

Harper Archer Elementary School

Date: **August 29, 2023**

Time: **5:00**

Recording: [\[insert meeting recording link\]](#)

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Shaquanna Colbert – White	Absent
Parent/Guardian	Adzoa Reese	Present
Parent/Guardian	<i>Nicole Berry</i>	<i>Present</i>
Instructional Staff	James Davis	Present
Instructional Staff	Narissa George	Present
Instructional Staff	Jadasea Moore	Present
Community Member	Noki Crew	Present
Community Member		
Swing Seat		
Student (High Schools)		
Student (High Schools)		

II. Action Items *(add items as needed)*

A. Approval of Agenda: Motion Reese 2nd - Moore

B. Fill Vacant Positions *(copy and complete table for each vacant position)*

Vacant Position:	Parent
Appointee's Name:	Nicole Berry

C. Fill Open Community Member Seat:

Open Position:	Community Member
Appointee's Name:	Kevin Simmons

D. Fill Open Swing Member Seat:

Open Position:	Swing Member
Appointee's Name:	

E. Approval of Previous Minutes **Pass**

F. Election of Officers and Representatives

i. Chair: Result: **Adzoa Reese**

ii. Vice Chair: Result: **Jadasea Moore**

iii. Secretary: Result: **James Davis**

iv. Cluster Representative: Result: **Narissa George**

G. Approval of Public Comment Protocol: Motion **Passes**

H. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Time for Public Comment? (Yes/No)
1	August 29, 2023	5:00	Zoom Link	No
2	September 19, 2023	5:00	Zoom Link	Yes
3	October 24, 2023	5:00	Zoom Link	Yes
4	November 14, 2023	5:00	Zoom Link	No
5	December 12, 2023	5:00	Zoom Link	No
6	January 23, 2024	5:00	Zoom Link	no
7	February 6, 2024	5:00	Zoom Link	Yes
8	March 5, 2024	5:00	Zoom Link	No
	May 7, 2024	5:00	Zoom Link	Yes

I. **Adopt GO Team Norms Motion** [Passes](#)

III. **Adjournment: Motion** [Passes](#)

Harper Archer Elementary School

Date: **August 29, 2023**

Time: **5:02**

Recording: [Meeting Link](#)

- I. Call to order: 5:02 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Shaquanna Colbert – White	Absent
Parent/Guardian	Adzoa Reese	Present
Parent/Guardian	<i>Vacant</i>	
Instructional Staff	James Davis	Present
Instructional Staff	Narissa George	Present
Instructional Staff	Jadasea Moore	Present
Community Member	Noki Crew	Present
Community Member	<i>Vacant</i>	
Swing Seat	Vacant	

Quorum Established: **yes**

III. Action Items

- A. **Approval of Agenda:** Motion made by: **Moore** Seconded by: **Crew**
 Members Approving: Reese, Moore, Davis, George, Crew
 Members Opposing:
 Members Abstaining:
 Motion **Passes**

B. Fill Vacant Positions

Vacant Position:	<i>Parent</i>
Nominee's Name:	Nicole Berry
GO Team Members In favor	George, Reese, Davis, Moore, Crew
GO Team Members Opposed	n/a
GO Team Members Abstaining	n/a

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	Kevin Simmons
GO Team Members In favor	Reese, Davis, George, Crew, Moore, Berry
GO Team Members Opposed	n/a
GO Team Members Abstaining	n/a

D. **Fill Open Swing Seat**

Nominee's Name:	Nominated by	GO Team Members In favor
Kwame Abernathy	Crystal January	

GO Team Members who **ABSTAINED** from voting:

SWING SEAT RESULT: Paused for clarification of requirements.

