

Budget Approval Meeting Minutes

Sarah Smith Elementary
Date: March 7, 2023
Time: 3:15
Location: IC Media Center

- I. Call to order: 3:20
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Dwight Hutson	Present
Parent/Guardian	Mary Posada	Absent
Parent/Guardian	Cimona Dirickson	Present
Parent/Guardian	Ben Miller	Present
Instructional Staff	Jennifer Barry	Absent
Instructional Staff	Bejay Osby	Present
Instructional Staff	Karla Lamar	Present
Community Member	Magali de la Torre	Absent
Community Member	Nina Reid	Absent
Swing Seat	Alison Strok	Present
Student <i>(High Schools)</i>	N/A	N/A

Guests Present: None

Quorum Established: Yes

III. Action Items

- A. **Approval of Agenda:** Amendment made to add French class. Motion made by: [Karla Larmar](#); Seconded by: [Cimona Dirickson](#)
 - Members Approving: All present
 - Members Opposing: None
 - Members Abstaining: None**Motion Passes**
- B. **Approval of Previous Minutes: (February 9, 2023)**
 Motion made by: [Bejay Osby](#); Seconded by: [Karla Lamar](#)
 - Members Approving: All present
 - Members Opposing: None
 - Members Abstaining: None**Motion Passes**
- C. **Approval of the Budget *(after final presentation/review)*:**

Motion made by: [Alison Strok](#); Seconded by: [Karla Lamar](#)

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

- A. **Discussion Item 1:** Presentation of the final budget
 - i. Budget was presented to APS on 2/28/2023. There were no major changes from the draft budget. One error was noted, it had a teacher over allocated but the adjustment was made and did not change any other line items
- B. **Discussion Item 2:** SPLOST improvement
 - i. The roof at the PC will be replaced this summer. The contractors started March 2023, measuring the roof.
 - ii. Safety replacements at both campuses: New security vestibules at front entrances, intercom system, camera system, fire alarms, ballistic film and intrusion protection
 - iii. The generator will be replaced at the IC
 - iv. There was a small area of mold noted in one office that will be repaired
 - v. Additional repairs: trash receptacles were added to every stall at the IC, classrooms with moisture are being evaluated.
 - vi. Wish list: Renovate bathrooms at PC
- C. **Discussion Item 3:** Volunteers
 - i. Need to increase volunteers that are more representative of student population
 - ii. Need suggestions how to increase parent volunteers
- D. **Discussion Item 4:** Dress Code-[discussion will continue at the next meeting](#)
 - i. Dress code has not been enforced
 - ii. More students wearing inappropriate clothing or foot wear
 - iii. Guidance policy was reviewed
- E. **Discussion Item 5:** Building the Sarah Smith Community
 - i. Volunteer fair will be held April 21, 2023
 - ii. Ideas: Include La Amistad
 - iii. Send survey to ask families what the barriers are to volunteering
 - iv. Ensure there is diversity on all committees
 - v. Ensure parents are allowed in the building
- F. **Discussion Item 6:** French Class
 - i. French teacher left in December 2022. Students are not receiving French class

- ii. 4th/5th grade parents were notified this week of plan to replace teacher
- iii. Difficult to feel the spot because it is part-time and will end after 2023-2024 school year
- iv. APS was contacted to help fill the vacancy
- v. Potential candidate identified
- vi. Duolingo was set up for students in specials
- vii. Might start a French educational video program

V. Information Items

A. Principal's Report

i. Spring ACES Presentation

1. Glow: Shift in culture as staff is using the IP learner profile
2. Grow: Full implementation of enhanced PYP and updated unit planners
3. Vacancy: French teacher, both clerks have been hired
4. Fall-Winter 2022 MAP data reviewed
5. CIP: PLCs growing and academic conversations that are needed, scored well on the whole child, have had 2 fireside chats
6. Title 1 schools have O-G training by the district. Schools in the NA cluster would like to receive O-G training and are asking for this
7. The math book for next year has been selected and will be announced at the April BOE meeting

VI. Announcements *None*

VII. Adjournment

Motion made by: [Karla Lamar](#); Seconded by: [Bejay Osby](#)

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:23 pm

Minutes Taken By: [Alison Strok](#)

Position: [Secretary](#)

Date Approved: [April 27, 2023](#)