

**Sarah Rawson Smith Elementary**

Date: **10.19.23**

Time: **3:15**

Location: **SRS Intermediate Campus Media Center**

- I. Call to order: 3:34pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dwight Hutson	Present
Parent/Guardian	Cimona Hinton Dirickson	Present
Parent/Guardian	Mary Posada	Present
Parent/Guardian	Ann Mintman	Present
Instructional Staff	Bejay Osby	Present
Instructional Staff	Jennifer Chestnut	Present
Instructional Staff	Karla Lamar	Present
Community Member	Laquisha Smith	Present
Community Member	Ben Miller	Present
Swing Seat	Andrea Almario	Present
Student (High Schools)		

Quorum Established: **Yes**

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: Karla Lamar ; Seconded by: Bejay Osby  
 Members Approving: all  
 Members Opposing: none  
 Members Abstaining: none  
**Motion Passes**
- b. **Approval of Previous Minutes:** List amendments to the minutes:  
 Motion made by: Andrea Almario ; Seconded by: Laquisha Smith  
 Members Approving: all  
 Members Opposing: none  
 Members Abstaining: none  
**Motion Passes**

## IV. Discussion Items

- a. **Discussion Item 1:** Strategic Plan and CIP alignment
  - i. Current Strategic Plan focuses on increasing proficiency on Georgia Milestones in Literacy and Numeracy.
  - ii. CIP plan based on needs assessment and MAP data. Drop in math MAP assessments and reading assessments, drop in CCRPI attendance as well. Overarching needs: Improve comprehension of informational texts, Improved tier one math instruction. Work on Whole Child Intervention to improve daily attendance. Monitoring progress through MAP, Learning Walks and observations
  - iii. Action plans: K-3 implement foundations (literacy curriculum) with fidelity, increase grade level informational text exposure, utilize content-based information to build background knowledge. Explicit vocab instruction.
  - iv. Numeracy: Provide professional learning instruction and more support
  - v. Attendance: WCI team gets together to monitor attendance, behavior, and intervention. Provide monthly attendance motivational activities.
- b. **Discussion Item 2:** Strategic Plan Updates
  - i. Change CARE team to Whole Child Intervention team
  - ii. Change the ADA (average daily attendance) to CCRPI Attendance to 87. 1 by end of 2025
- c. **Discussion Item 3:** Spring 2023 to Fall 2023 Growth
  - i. Working to improve reading through interactive read alouds, explicit phonics instruction.
  - ii. The district is really working to support instruction and create learning plans.
  - iii. SRS has been heavily focused on math because of the new math standards and being sure to address the needs of the students. Math instructional strategies, walk through observations, and teacher professional development opportunities to enhance real world use of math have been implemented to support this area of need.
  - iv. Google classrooms are available for enrichment opportunities in all areas of need, you don't need to be in the gifted classes to have access.
  - v. The MAP data tracks a student with the same RIT scores at the same time of the year. We were wondering how the MAP/Milestones data may be effected by the change in Math standards, will be watching to see.

## V. Information Items

- a. **Principal's Report** There's been an issue raised asking about the communication protocol regarding how infectious illnesses/lice are being relayed from school to

home. Administration has been in contact with an epidemiologist, and we do have a school protocol that is to be followed.

**VI. Announcements** Go team was voted as the most outstanding GO team of 2022-2023 school year!! Accomplishments regarding achievement, communication, documentation, and effectiveness.

**VII. Adjournment**

Motion made by: Jennifer Chestnutt ; Seconded by: Bejay Osby

Members Approving: All

Members Opposing: none

Members Abstaining: none

Motion [Passes/Fails]

**ADJOURNED AT 4:43**

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**Minutes Taken By:** Ann Mintman

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]