proposed the idea of creating a more robust pathway for performing arts, which could potentially include literacy. She suggested that this could be a game changer for many students and could be data-informed based on student feedback. Tiauna agreed with Nichole's proposal and suggested that they explore additional options within the Fine Arts pathway, including music technology and film. Both Nichole and Tiauna emphasized the importance of student voice in developing these pathways. The team agreed to monitor pathway progress and use student feedback to develop additional pathway options. The meeting discusses revising the school's strategic priorities. After combining two priorities, they now have five priorities with the fifth being "create an environment focused on improving core academic subject performance through STEM integration in all content areas." They decided to table voting on finalizing the priorities until the next meeting in January. Principal Crooms will update the strategic plan document based on the discussion.

V. Information Items

a. Principal's Report:

Progress Monitoring and ATSI Walkthroughs

In this meeting segment, Tiauna and the team discuss progress monitoring for graduation pathways, ATSI (Assistance for Targeted Support and Improvement) walkthroughs, and MAP assessment results. The key points are: The graduation coach is meeting regularly with students to track their progress towards pathway completion goals. Last year, 30 out of 60 students were identified as pathway completers, and the goal is to increase this number. During the recent ATSI walkthrough, improvements were noted but more work is needed, especially in implementing strategies for students with disabilities (SWD), who make up 17% of the student population. The team also reviewed the Fall/Winter MAP results, which showed that approximately 75% of students are performing below proficiency levels in reading and math, indicating a need for additional support beyond just the identified SWD population.

- b. **Information Item 2: School Breaks were confirmed and the schedule of the school day**

VI. Announcements: Family Support Provided by the Booker T. Washington Alumni Association founded in 2006 in the form of Gift Cards to several families. A student performance announcement and the Winter Break Announcement

VII. Adjournment

Motion made by: Jonathan Montes de Oca; Seconded by: Tamekia Askew

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

Motion: Passes

ADJOURNED AT: 7:22 pm

Minutes Taken By: Tamekia Askew and Zoom AI

Position: Secretary

Date Approved: