

## INMAN MIDDLE SCHOOL TRANSPORTATION & SAFETY OVERVIEW

Welcome to Inman! The Administration has developed specific arrival and dismissal procedures to ensure our students safety. With everyones cooperation, arrival and dismissal will be a welcoming, stress-free and safe experience for students, parents, staff and the community.

There are four ways get to/from school: School Bus, Car (Carpool Lane & Sidewalk Drop-Off), Walk and Bicycle. Approximately, 50-65% of students ride the bus, 25-35% use carpool or drop-off and 10-20% walk. Some students (and teachers) ride bicycles as well.



### ARRIVAL PROCEDURES

**Before 8:40** - Only students enrolled in our before care program or students attending morning tutorials (must have tutorial pass from teacher).

**Between 8:40 and 8:55**

**6th grade** - Auditorium, enter through doors at Virginia Avenue & Park Drive.

**7th grade** - Cafeteria, enter through doors at Clemont Drive.

**8th grade** - Gym, enter through doors at Clemont Drive  
NO waiting in the hallways, entrances, or stairwells.

**After 8:55** - Students may enter the main entrance on Virginia Avenue.

**8:55** - Bell will ring, students proceed to homeroom.

**9:05** - School starts and announcements begin.

### SCHOOL BUS RIDERS

For safety, simplicity and because we are a Clean Air School, Inman encourages all students who are eligible to ride the bus, do so.

School buses will start pickup in the attendance zone between 8:00AM and 8:20AM and will arrive at school at 8:40.

**If the bus is late, your child will not be marked tardy so long as he/she obtains a late bus pass upon entering the building and provides it to the homeroom teacher.**

Inman staff will be on duty at the bus lane to greet and monitor students walking into the building.

School bus routes and times are available on the APS/ Inman websites.

### CARPOOL

**Starts at 8:40AM.** Do not drop your child off before this time (unless enrolled in our before care program or morning tutorial). Enter carpool lane by taking a right from Virginia Avenue.

**Left-turns into and out of the Inman driveway are PROHIBITED in the morning and afternoon. This is for the safety of our students walking.**

**Do not block traffic on Virginia Avenue.** If the carpool line is backed up, please keep moving and be prepared to wait in an area where you will not be blocking traffic or parking illegally.

**Do not park in Carpool lane.**

Make it a "true" carpool and include other students, while reducing congestion and air pollution around the school zone.

### SIDEWALK DROPOFFS

All student drop-offs must occur along the sidewalks of **Virginia Avenue ONLY.**

DO NOT drop off in the following areas:

- Clemont Drive, in either direction (reserved for Buses)
- Inman staff parking lot off Clemont Drive
- Cafeteria loading area on Park Drive
- Park Drive, in either direction

### WALKERS

Parents and students should together determine the safest route to get to school.

We have crossing-guard volunteers at the Cooledge/ Clemont/Park intersection and at the Inman carpool entrance on Virginia Avenue. Students must stay on the concrete sidewalks and pine straw paths and never walk through the parking areas.

**For Students Safety:**

- Always be alert and aware of traffic when walking to school and use main thoroughfares when possible.
- Please stay on the pedestrian paths on school property and sidewalks in the school zone.
- Please cross only at crosswalks when the traffic is stopped for the light and walk signals or crossing guards indicate it is safe.
- If possible walk with other students.

### BIKERS

Parents and students should together determine the safest route to get to school. Once on school grounds, bicycles must be locked to the bike rack between the main building and portables. Students should wear a helmet when riding, helmets must remain outside with bicycles.

## LATE ARRIVALS

**After 9:05** students must go to the main office to receive a tardy slip for admittance to class. After the third tardy arrival, the school social worker will contact parent.

## VISITORS

Motorists that will be parking their vehicles to enter the school building are to enter the Inman driveway off Virginia Avenue or park on neighborhood streets that allow parking. Please remember that left-turns into and out of the Inman driveway are prohibited in the morning and afternoon.

### Some additional parking reminders:

- Do not park within 20 feet of crosswalks at intersections or 30 feet from stop signs. It is against the law, unsafe, slows everyone down, and you may end up with a ticket.
- Do not block private driveways or use them to turn around.
- Do not park in the bus lane or carpool lane.

## DISMISSAL

### Dismissal starts at 4:05PM

Students are released in the following order:

- (1) Car riders, walkers, athletes
- (2) Bus riders, first 8 buses
- (3) Bus riders, remaining 8 buses
- (4) Aftercare, tutoring, clubs and activities

On site Aftercare: Dismissed to the cafeteria

## EARLY DISMISSAL

**No early dismissals after 3:30PM.** Please avoid early dismissal. If your child must leave school early, please send a note requesting early dismissal that morning. Your child must bring the note to the front office in the morning where it will be copied. The office staff will sign the note and return a copy to the student. The student must show the signed note to the teacher and be responsible for leaving class at the appropriate time. Please do not request that the office call the classroom as that is disruptive to instruction. Parents/guardians should report to the office to checkout a student. Students leaving early must be signed out in the office by a parent/guardian or official designee indicated in the student files. You will be required to show a drivers license for positive identification each time.

## ON SITE AFTERCARE

Students who remain at Inman for on site aftercare will be dismissed to the Cafeteria after walkers, carpoolers and bus riders.

## ADA ACCESSIBILITY

Handicapped parking is located in the Inman main/teacher and staff parking lot. Parents requiring an ADA accessible area to drop off their child in the morning should contact the main office for alternative drop off procedures.

## TRANSPORTATION CHANGES

Parents must inform the school in writing of any deviation in a student's regular mode of transportation home. Please send a note to the main office the morning of the change and include your signature. Your child will then present this note to the main office. For the safety of Inman students, no changes in transportation may be made over the telephone and no changes in transportation will be accepted after 9:30AM. After school transportation arrangements need to be made before the student comes to school. Students will not be excused from instructional time during the school day to call parents to arrange after school transportation.

## IN SUMMARY

Remember that your middle school student is constantly learning. The example you set is part of that learning. Please be respectful of all students, parent volunteers, the Inman staff and administration, our neighbors and residents of the community. The Inman staff and administration will ask you to refrain from doing things that will endanger the students. Please be respectful and follow these instructions.

## PROGRAMS & VOLUNTEER OPPORTUNITIES

### CLEAN AIR CAMPAIGN

In Spring 2013, Inman became a Clean Air School under the Clean Air Campaign. Since 2004, The Clean Air Campaign has helped over 300 schools in Georgia create safer and healthier campuses and develop engaged learners. Their programs work to reduce air pollution and traffic and educate students on sustainability, air quality and transportation. Find out more here:

**[www.cleanaircampaign.org/Your-Schools](http://www.cleanaircampaign.org/Your-Schools)**

If you are interested in assisting with the Clean Air School program please contact Mary Stouffer at **[mrs30306@bellsouth.net](mailto:mrs30306@bellsouth.net)**

### CROSSWALK PARENTS

Inman has had a dedicated group of **Crosswalk Parents** to ensure the safety of our pedestrians at the major crossing areas to school.

If you are interested in assisting with Crosswalk Parents please contact PTA Operations at **[operations@inman-middleschool.org](mailto:operations@inman-middleschool.org)**

### ☛ QUESTIONS?

Contact the main office at **404-802-3200** or

**Betsy Bockman** Principal  
**[bbockman@atlanta.k12.ga.us](mailto:bbockman@atlanta.k12.ga.us)**

**Emily Boatright** Assistant Principal, 6th Grade  
**[eboatright@atlanta.k12.ga.us](mailto:eboatright@atlanta.k12.ga.us)**

**Frank Walker** Assistant Principal, 7th Grade  
**[fwalker@atlanta.k12.ga.us](mailto:fwalker@atlanta.k12.ga.us)**

**Michael Ashley** Assistant Principal, 8th Grade  
**[mashley@atlanta.k12.ga.us](mailto:mashley@atlanta.k12.ga.us)**