

# Meeting Minutes

**Young Middle School**  
**Date: September 19, 2018**  
**Time 5:15 PM**  
**Location: Media Center**  
**DRAFT**

- I. Call to order: 5:19 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Kara Stimpson	P
Parent/Guardian	Trina Hughley	P
Parent/Guardian	Antwan McKee	P
Parent/Guardian		
Instructional Staff	Rashad Bennett	P
Instructional Staff	Tiersa McClardy	P
Instructional Staff	Quinton Wilson	P
Community Member		
Community Member	Muhammad Al-ahmar	P
Swing Seat	Linda Sheffield	P
Student (High Schools)		

Quorum Established: Yes

III. Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: [Mr. McKee; Seconded by: Mr. Muhammad Al-ahmar  
 Members Approving: 8  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion Passes**
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: Mr. McKee; Seconded by: Mrs. McClardy  
 Members Approving: 8  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion Passes**

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c. **Fill Vacant Positions** *(copy and complete table for each open position)*

<b>Open Position:</b>	<b>[Parent, Staff, Community, Swing]</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

d. **Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

e. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** *[Insert Name of Member Elected as Chair]*

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

ii. **Vice Chair: Result:** *[Insert Name of Member Elected as Vice-Chair]*

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	

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GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

iv. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

<b>Officer Position:</b>	<b>Cluster-Representative</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

- f. **For High Schools: Appoint Student Representative**  
**Student Representative:** [Insert Name of Student Representative]
- g. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Public Comment (Yes/No)</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				

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**Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**Review and Adopt GO Team Norms** [Insert or attach approved Public Comment Format] Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

#### IV. Discussion Items

- a. **Discussion Item 1:** Strategic Plan – Principal Stimpson stated that the goal is to develop a plan to engage and provide a clear understanding and process of the plan for students, parents, faculty and staff, and community through talent management utilizing the following three methods: (1) creating a recruitment and hiring retention plan (2) train up all faculty and staff to meet needs of the students, and IB training for the staff to define (“what is IB and how will it benefit the school).
- b. **Discussion Item 2:** Ms. Sheffield will mail recommendation for possible Vacant Community Member Seat.

#### V. Information Items

- a. **Principal’s Report:** Principal Stimpson provided information for the budget and attendance. The budget report included information for Title I allotment and leveling. Eight hundred and seventy two students were projected for this school year. However, eight hundred and nine students are enrolled to date. Principal Stimpson shared newly developed student uniform (get dressed for school) process.

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**VI. Announcements:** GO Team Summit Meeting 9/22/2018 Maynard Jackson High School

**VII. Adjournment**

Motion made by: Linda Sheffield Seconded by: Tiersa McClardy

Members Approving: 8

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

**ADJOURNED AT 6:47 PM**

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**Minutes Taken By:** Linda Sheffield

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]