

Mary Lin Elementary
Date: January 19, 2021
Time: 6:15 pm
Location: Virtual via Zoom

- I. Call to order: 6:18 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Coleman Eaton	Present
Parent/Guardian	Emily Kotzan	Present
Parent/Guardian	Katrina Fuller	Present
Instructional Staff	Molly Campbell	Absent
Instructional Staff	Patricia Derrico	Present
Instructional Staff	Ann Gabert	Present
Community Member	Elly Bookman	Present
Community Member	Ann Weidert	Present
Swing Seat	Katie Zubrowski	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Ann Weidert](#); Seconded by: [Elly Bookman](#)
 Members Approving: 7
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:**
 Motion made by: [Katrina Fuller](#); Seconded by: [Ann Weidert](#)
 Members Approving: 7
 Members Opposing: None
 Members Abstaining: None
Motion Passes

IV. Public Comment- No members of the public available for comment

V. Discussion Items

a. **Mary Lin Elementary Strategic Plan**

Several additional points were made regarding the MLE's Strategic Plan. Coleman Eaton expressed concern for better preparing MLE students for the SEL transition from elementary to middle school. The concern is that SEL needs to be a priority in the MLE Strategic Plan. Discussion revolved around adding a specific strategic priority that reflects the school's emphasis on students and SEL. Suggestions for slight style modifications to the document were also recommended. Emily Kotzan expressed concern that long-term change needs to occur in order to make SEL a priority. Patricia Derrico suggested 5th grade students encounter SEL more often to help prepare for the transition to middle school. These specific points will be addressed during the budget discussion.

VI. Information Items

a. **Principal's Report**

- i. **Initial Budget Presentation** Principal Briscoe outlined the upcoming budget process. The GO Team is tasked with ranking the school priorities from the strategic plan. These priorities will influence budget priorities.

Each school receives a school allocation which is called Student Success Funding Formula (SSF). The SSF amount dropped district wide from previous years. MLE's 2022-2023 projected student enrollment is 655. The SSF per student is base \$4,506 with the formula weighted for various categories (ex. kindergarten-2nd grade, poverty, EIP/REP, gifted, Special Education.) The total budget allocation for MLE is \$5,801,731. Principal Briscoe went into detail on the budget breakdown of staffing costs. 80% of the budget is directly tied to instruction.

Signature programming is included in the budget for \$232,000. Previously these funds paid for the costs associated with maintaining MLE's College & Career accreditation. Such costs for the signature program included program coordinator and band expenses, however for year 2022-2023, Midtown Clusters schools with change signature programming. At this point Principal Briscoe is unsure of the costs associated with the new signature program. Possible costs for a new signature program could include teacher trainings and program coordinator. The Grady Advisory

Team is in the process of selecting a new signature program. Emily Kotzan asked a question regarding Program Administrator for the signature program. Principal Briscoe explained that this role, which often floats between schools, is responsible for training up teachers and admin staff while ensuring that the school remains in compliance with the accreditation body. Anne Weidert asked for more information about the Summer Bridge program listed in the budget. Diane Jacobi offered to report back with that information.

- ii. **Midtown Cluster Signature Program Update** Emily Kotzan, MLE Cluster Representative, gave an update on the conversation of a new Midtown Cluster Signature Program. Based on her past professional experience and recent Cluster meetings, the STEM/STEAM option will cause the least amount of disruption. The Cluster Advisory will present a recommendation in upcoming weeks.

b. **Future Agenda Items**

VII. Announcements- Diane Jacobi with the APS GO Team Office mentioned that the candidacy window for GO Team election is approaching. Application will be live on February 1.

VIII. Public Comment- No comments

IX. Adjournment

Motion made by: Emily Kotzan; Seconded by: Elly Bookman

Members Approving: 7

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:25 pm

Minutes Taken By: Katrina Fuller

Position: Secretary

Date Approved: March 2, 2022