

# Budget Allocation Meeting Minutes

**Harper-Archer Elementary School**

**Date: Tuesday, February 6, 2024**

**Time: 5:00 PM**

**Location:** <https://atlantapublicschools-us.zoom.us/j/3421180897?pwd=emFCamhwMFlvdFINbFA5ek9nckVFdz09>

Meeting ID: 342 118 0897 Passcode: HAESGOTEAM

- I. Call to order: 5:06 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Shaquanna Colbert – White	Absent
Parent/Guardian	Adzoa Reese	Present
Parent/Guardian	Nicole Berry	Absent
Instructional Staff	James Davis	Present
Instructional Staff	Narissa George	Present
Instructional Staff	Jadasea Moore	Present
Community Member	VACANT	
Community Member	Kevin Simmons	Present
Swing Seat	Kwame Abernathy	Present

Guests Present: N/A

Quorum Established: Yes

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: [Jadasea Moore](#) Seconded by: [Narissa George](#)  
 Members Approving: Reese, Davis, Moore, Simmons, Abernathy  
 Members Opposing: None  
 Members Abstaining: None  
**Motion Passes**
- b. **Approval of Previous Minutes:** *List amendments to the minutes: N/A*  
 Motion made by: [Jadasea Moore](#) Seconded by: [James Davis](#)  
 Members Approving: Reese, George, Moore, Simmons, Abernathy  
 Members Opposing: None  
 Members Abstaining: None

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## Motion Passes

### IV. Discussion Items

- a. **Review Budget Development Process**
  - i. Review and Update (*if necessary*) meeting calendar
- b. **Budget Allocation Presentation:** Dr. January shared the budget allocation presentation with the team. There were questions regarding grade level allocations. Dr. January and Ms. Diane Jacobi from GO Team answered them.

### V. Information Items

- a. **Principal's Report**

### VI. Announcements:

- a. Reminder to complete GO Team budget training
- b. Reminder that GO Team declarations are happening now.
- c. Reminder there is a meeting on Monday, February 12, 2024.

### VII. Adjournment

Motion made by: **James Davis** Seconded by: **Jadasea Moore**

**Members Approving:** Reese, George, Moore, Simmons, Abernathy

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

**ADJOURNED AT 5:47 PM**

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**Minutes Taken By:** James Davis

**Position:** Secretary

**Date Approved:** [Insert Date the Minutes are APPROVED by the GO Team]