

## Harper Archer Elementary School

Date: **November 14, 2023**

Time: **5:00**

Location: **Virtual:**

- Call to order: **5:11**
- Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Shaquanna Colbert – White	absent
Parent/Guardian	Adzoa Reese	Present
Parent/Guardian	<i>Nicole Berry</i>	absent
Instructional Staff	James Davis	present
Instructional Staff	Narissa George	present
Instructional Staff	Jadasea Moore	present
Community Member	Noki Crew	Absent
Community Member	Kevin Simmons	Present
Swing Seat	Kwame Abernathy	absent

Quorum Established: [Yes or No] **yes**

- **Action Items** *(add items as needed)*
  - a. **Approval of Agenda:** Motion made by: [Simmons]; Seconded by: [Moore]  
**Members Approving:** Simmons, George, Davis, Reese, Moore  
**Members Opposing:**  
**Members Abstaining:**  
**Motion [Passes/Fails] Passes**
  - b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: [Simmons ]; Seconded by: [Moore]  
**Members Approving:** Simmons, George, Davis, Reese, Moore  
**Members Opposing:**  
**Members Abstaining:**  
**Motion [Passes/Fails] Passes**

- **Discussion Items** *(add items as needed)*
  - **Discussion Item 1:** Review the 45-day plan
    - Quarterly CIP Check-in
      - Actions completed
      - Data supporting completing step
      - One year long continuous vs Short Term Action Step
        - Reviewed high leverage portions
        - Literacy
        - Math
        - Attendance
    - **Discussion Item 2:** Strategic Action Plan
      - Reviewed slides and allowed for discussion regarding the current state and suggested changes
- **Information Items**
  - a. **Principal's Report:** [Presentation provided HAES updates](#)
    - Celebrations
    - GSAPS
    - Trainings
    - Family Engagement Events
- **Announcements**
  - If you have not completed GO Team required trainings, please do so this week. If you need assistance with locating the trainings, reach out to Ms. Fulton, our GO Team contact at 404-802-8504.
  - Thanksgiving Break is November 20-24, 2023
  - Congratulations to Coach Davis, TOTY
- **Adjournment**
  - Motion made by: [\[Moore\]](#); Seconded by: [\[Davis\]](#)
  - Members Approving:** Simmons, George, Davis, Reese, Moore
  - Members Opposing:**
  - Members Abstaining:**
  - Motion** [\[Passes/Fails\]](#) **Passes**

**ADJOURNED AT** [\[5:38\]](#)

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**Minutes Taken By:** [\[Moore\]](#)

**Position:** [\[Vice Chair\]](#)

**Date Approved:** [\[Insert Date When Approved\]](#)