

**MEETING NOTICE**

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| **School** | **Date** | **Time** | **Location** |
|  |  |  |  |

**Notice Prepared By:** **Date Posted: .**

**Meeting Agenda**

(*agenda may be amended*)

*This meeting [will/will not] allow for Public Comment*

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:**
   2. **Approval of Previous Minutes:**
   3. **Strategic Plan Review and Update** *(if not previously completed)*
   4. **Rank Strategic Priorities** *(if not previously completed)*
2. **Discussion Items** *(add items as needed)*
   1. **Changes to Gifted Delivery Model** *(if applicable)*
   2. **Review Budget Meeting Schedule**
      1. Review and update meeting calendar (*if necessary*) to meet District’s timeline *(draft budget must be completed by February 14 and approval meeting cannot be held until after the Staffing Conference)*
   3. **Budget Allocation Presentation**
3. **Information Items** *(add items as needed)*
   1. **Principal’s Report**
      1. **CCRPI**
   2. **Committee Reports** *(if applicable)*
   3. **Cluster Advisory Meeting Report** *(if applicable)*