

Call to order

A meeting of the Sarah Smith Elementary GO Team was called to order at the Sarah Smith Intermediate Campus on Wieuca Road on February 24, 2020 at 3:15 pm.

Attendees:

GO Team:

Emily Boatright

Katy Barnes

Jennifer Sand

Chris Pirouz

Rebecca Blanchette

Robin Ortale

Sam Jones

Ellie Boydston

Is there are quorum present? Circle or highlight **Yes** or No

Action Items

Agenda - Rebecca Blanchette motioned to approve the agenda. Chris Pirouz seconded the motion. All members of the GO Team voted in favor.

Minutes from February 10th Meeting - Katy and Emily made a clarification, which will be updated. Rebecca Blanchette motioned to approve the minutes with the change. Chris Pirouz seconded the motion. All members of the GO Team voted in favor.

Discussion Items -

FY 21 Budget Planning by Emily Boatright

- We will be working out of four big buckets as a district and as a school - academic program, talent management, systems and resources, and culture.
- School Priorities and the Rationale for the year are:
 - Embed a data driven multi tiered system of support to improve all subgroup performance in Math and ELA.
 - Keeping class sizes low is the main focus so that teachers can deliver differentiated instruction.
 - Develop a literate community in which students read and write with clarity and fluency across the curriculum.
 - Milestones data indicates that writing is a weak area for us.
 - Currently K-2 is stronger in ELA while 3-5 is stronger in math.
 - Optimize and acquire resources to prepare our students to the 21st century learners.

- We will use technology committee to make sure we are preparing our students to be good technology citizens.
 - Offer a rigorous curriculum with an enhance focus on the integration and application of math, science, and technology.
 - Math achievements remain behind reading in K-2. Need to ensure fluency in early years and build on those skills.
 - Create a well-rounded curriculum that develops the whole child by providing more exposure to and appreciation of the Arts and social emotional learning (SEL).
 - Various specials offerings
 - Support SEL
 - Develop faculty and staff that serve the growing language needs of the school.
 - Offer authentic and diverse.
 - We have a couple of people on site to help with professional learning and also encourage people to look outside the school as well.
 - We spend SSEF \$ on professional learning - especially tied to IB.
 - Foster and active and engaged school community.
 - We have made strong progress with our bilingual liaison, but there is still some improvement.
 - Cultivate a global learning community.
 - Continue to dig into IB inquiry and learning.
 - Create a school wide culture of high expectations, trust, and strong communication.
 - Make sure parents know that we are here for them and their students.
- Emily shared the FY21 Strategic Plan Break-out -

FY21 Strategic Plan Break-out				
Priorities	Focus Area	Strategies	Requests	Amount
Embed a data-driven, multi-tier system of support to improve all subgroup performance in Math and ELA. Develop a literate community in which students read and write with clarity and fluency across the curriculum.	Academics/ Talent Management	Utilize Professional Learning Community (PLC) model to plan for instruction and examine data in order to enhance teaching and learning for all students in alignment with our IB Signature Program. Utilize common assessments (benchmarks, grade level assessments) to foster a cycle of continuous improvement differentiation of instruction (i.e. enrichment, remediation, intervention) based in data.	Maintain reduced class sizes in all core content areas. Maintain staffing in Media Centers.	\$3,843,333
Embed a data-driven, multi-tier system of support to improve all subgroup performance in Math and ELA.	Academics	Continue to provide differentiated curriculum based on students' unique needs, including Special Education and English Language Learners.	Ensure sufficient staffing for EIP, ESOL and Special Education programming. Special Education Lead Teacher to support case loads at both campuses.	\$940,650
Offer a rigorous curriculum with an enhanced focus on the integration and application of math, science, and technology.	Academics	Provide gifted load exempt teachers to support differentiation of instruction, resource gifted, and talent development opportunities for students who need additional rigor.	Ensure sufficient staffing for Gifted and Talent Development programming Provide additional Specials offering tied to technology and maker's space experiences.	\$372,493
Offer authentic and diverse professional learning experiences to increase teacher efficacy	Talent Management	Utilize Professional Learning Community (PLC) model to plan for instruction and examine data in order to enhance teaching and learning for all students in alignment with our IB Signature Program.	Provide Instructional Coach to support teachers' development of instructional strategies and data-driven instruction. Provide IB Coordinator to support IB training and implementation.	\$212,256

FY21 Strategic Plan Break-out

Priorities	Focus Area	Strategies	Requests	Amount
Create a well-rounded curriculum that develops the whole child by providing more exposure to and appreciation of the Arts and social-emotional learning.	Academics/ Culture	Review current Specials offerings to identify opportunities to expand programming through additional courses, as well as before and after school offerings.	Purchase 2 fine arts, music, and physical education teachers. Purchase portion of Social Worker, SEL teacher and school counselor.	\$781,400
Develop a faculty/staff base that serves the growing language needs of the school.	Talent Managements	Intentional recruitment and retention to identify and develop bi-literate educators.	Purchase additional teachers for 4th grade DLI program expansion. Purchase paraprofessionals to support students in DLI. Purchase teachers to provide French instruction for all non-DLI classes 1 st – 5 th grades	\$399,272
Foster an active and engaged school community that encourages inclusion of all stakeholders.	Systems and Resources	Implement research-based strategies to bridge the school to home connection for families.	Convert parent liaison to full-time position.	\$41,950
Create a school-wide culture of high expectations, trust, and strong communication	Culture	Enhance internal and external communication through weekly updates, school master calendar; and partnering with PTA to streamline information to families.	Ensure appropriate support staffing to effectively communicate with a variety of stakeholders (students, parents, community, PTO, Foundation) in order to improve operations at the school level.	\$156,453

- We have a plan for FY21 Reserve (2%) - \$125K: Emily does not want to use this in the budget, but can hire additional language teacher, lean into subgroup performance by replicating after school tutoring to all students (not just ESOL).

Plan for FY21 Reserve

Priorities	Focus Area	Strategies	Requests	Amount
Develop a faculty/staff base that serves the growing language needs of the school.	Talent Managements Systems and Resources	Intentional recruitment and retention to identify and develop bi-literate educators. Implement research-based strategies to bridge the school to home connection for families.	Hire additional bi-lingual paraprofessional to support grades 3 and 4 DLI	\$28,188
Embed a data-driven, multi-tier system of support to improve all subgroup performance in Math and ELA. Develop a literate community in which students read and write with clarity and fluency across the curriculum.	Academics	Implement research-based strategies to bridge the school to home connection for families.	Hire teacher-tutors for supplemental tutoring after-school.	\$30,000
Create a school-wide culture of high expectations, trust, and strong communication	Culture	Enhance internal and external communication through weekly updates, school master calendar; and partnering with PTO to streamline information to families.	Hire additional school clerk to ensure all families are welcome and included at Sarah Smith.	\$43,384
Optimize and acquire resources to prepare our students to be 21st century learners.	Systems and Resources	Ensure teachers have the materials needed to implement IB Planners and core curriculum.	Purchase materials, technology resources to supplement curriculum based on identified needs.	\$23,976

- Questions to Consider were put up and a discussion took place:
 - Are our school’s priorities (from the strategic plan) reflected in this budget?
 - How are district and cluster priorities reflected in our budget?
- May have to reduce some positions that are outside classroom support roles. Not using any ESL positions in core classroom in this proposed budget like we have in the past.
- We may have some room to purchase needed things through SSEF since some of their expenses from last year were one time purchases. However, there are some capital investments that should be paid for by APS.
- People services - we pay for a portion of the school psychologist. We have two part time school nurses. We would need to look at media specialists and counselors.
- This year the state approved a \$3K raise off of the base pay for all classroom teachers. A raise for all other employees was matched by APS. The amount of those raises depends on the position.
- Signature program - dual language - DLI with French.
 - We are the only elementary that still does three days of a language.
 - Should revisit changing our language offering to all Spanish. How does changing that impact budgets? We would need to research that to determine and also figure out if families would prefer to have Spanish as our offering. Would need to really do due diligence if we were to look at making a change like that. Would the impact to the budget be big enough to support this? Initially it could cost more because of phasing out French, but if in the long run it would be cost effective, then it should be definitely considered.
 - DLI Class size - have we seen enough retention to keep class sizes low in DLI? DLI - K is average of 24. 23-24 in second. 25 for 1st grade (vs. non 20). We are not planning on putting new kids into program.
- Class size for non-immersion side - is there any reason that it would go up? They may go up slightly or go up significantly. The patterns of population are varied. We don’t get any weight for the new students that we didn’t budget for if they have other things that will give them more (i.e. Gifted, Special Ed, poverty, etc.).

Information Items -

Principal’s Report

- Facilities Meeting
 - At the meeting, the consulting firm indicated that they have it down to the city block about where kids attend school.
 - SRS has moderate growth for the next few years and then 10 years out we will have the largest population increase along with Springdale Park.

- The next meeting will drill down to the cluster level.
- NAPPS Meeting at Sutton at 6:30 will be a technology discussion - parents and middle and high school students are invited. There is also a DLI prospective parent meeting at 5:30 as well as the Sutton PTA Meeting at 6:00.
- Bingo Night is Friday, February 28th at SRS IC.
- Need more people to run for GO Team
 - We need two teachers and two parents to fill the seats that will be vacated.
 - Ellie is having trouble getting teachers to show any interest.

Technology Committee

- The Technology Committee will be an ad hoc committee that will run from March 2020 through May 2021.
- Ms. Portee is the Chair and the GO Team will be represented by Chris Pirouz and Jennifer Sand. Meetings have to be posted and follow Roberts Rules - just like the GO Team.
- Goals of committee
 - Develop the priorities for technology standards and goals by grade with the ultimate goal of strong vertical alignment K-5.
 - Develop a school-wide policy for acceptable/non-acceptable uses of technology in the classroom and across the curriculum K-5.
 - Embed these new priorities and policies in the creation of a school-wide technology master plan to be implemented by May 2021.
- Katy will submit these goals so that the committee will be official and ready to go.

Family Engagement Committee

- Katy received goals and objective from GO Team, but she is going to work on revising.
- This will be a continuous committee with no end date.

Chairperson Announcements

- Next GO Team Meeting is 3/9. It will be the budget approval meeting.

Adjournment

Chris Pirouz motioned to end meeting. Ellie Boydston seconded. The entire GO Team was in agreement. Meeting adjourned at 4:53 pm.

Robin Ortale - Secretary

Date of Approval