

Sarah Smith Elementary

Date: December 6, 2022

Time: 3:15

Location: Zoom

- I. Call to order: 3:16 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dwight Hutson	Present
Parent/Guardian	Mary Posada	Present
Parent/Guardian	Cimona Dirickson	Present
Parent/Guardian	Ben Miller	Present
Instructional Staff	Jennifer Barry	Present
Instructional Staff	Bejay Osby	Present
Instructional Staff	Karla Lamar	Present
Community Member	Magali de la Torre	Present
Community Member	Nina Reid	Present
Swing Seat	Alison Strok	Present
Student (High Schools)	N/A	N/A

Quorum Established: [Yes](#)

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Bejay Osby](#); Seconded by: [Cimona Dirickson](#)
Members Approving: Mary Posada, Ben Miller, Jennifer Barry, Karla Lamar, Magali de la Torre, Nina Reid, Alison Strok
Members Opposing: None
Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes (October 20, 2002):**
 Motion made by: [Bejay Osby](#); Seconded by: [Mary Posada](#)
Members Approving: Cimona Dirickson, Ben Miller, Jennifer Barry, Karla Lamar, Magali de la Torre, Nina Reid, Alison Strok
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. Discussion Items

- a. **Discussion Item 1: 45-Day CIP Check-in**
 - i. The CIP (Continuous Improvement Plan) is Sarah Smith's 1-year goals. The CIP aims to embed a process of meaningful yearlong growth within Sarah Smith whereby all students achieve at high levels through successful participation in standards-aligned, personalized core instruction.
 - ii. The CIP will look at the school's strengths and weaknesses in literacy, numeracy, and the whole child support.
 - iii. SMART goals are identified for each priority area and how you will monitor progress towards those goals.
- b. **Discussion Item 2: Strategic Plan and CIP alignment**
 - i. The CIP and Strategic Plan were reviewed simultaneously to determine goals and objectives
- c. **Discussion Item 3: Strategic Plan Updates**
 - i. The Strategic Plan creates a direction for students and families
 - ii. The new Strategic Plan model developed by APS was reviewed
 - iii. SMART goals were identified for each priority area and how Sarah Smith will monitor progress towards those goals by 2025.
- d. **Discussion Item 4: Fall ACES presentation**
 - i. The ACES (Accountability, Collaboration, Equity and Support) presentation that Dr. Hutson presented to APS was reviewed
 - ii. School enrollment is higher than projected. Sarah Smith currently has approximately 869 students (63 more than projected)
 - iii. Daily attendance is approximately 94%
- e. **Discussion Item 5: Progress on Strategic Plan priorities**
 - i. Strategic Plan priorities were reviewed and placed in order of priority
- f. **Discussion Item 6: 2/16/23 and 3/9/23 meeting dates**
 - i. Due to Principal meetings out of the building, Dr. Hutson requested to move the 2/16/23 and 3/9/2023 meeting dates
 - ii. The 2/16/2023 date was moved to 2/9/2023
 - iii. The 3/9/2023 meeting date was moved to 3/23/2023

V. Action Items

- a. Due to the length of the meeting the Action Items were not discussed, and the Go Team meeting will meet on 12/15/2022 to discuss and review the following action items:
 - i. Update the Strategic Plan
 - ii. Rank Strategic Plan Priorities

iii. Vote on The Strategic Plan

VI. Information Items

a. **Principal's Report**

i. The Principal's report will be discussed at the 12/15/2022 meeting

VII. Announcements None

VIII. Public Comment: None

IX. Adjournment

Motion made by: [Jennifer Barry](#); Seconded by: [Bejay Osby](#)

Members Approving: Mary Posada, Ben Miller, Cimona Dirickson, Karla Lamar, Magali de la Torre, Nina Reid, Alison Strok

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:55 pm

Minutes Taken By: [Alison Strok](#)

Position: [Secretary](#)

Date Approved: February 9, 2023