



Atlanta Board of Education Superintendent Search

The ABOE provides the following clarification to the Request for Information for a Firm to Conduct a National Search for a Superintendent for the Atlanta Public Schools.

1. All responses must be received by **11:00 a.m. EST, on October 25, 2019**, as stated on the face of the Request for Information. All responses shall be accepted in the Office of Nelson Mullins, Atlantic Station – Suite 2700, 201 17th Street NW, Atlanta Georgia, 30363. Responses must be received by **11:00 a.m. EST on October 25, 2019**, as determined by the time stamp clock in Nelson Mullins. Packages should be addressed to the attention of Nina Gupta, General Counsel, Atlanta Public Schools.
2. Section 5.1, subparagraph (3) states that offerors must provide documents saved on three (3) CD-ROMs labeled with the company name and response name. APS will also accept documents saved on either three (3) 3 CD-ROMs or three (3) flash drives. In all cases, the information on the CD-ROMs or flash drives should be provided in a single PDF format.
3. Section 5.2 states the format for required documents. To clarify, the documents referred to in Section 5.2 shall be responsive to **Section 3 – Pricing**. Offerors should have the original (marked as such) and ten (10) hard copies of the document, along with the response described in Section 5.1. All hard copies should be submitted on loose leaf paper. Finally, as with Section 5.1 APS requires that documents must be provided on three (3) CD-ROMs labeled with the company name and response name or three (3) flash drives. In all cases, the information on the CD-ROMs or flash drives should be provided in a single PDF format.
4. Section 5.3 was inadvertently omitted from the RFI numbering and may be disregarded.
5. Section 5.4 should state as follows:

Proposals, in the format requested in **5.1 and 5.2** shall be submitted together in a sealed package with the following information listed on the outside of the package:

- Full company name
 - RFI name
 - RFI due date and time
6. Offerors may submit pricing information in any pricing structure format they wish (i.e., “all-in” pricing, or base price plus specified reimbursable expenses, etc.). Refer to **Section 3 – Pricing**, as well as **Item 3.10 (Related Expenses/Travel Expenses)**.
 7. Section 2 (Methodology/Operations), Subsection A, references “Paragraph 3.4 (a-t).” This is an inadvertent typographical error. Subsection A should reference “Paragraph 3.3 (a-q).”