

## ***Family and Community Engagement Committee***

**Inman Middle School/GO Team**

**Date: Nov 8, 2019**

**Time: 8:00 am to 9:15 am**

**Location: Inman Middle School**

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|--------------|---|---------|
| <b>I.</b>    | Call to order   | 8:00 am |
|              | a. Volunteer to take minutes                                      |         |
| <b>II.</b>   | Introductions   | 8:05    |
| <b>III.</b>  | Approve agenda  | 8:15    |
| <b>IV.</b>   | Review and approve minutes from October                           |         |
| <b>V.</b>    | Overview of the charge of the committee and plans for school year | 8:20    |
|              | a. Approval from the Go Team (see PPT)                            |         |
|              | b. Committee Roles (discussion and volunteers)                    |         |
| <b>VI.</b>   | Communication/Transition Handbook-- Honora                        | 8:30    |
|              | a. Adding the answers/facts                                       |         |
|              | b. Dissemination plan   |         |
|              | c. Printing   |         |
| <b>VII.</b>  | Engaging language-diverse communities -- Julia                    | 8:40    |
|              | a. Website translation  |         |
|              | b. Remind/other communications tools                              |         |
|              | c. New computer program, ameliorating divide                      |         |
| <b>VIII.</b> | Howard Transition and Howard alum joining committee               | 8:50    |
| <b>IX.</b>   | Discussion of activity options and nominations                    | 8:55    |
| <b>X.</b>    | Announcements   |         |
| <b>XI.</b>   | Adjournment   | 9:15    |

# Meeting Agenda