

David T Howard Middle School

Date: December 2, 2024

Time: 4:45 - 6:33pm

Recording: <https://www.youtube.com/watch?v=R37H34Tq5Ow&t=2645s>

Presentation:

https://docs.google.com/presentation/d/e/2PACX-1vSdggkK2IJT7xPtrVqo90G77_fHOOmmtTmH95jjXGa_HbeuNBzHaJih0TAKEWWd40i1n4Me-iRYwr/pub?start=true&loop=true&delayms=3000&slide=id.g31b72a1d727_3_81

- I. **Call to Order: 4:49pm**
- II. **Roll Call; Quorum Established**

Role	Name (or Vacant)	Present or Absent
Principal	Tekeshia Hollis	Present
Parent/Guardian	Doug Brooks	Present
Parent/Guardian	Deonne Malick El-Deiry	Present
Parent/Guardian	Shalanda Miller	Present
Instructional Staff	Regina Bryant	Present
Instructional Staff	Sudie Nolan	Present
Instructional Staff	Marquita Moore	Present
Community Member	Heena Patel	Present
Community Member	Boyd Baker	Present, arrived late
Swing Seat	Andrew Anglin	Present

- III. **Action Items**
 - A. **Approval of Agenda:**
 - i. [Sudi Nolan](#) motions to approve agenda. Motion passes – unanimously
 - B. **Approval of Previous Minutes** Motion: [Sudi Nolan](#), seconded by [Regina Bryant](#). Motion Passes – unanimously
- IV. **Public Comment:** [Brittany Schwartzwald](#) submitted a comment via Google Form relating to unit tests. The comment was read aloud by [Principal Hollis](#).
- V. **Discussion Items**
 - A. **Strategic Plan Update**
 - i. **Reading Proficiency Data (timer 7:40):** [Deonne Malick El-Deiry](#) requested reading proficiency data to be added to agenda via email prior to today’s meeting. [Principal Hollis](#) presented student reading data over last two year and answered questions relating to the data, intervention and staffing provided to students who demonstrate challenges in

reading at Howard. Principal noted staffing has declined from last year for intervention, from two staff in SY23/24, to one staff member supporting both math & reading in SY24/25. Reading Plus was purchased this year to assist with intervention.

1. Presentation:

https://docs.google.com/presentation/d/e/2PACX-1vSdggkK2IJT7xPtrVqo90G77_fHOOmmtTmH95jjXGa_HbeuNBzHaJilh0TAKEWWd40i1n4Me-iRYwr/pub?start=true&loop=true&delays=3000&slide=id.g31b72a1d727_0_2

ii. Ranking Strategic Plan Priorities (timer 55:20) Motion to adopt Strategic Plan as labeled in presentation: Marquita Moore, second Doug Brooks. Approved unanimously

1. Principal Hollis asked for updates and ranking for School Strategic Priorities. Go Team discussed current school strategic priorities, wording and rankings. Principal Hollis provided clarification and recorded updates and rankings online during the meeting. Please see attached document in the appendix
2. Motion to approve updated strategic priority ranking: Doug Brooks, second Andrew Anglin. Approved unanimously.
3. Motion to approve updated school strategic priorities: Doug Brooks, second Hena Patel. Approved unanimously.

B. Continuous Improvement Plan Check-in (timer 44:23, start on slide 7)

- i. Principal Hollis reviewed timeline and updated Smart Goals. For each Smart Goal Principal Hollis presented Continuous Improvement Plan details regarding Completed Action Steps, Action Steps in Progress, Anticipated Date of Completion, Method for Monitoring Implementation Artifact(s), Method for Monitoring Effectiveness and Resources/Support Needed ([see slides 11-13](#)). Principal Hollis reviewed some highlights and asks including but not limited to Math curriculum resources, testing bank and translation/transcription software to support teacher/student interaction.

C. Community Engagement (timer 21:23)

- i. Office of Family Engagement: invite/information/school representative: Ms Crystal Serraccin educated the GO Team on the Family Engagement Office, [see slides 4 and 5](#). Discussion was had regarding Howard Family Engagement Opportunities and how Family Engagement Office could assist with engagement. Principal Hollis asked for 3 topics to provide engagement on this school year. Deonne Malick El-Deiry (DM) brought forth topics of interest per community include: Math and Tests & Assessments. In addition, DM confirmed these were school specific concerns. Doug Brooks put forth district tests/assessment are of concern across multiple subjects and multiple grades. DM reported that Midtown Cluster Engagement Committee was established and will discuss 3 cluster topics this year at cluster level. Ms Serraccin asked what is the attended outcome following the wanted engagement. DM reported she believes the current wants from community include wanting more information about what current status is, flexibility at

school level, district requirements, resources and providing authentic engagement to teachers, students and families. Shalanda Miller brought forth the topic of testing, and math at all levels and elevated need to have productive conversations. The group discussed some of the previous engagement opportunities and the pros/cons of them. Ms Serraccin shared Family Engagement Survey information as well as the Summer Experience Expo, see [slide 5](#) for more information.

- ii. Work Session: topics/dates this agenda item was not discussed

VI. Information Items

- A. Principal’s Report: Principal Hollis reported out on the following items.
 - i. Mobility Rate and its impact on academic data (see slides 29-32)
 - ii. Enrollment and Attendance data (slide 33)
 - iii. School Discipline Data (slide 34)
 - iv. Science Fair Finalists (slide 35)
- B. Cluster Advisory Team Report: Deonne Malick El-Deiry provided an update on what was covered in CAT meeting including budget prioritizing exercise, reviewing cluster strategic plan, the test & assessment district task force update and yearly facilities utilization report from district.
 - i. Test & Assessment District Task Force met for the first time. District presented on components that make quality assessments and asked for feedback from task force members split into chat rooms by grade band groups (elementary, middle and high). The task force will meet 2 more times tentatively in February and March. See [Test & Assessment District Task Force Presentation 1](#).
 - ii. District Facilities Utilization Report was presented at the APS BOE December 2024 meeting.
 - 1. APS has restarted conversations regarding school utilization and enrollment trends. See resources and timeline in presentation per December 2, 2024 APS BOE meeting.
 - 2. December 2, 2024 APS BOE: Recording Start @ 1:25:16 <https://www.youtube.com/live/Fm4iNtnLR6s>
 - 3. Presentation from Simbli: https://drive.google.com/file/d/1lr87U_t4YA4S9o-7xnoz8TZVnVETx3--/view?usp=sharing
 - 4. 24/25 Enrollment and School Facility Utilization Report 2023-24 SY from Simbli: <https://drive.google.com/file/d/1at0PzO0fkTJmQh547jbFIQeRtOH6Sem7/vie/w?usp=sharing>

- VII. **Adjournment: Motion** Motion: Marquita Moore. Second: Sudi Nolan
Passes: Unanimous

ADJOURNED AT 6:31pm

Minutes Taken By: Deonne Malick El-Deiry

Position: Secretary

Date Approved: Insert Date When Approved

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Meeting Minutes

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