

# Budget Allocation Meeting Minutes [DRAFT]

**Springdale Park Elementary**

**Date: Monday, January 13, 2023**

**Time: 4:00pm**

**Location: STEM Lab at Springdale Park Elementary and also Virtual- Zoom**

**Meeting ID: 870 276 0944 PW: spark**

- I. Call to order: 4:15pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jennifer Toney	Present
Parent/Guardian	Sarah Caughron	Present
Parent/Guardian	Marietta Engle	Present
Parent/Guardian	Rana Van Vooris	Present
Instructional Staff	Karina Canup	Present on Zoom
Instructional Staff	Macey Howard	Present
Instructional Staff	Michelle McDaniel	Absent
Community Member	Tony Kearney	Present
Community Member	Alicia Cardillo	Present on Zoom
Swing Seat	Jenny Reiner	Present

**Quorum Established: Yes**

## III. Action Items

- a. **Approval of Agenda:** Added 'Review Strategic Plan and Priorities' to Discussion Items
- b. Motion made by: Macey Howard Seconded by: Rana Van Vooris  
Members Approving: Unanimous  
Members Opposing: N/A  
Members Abstaining: N/A  
**Motion Passes**
- c. **Approval of Previous Minutes:** None  
Motion made by: Marietta Engle; Seconded by: Macey Howard  
Members Approving: Unanimous  
Members Opposing: N/A  
Members Abstaining: N/A

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## Motion Passes

### IV. Discussion Items

- a. **Review Strategic Plan and Priorities**
- b. **Review Budget Development Process**
  - i. Review and Update (*if necessary*) meeting calendar
    - 1. Move February Meeting to 4pm in-person at Springdale Park in the STEM Lab (see action item d)
- c. **Budget Allocation Presentation:**
  - i. Dr. Toney shared the Budget presentation and reviewed Strategic Plan priorities
    - 1. In line with the priorities, Dr. Toney plans to allocate more money to staffing to decrease class sizes and get an instructional coach. Each priority has been allocated certain funds that match the curriculum, materials, or staffing needs that align with each priority.
    - 2. If approved, SPARK will share a band/orchestra teacher with Morningside.
    - 3. We currently have room for administrative transfer slots in each grade level.
    - 4. There is currently \$700k in transition funds that the district is providing for FY24 but may be phased out over the next three years - no official word yet on how or if it will continue past FY24
    - 5. SPARK is hiring about 7 positions, of which includes at least 3 homeroom teachers and an hourly Spanish/translator
  - ii. Dr. Toney has a staffing meeting soon then the final budget approval meeting will be March 7th.
- d. **Budget Feedback Working Session and Brainstorm**
  - i. Effect sizes handout to think about what exactly influences student achievement
  - ii. Dr. Toney asks that we look at this to really focus on where we can get the most 'bang for our buck' when approving the budget

### V. Information Items

- a. **Principal's Report**
  - i. See above

### VI. Announcements

- a. Declarations for GO Team elections will be open until February 28th. SPARK will need 1 teacher, 1 parent, and 1 community spot to be filled.

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- b. All member should complete their GO Team training

### **VII. Adjournment**

Motion made by: [Rana Van Vooris](#) Seconded by: [Marietta Engle](#)

**Members Approving:** Unanimous

**Members Opposing:** N/A

**Members Abstaining:** N/A

**Motion Passes**

**ADJOURNED AT** [4:54pm](#)

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**Minutes Taken By:** [Karina Canup](#)

**Position:** [GO Team Secretary](#)

**Date Approved:**