



STRONG SCHOOLS
START WITH ME!

MEETING NOTICE

School	Date	Time	Location
Cleveland Avenue Elementary School	9/30/2020	3:00 p.m.	Virtual Meeting

Notice Prepared By: R. Bolden

Date Posted: 9/25/2020

Meeting Agenda

(agenda may be amended)

This meeting not allow for Public Comment

I. Action Items

- A. Approval of Agenda:
- B. Fill Vacant Seats
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
- E. Approval of Previous Minutes
- F. *Election of GO Team Officers*
- G. Review and Approve Public Comment Format
- H. Set GO Team Calendar
- I. Review, Update & Confirm GO Team Norms

II. Discussion Items

- A. Discussion Item 1: Phase II Re-Opening
- B. Discussion Item 2: Technology

III. Information Items

- A. Budget Updates
- B. Enrollment
- C. Leveling

IV. Announcements

Cleveland Avenue Elementary School

Date: **September 30, 2020**

Time: **3:00 p.m.**

Location: **Virtual GO Team Meeting via ZOOM Link**

- I. Call to Order at 3:06 p.m.**
- II. Roll Call; Establish Quorum**
- III. Action Items**
 - A. Approval of Agenda:
 - B. Fill Vacant Seat
 - C. Fill Open Community Member Seat
 - D. Approval of Previous Minutes
 - E. *Election of GO Team Officers*
 - F. Review and Approve Public Comment Format
 - G. Set Go Team Calendar
 - H. Review, Update & Confirm, and Adopt GO Team Norms
- IV. Discussion Items**
 - A. Discussion Item 1: Phase II Re-Opening
 - B. Discussion Item 2: Technology
- V. Information Items**
 - A. **Budget Updates**
 - B. Enrollment
 - C. Leveling
- VI. Announcements**
 - A. Announcements
- VII. Adjournment**

Cleveland Avenue Elementary School

Date: **September 30, 2020**

Time: **3:00 p.m.**

Location: **Virtual Meeting**

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Anyee' Payne	P
Parent/Guardian	Mrs. Ashley Lockett Davis	P
Parent/Guardian	Ms. Nakita Hammond	P
Parent/Guardian	Mrs. Dawn Richardson	P
Instructional Staff	Mrs. Roni Bolden	P
Instructional Staff	Mrs. Dana Price	P
Instructional Staff	Ms. Tiffany Edwards	P
Community Member	Dr. Mays	P
Community Member	Ms. Kristin Hemingway	P
Swing Seat	Ms. Donna Jenkins	P
Student (High Schools)		

II. Action Items

A. **Approval of Agenda: Motion [9 passes / 0 Fails]**

B. **Fill Vacant Positions (copy and complete table for each vacant position)**

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	None

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Appointee's Name:	Ms. Kristin Hemingway

D. **Approval of Previous Minutes: Motion [9 Passes/ 0 Fails]**

E. **Approval of Public Comment Format: Motion [9 Passes/ 0 Fails]**

F. **Adopt GO Team Norms Motion [9 Passes/ 0 Fails]**

III. Adjournment: Motion [9 Passes/ 0 Fails]

Cleveland Avenue Elementary School

Date: **September 30, 2020**

Time: **3:00 p.m.**

Location: **Virtual Meeting**

- I. Call to order: [3:06 p.m.]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Anyee' Payne	P
Parent/Guardian	Mrs. Ashley Lockett Davis	P
Parent/Guardian	Ms. Nakita Hammond	P
Parent/Guardian	Mrs. Dawn Richardson	P
Instructional Staff	Mrs. Dana Price	P
Instructional Staff	Ms. Tiffany Edwards	P
Instructional Staff	Mrs. Roni Bolden	P
Community Member	Dr. Hazel Mays	P
Community Member	Ms. Kristin Hemingway	P
Swing Seat	Ms. Donna Jenkins	P
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items

- A. **Approval of Agenda:** Motion made by: [Dr. Payne]; Seconded by: [Mrs. Bolden]
 Members Approving: 9
 Members Opposing: 0
 Members Abstaining: 0
Motion [9 Passes/ 0 Fails]

B. Election of GO Team Officer:

Position:	Chair
Nominee's Name:	Ms. Tiffany Edwards
GO Team Members In favor	9
GO Team Members Opposed	0
GO Team Members Abstaining	0

C. Election of GO Team Officer:

Position:	Vice Chair
Nominee's Name:	Mrs. Dana Price
GO Team Members In favor	9
GO Team Members Opposed	0
GO Team Members Abstaining	0

D. Election of GO Team Officer:

Position:	Secretary
Nominee's Name:	Mrs. Roni Bolden
GO Team Members In favor	9
GO Team Members Opposed	0
GO Team Members Abstaining	0

E. Fill Open Community Member Seat:

Vacant Position:	Community
Nominee's Name:	Ms. Kristin Hemingway
GO Team Members In favor	9
GO Team Members Opposed	0
GO Team Members Abstaining	0

- A. Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: [Mrs. D. Richardson]; Seconded by: [Ms. Kristin]
 Members Approving: 9
 Members Opposing: 0
 Members Abstaining: 0
Motion [9 Passes/ 0 Fails]

- B. **Review and Approve Public Comment Format** [Public Comment will be held at the end of the meeting for a total of 20 minutes; 3:40 – 4:00 p.m. The allotted time for each person to speak is 2 minutes. During this time, GO Team members will not respond to comments.]
- C. Motion to adopt made by: [Ms. T. Edwards]; Seconded by: [Ms. Kristin]
Members Approving: 9
Members Opposing: 0
Members Abstaining: 0
Motion [9 Passes/ 0 Fails]

- D. **Review and Adopt GO Team Norms**
- Only members of the team may participate in the discussion.
 - Any members of the public present are here to quietly observe.
 - We will be fully present.
 - We will follow the agenda as noticed to the public and stay on task.
 - We will be respectful of each other at all times.
 - We will be open-minded.
 - We invite and welcome contributions of every member and listen to each other.
 - We will respect all ideas and assume good intentions.
 - We will approach differences of opinion with curiosity.
- Motion made by: [Mrs. D. Price]; Seconded by: [Ms. T. Edwards]
Members Approving: 9
Members Opposing: 0
Members Abstaining: 0
Motion [9 Passes/ 0 Fails]

II. Discussion Items *(add items as needed)*

- A. **Discussion Item 1:** Phase II Re-Opening: Pre-K – Grade 5- Return to school date is October 26, 2020. Students will attend school 4 days a week – Monday, Tuesday, Thursday, and Friday; Wednesday will be an asynchronous day for students. The school building will undergo deep cleaning on Wednesdays. Parent surveys for Grade 3-5 will be sent to parents. Parents will have the choice of selecting virtual, face-to-face or the Atlanta Virtual Junior Academy. Parents must commit to their selected model for their child until January 2021. Since the District has added Grade 3-5, they will send out surveys to teachers again in regards to their preference of teleworking or face-to-face.
- B. **Discussion Item 2:** Technology: Ms. Jenkins made a donation on behalf of Active Youth Academy in the amount of \$6,000. **Amendment to Ms. Jenkins' donation: Ms. Jenkins' made a donation on behalf of Active Youth Academy in the amount**

\$5,000 not \$6,000. Also, Cleveland Avenue Elementary received a \$10,000 donation from Elizabeth Baptist Church. Students were provided with Chromebooks, Ipads, and resource kits at the beginning of the school year.

