

**Mary Lin Elementary**  
**Date: March 2, 2022**  
**Time: 6:15 pm**  
**Location: Virtual via Zoom**

- I. Call to order: 6:18 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Coleman Eaton	Present
Parent/Guardian	Emily Kotzan	Present
Parent/Guardian	Katrina Fuller	Present
Instructional Staff	Molly Campbell	<i>Absent</i>
Instructional Staff	Patricia Derrico	<i>Absent</i>
Instructional Staff	Ann Gabbert	Present
Community Member	Elly Bookman	Present
Community Member	Ann Weidert	<i>Absent</i>
Swing Seat	Katie Zubrowski	<i>Absent</i>

Quorum Established: **Yes**

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: **Ann Gabbert**; Seconded by: **Emily Kotzan**  
 Members Approving: 5  
 Members Opposing: None  
 Members Abstaining: None  
**Motion Passes**
- b. **Approval of Previous Minutes:**  
 Motion made by: **Emily Kotzan**; Seconded by: **Coleman Eaton**  
 Members Approving: 5  
 Members Opposing: None  
 Members Abstaining: None  
**Motion Passes**

**IV. Public Comment-** No members of the public available for comment

**V. Discussion Items**

a. **Approval of Mary Lin Elementary Strategic Plan**

Motion made by: [Katrina Fuller](#); Seconded by: [Coleman Eaton](#)

Members Approving: 5

Members Opposing: None

Members Abstaining: None

**Motion Passes**

The Strategic Plan was approved as is. MLE will add one remaining school strategy under “Building a Culture of Student Support” category. At the next GO Team meeting a vote will be held to amend the plan.

**VI. Information Items**

a. **Principal’s Report**

i. **Initial Budget Presentation** At the last meeting Principal Briscoe outlined the budget process, at this meeting she walked the GO Team through the actual budget presentation. This year the MLE projected enrollment is 655 students, a reduction of 36 students from last year. While there is an increase in the MLE budget for 2022-2023 the cost per teacher has increased by nearly \$4,000 per teacher, therefore eating most of the budget increase.

Projected grade enrollment calls for an additional kindergarten class and a reduction in 1<sup>st</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade class. Next fall the classroom breakdown will be: Kindergarten, six classes; 1<sup>st</sup> through 3<sup>rd</sup> grades, five classes; 4<sup>th</sup> and 5<sup>th</sup> grades, four classes. Principal Briscoe walked the GO Team through the staffing allocation. There are no abolished positions. The current budget has very limited (less than \$30,000) unallocated funds meaning that the school will continue to lean heavily on the Mary Lin Educational Foundation to provide supplemental funds. The school will add an additional EIP teacher for the upper grades.

The School FY2023 CARES budget is \$156,000. From this amount, the school is paying for one STEAM teacher position, one non-instructional professional and one paraprofessional for the new Kindergarten. The concern was expressed that an additional counselor would align with the MEL SEL Strategic priority. Principal Briscoe walked through the

additional costs associated with adding another counselor. A point was made that new to MLE for this school year is an on-site social worker. Emily Kotzan asked for clarification regarding the STEAM teacher positions. One new teacher position for the STEAM position will be added for next year, paid for with CARES funds.

After the budget presentation the GO Team considered if the MLE strategic priorities are reflected in spending for next year. Ann Gabbert gave insight from her position as a teacher into how SEL lessons are taught in the class. She expressed the need for dedicated SEL time built into the schedule.

The GO Team will meet on March 9, 2022 for final approval on the budget.

ii. **Midtown Cluster Signature Program Update** Emily Kotzan, MLE Cluster Representative, gave an update on the conversation of a new Midtown Cluster Signature Program. More than likely, each school will need a person to administer that program. Principal Briscoe gave a brief update of the proposed use for the Inman Middle building.

b. **Future Agenda Items-** Approve the budget; Signature Program; Vote on amendment to the MLE strategic plan.

**VII. Announcements-** APS GO Team office reports that the candidate window is still open for GO Team elections. Please remember to complete the member Budget Training online. State of the Cluster is coming soon.

**VIII. Public Comment-** No comments

**IX. Adjournment**

Motion made by: Emily Kotzan; Seconded by: Katrina Fuller

Members Approving: 5

Members Opposing: None

Members Abstaining: None

**Motion Passes**

**ADJOURNED AT 7:25 pm**

---

**Minutes Taken By:** Katrina Fuller

**Position:** Secretary

**Date Approved:** April 13, 2022