E. **Approval of Previous Minutes:** *List any amendments to the minutes:*

Motion made by: **Moore** Seconded by: **Crew**

Members Approving: Crew, Reese, George, Davis, Moore, Berry

Members Opposing: n/a

Members Abstaining: n/a

Motion **Passe**

F. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** **Adzoa Reese**

Officer Position:	Chair
Nominee Name	GO Team Members In favor of Nominee
Reese	George, Moore, Reese, Davis, Crew, Berry

GO Team Members who **ABSTAINED** from voting: none

ii. Vice Chair: Result: [Jadasea Moore](#)

Officer Position:	Vice Chair
Nominee Name	GO Team Members In favor of Nominee
Moore	Davis, Moore, Reese, George, Berry, Crew

GO Team Members who **ABSTAINED** from voting: none

iii. Secretary: Result: [James Davis](#)

Officer Position:	Secretary
Nominee Name	GO Team Members In favor of Nominee
Davis	Reese, George, Crew, Berry, Moore, Davis

GO Team Members who **ABSTAINED** from voting: none

iv. Cluster Representative: Result: [Narissa George](#)

Officer Position:	Cluster-Representative
Nominee Name	GO Team Members In favor of Nominee
George	Crew, Reese, Davis, Moore, Berry, George

GO Team Members who **ABSTAINED** from voting: none

G. Review and Approve Public Comment Protocol

“For those of you wishing to provide comment, there is time allotted on the agenda from 5:40 PM - 6:00 PM. The sign-up Google Form can be accessed through the Harper-Archer School’s website www.haestrailblazers.com. Anyone wishing to sign-up should do so by 10:00 AM the morning of the posted meeting. Each member of the public will have 2 minutes to speak. At which time, we will ask you to have a seat or mute your microphone to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes, we will close public comment and move on to the next

agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.”

Motion to adopt made by: [Davis](#); Seconded by: [Moore](#)
 Members Approving: [George](#), [Davis](#), [Crew](#), [Reese](#), [Berry](#), [Moore](#)
 Members Opposing: n/a
 Members Abstaining: n/a
Motion Passes

H. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Time for Public Comment? (Yes/No)
1	August 29, 2023	5:00	Zoom Link	No
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6	January 23, 2024	5:00	Zoom Link	no
7	February 6, 2024	5:00	Zoom Link	Yes
8	March 5, 2024	5:00	Zoom Link	No
9	May 7, 2024	5:00	Zoom Link	Yes

I. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

[Insert or attach approved Meeting Norms]

Motion to adopt made by: [Davis](#) Seconded by: [Crew](#)
 Members Approving: [Davis](#), [Berry](#), [Crew](#), [Moore](#), [Reese](#)
 Members Opposing: n/a
 Members Abstaining: n/a
Motion Passed

IV. **Discussion Items** (*add items as needed*)

- A. **Discussion Item 1:** [None](#)
- B. **Discussion Item 2:** [\[Add description of discussion item and brief summary of the discussion\]](#)

V. **Information Items**

- A. **Principal's Update**
 - i. Open House - July 31
 - ii. Curriculum Conversations – September 27
 - iii. Grows
 - 1. Staffing (Nutrition and Custodial)
 - 2. Content Mastery
 - 3. Attendance/Enrollment
 - 4. Parental Engagement
 - iv. Glows
 - 1. Grant
 - 2. LTRS & REAP (Literacy)
 - 3. Afterschool AllStars
 - 4. Computer Science Lab
 - 5. CEISMC (STEAM)
 - v. Enrollment (Projected 566 – Current 474)
 - B. **Information Items** [Add brief summary of the item and any resulting discussion]
- VI. Announcements** Swing Seat Election will be tabled until September 19, G3 Summit September 23, Complete Orientation training within 1 calendar year
- VII. Adjournment**
Motion made by: **Davis**; Seconded by: **Moore**
Members Approving: Berry, Crew, Davis, Moore
Members Opposing:
Members Abstaining:
Motion Passes

ADJOURNED AT 6:05

Minutes Taken By: **Jadasea Moore**

Position: **Vice Chair**

Date Approved: [Insert Date When Approved]