C. **Discussion Item 3: Amendment to add the Election of Officers in the first meeting (September 30, 2020) minutes.**

Election of Go Team Officers – Chair, Vice Chair, Secretary and Cluster Representative. Dr. Payne read the qualifications and responsibilities of each office. First, Mrs. Richardson nominated Mrs. Bolden to serve as Chair for the 2020-2021 school year. Mrs. Bolden respectfully declined because she had already served her term. Mrs. Richardson nominated Ms. Edwards to serve as Chair for the 2020-2021 school year. Ms. Edwards accepted the nomination. Floor opened for nominee to explain why she was the best candidate for the position. Ms. Edwards explained to the members why she felt she was the best candidate. A motion was made by Dr. Payne for Ms. Edwards to serve as chair and second by Mrs. Bolden, members voted for the Chair and the results showed 9 approved, 0 declined and 0 abstained. Second, Dr. Payne nominated Mrs. Price to serve as the Vice Chair. Mrs. Price was given the opportunity to speak on why was the best candidate for the position. A motion was made by Mrs. Richardson for Mrs. Price to serve as the Vice Chair, Mrs. Bolden second the motion, members voted and the results were 9 approved, 0 declined, and 0 abstained. Next, Ms. Kristin nominated Mrs. Bolden to serve as Secretary. Mrs. Bolden accepted the nomination. Mrs. Bolden explain why she would best serve as Secretary of the GO Team. Mrs. Price made a motion for Mrs. Bolden to serve as the Secretary, Ms. Edwards second the motion, members voted and the results showed 9 approved, 0 declined, and 0 abstained. Finally, Dr. Payne nominated Ms. Kristin to serve as the Cluster Representative. Ms. Kristin accepted the nomination and made her speech as to why she would best represent this position. A motion was made by Mrs. Bolden for Ms. Kristin to fill the vacant seat and second by Ms. Edwards. 9 members approved, 0 declined, and 0 abstained.

D. **Discussion Item 4: Amendment to include proposed calendar meeting dates time and public comment in the first meeting (September 30, 2020) minutes.**

Proposed dates and time are as follows: September 30, 2020, 3:00 p.m.; October 14, 2020, 3:00 p.m., Public Comment - Yes; November 11, 2020, 3:00 p.m., Public Comment - Yes; December 9, 2020, 3:00 p.m.; February 10, 2021, 3:00 p.m., Public Comment - Yes; March 10, 2021, 3:00 p.m., and May 12, 2021, 3:00 p.m., Public Comment - Yes

III. **Information Items** *(add items as needed)*

A. **Budget Updates: Principal's Report – Adjusted Budget Presentation**

Eliminated: Stipends $\$1500 \times 6 = \$9,000$; SAMS Conference = $\$4,950$; Admin Travel = $\$4,500$; Teacher Travel = $\$4,500$

Reduced: Teacher Substitute days from 13 to 8, \$41,834 to \$25,744; Para Substitute days from 8 to 5 days \$5,064 to \$3,165; Teacher Tutor from 15 hours for 31 weeks to \$27,667.50 to 12 hours for 30 weeks \$21,420; Field trips reduced from \$5,000 to \$2,000; Reduced textbooks to \$5,000.

Added: \$4,036 to be added to supplies from \$20,000 to \$24,036 and Web Based Subscriptions from \$0 to \$13,300.

Enrollment - The projected enrollment for Cleveland Avenue Elementary was 304 students. As of the 15th day of school (September 14, 2020), Infinite Campus reflected the actual enrollment for Cleveland Avenue Elementary was 261 students. Since Cleveland Avenue elementary was under projected enrollment by 43 students, a reduction of \$190,806 would be required (at the SSF base per pupil amount of \$4,437) IF we were to make adjustments based on this data. **We are about 40 students short for kindergarten.**

Leveling - Partial Restoration of School Reserve:

In August, the Board approved 1% of the SSF total to be returned to schools. Cleveland Avenue Elementary will receive \$30,624. These funds will be used to offset any losses experienced during the leveling process, with any remaining funds being disbursed at the same time.

- IV. Announcements:** Ms. Kristin would like to do something special for Teachers during Teacher Appreciation Week. **Amendment to Ms. Kristin's announcement: Ms. Kristin wanted to do something special for teachers for Return to School in October, not the traditional Teacher Appreciation Week.** Dr. Payne will check with her Leadership Team to discuss ideas. Since Ms. Gipson had to attend another meeting, Mrs. Bolden shared her message "We're doing great!"

V. Adjournment

Motion made by: [Dr. A. Payne]; Seconded by: [Mrs. R. Bolden]

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [9 Passes/ 0 Fails]

ADJOURNED AT [4:10 p.m.]

Minutes Taken By: [Mrs. R. Bolden]

Position: [Secretary]

Date Approved: [9/30/2020]