**Sarah Smith Elementary**

**Date: 3.13.25**

**Time: 3:00**

**Location: Intermediate Campus Media Center**

1. **Call to order:** 3:00
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Dwight Hutson | Present |
| **Parent/Guardian** | Elizabeth Zielinski | Present |
| **Parent/Guardian** | Cimona Hinton Dirickson | Present |
| **Parent/Guardian** | Ann Mintman | Present |
| **Instructional Staff** | Prissy Stewart | Present |
| **Instructional Staff** | Karla Lamar | Present |
| **Instructional Staff** | Jennifer Moore | Present |
| **Community Member** | Laquisha Smith | Present |
| **Community Member** | Ben Miller | Present |
| **Swing Seat** | Andrea Almario | Present |
|  |  |  |
|  |  |  |

**Quorum Established:** yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: KL; Seconded by: BM

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: PS; Seconded by: LS

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Approval of the Final Budget Recommendation** *(after final presentation/review)***:** Motion made by: BM ; Seconded by: KL

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. Proposal to Create Gifted Model Sub Committee

Motion made by: JM ; Seconded by: EZ

Members Approving: Jennifer Moore, Elizabeth Zielinski, Ann Mintman

Members Opposing: Ben Miller, Cimona Hinton Dirickson, Karla Lamar, Andrea Almario, Laquisha Smith, Prissy Stewart

Members Abstaining: None

**Motion** Fails

1. **Discussion Items**

**A. Final Budget Recommendation**

* Minimal adjustments were made to the original draft.
* The world language budget was consolidated into the general budget.
* Mr. Hutson shared upcoming plans, including collaborating with the part-time reading teacher, utilizing support staff to enhance student learning, and continuing to implement the Science of Reading with fidelity.
* The team discussed strategies for differentiated reading instruction and increasing student support.
* With no significant changes from the initial presentation, the budget was approved.

**B. Proposal to Create a Gifted Model Subcommittee**

* Jennifer Moore explained the upcoming changes required in the gifted service delivery model. Sarah Smith currently uses the collaboration and cluster models. Beginning SY 26-27, the Georgia Department of Education will no longer allow the collaboration model. Future models must follow either the resource (pull-out) or cluster (gifted students grouped together with a certified gifted teacher) approach.
* The proposal aimed to form a GO Team subcommittee to gather stakeholder input.
* Mr. Hutson and the leadership team are currently reviewing options and gathering input from focus groups.
* The team discussed whether forming a subcommittee now or in the fall (with new GO Team members) would be more appropriate.
* The motion to form the subcommittee did not pass.

1. **Information Items**

**A. Principal’s Report**

* **Black History Month:** A success; Ambassador Andrew Young and Mayor Dickens visited and interacted with students.
* **Author Visit:** James Kolchalka’s visit was well received by students.
* **Parent Conferences:** Scheduled for March 18–31.
* **IB Information Night:** Provided valuable insight into the rigor of the IB program and its benefits for college preparation.

**B. CAT (Cluster Advisory Team) Meeting – February 24, 2025**

* Jennifer Moore reported on the meeting, which focused on the strategic direction for the next five years.

1. **Announcements** 
   * 1. Read across America going- Log minutes!
     2. Little Shop of Stories author, Barbara Oconnor is coming to the IC
     3. 3/20 Ms. Portee is having a coffee chat detailing GMAS testing
2. **Adjournment**

Motion made by: AM; Seconded by: EZ

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** Passes

**ADJOURNED AT** 4:15

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**Minutes Taken By:** Ann Mintman

**Position:** Secretary

**Date Approved:** 4.17.25