

Mary Lin Elementary
Date: October 6, 2021
Time: 6:15 pm
Location: Virtual via Zoom

- I. Call to order: 6:17 pm
- II. Roll Call

Role	Name	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Coleman Eaton	Present
Parent/Guardian	Emily Kotzan	Present
Parent/Guardian	Katrina Fuller	Present
Instructional Staff	Molly Campbell	Present
Instructional Staff	Patricia Derrico	Present
Instructional Staff	Ann Gabert	Present
Community Member	Elly Bookman	Present
Community Member	Ann Weidert	Absent
Swing Seat	Katie Zubrowski	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Emily Kotzan](#); Seconded by: [Elly Bookman](#)
 Members Approving: 8
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:**
 Motion made by: [Coleman Eaton](#); Seconded by: [Elly Bookman](#)
 Members Approving: 8
 Members Opposing: None
 Members Abstaining: None
Motion Passes

- c. **Action Item 1: Fill Swing Seat**
Sharyn Briscoe nominates Katie Zubrowski
Members Approving: 8
Members Opposing: None
Members Abstaining: None
Motion Passes
- d. **Action Item 2: Elect Midtown Cluster Representation**
Sharyn Briscoe nominates Emily Kotzan
Members Approving: 9
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. Public Comment- No members of the public available for comment

V. Discussion Items

- a. **School Improvement Plan:** Principal Briscoe walked the GO Team through the 2021 School Achievement Plan which was submitted to APS earlier this year. The plan lists Mary Lin’s strengths and weaknesses. In 2019, 78% of Mary Lin students scored “proficient” or better in English and 82% in Math. The scores are one of the highest in the district but growth in scores slowed statewide in 2020. The cause of this slow growth is being looked at by Mary Lin administration. In addition, the school action items will be updated in this document.
- b. **COVID Protocols Update:** Mary Lin continues with current COVID protocols. One addition is the recruitment of vetted parent volunteers as outdoor lunch monitors. Mary Lin is working towards securing air purifiers for the common spaces, a project made possible with funding from the Mary Lin Foundation. Question asked about backlog of vetting volunteers by APS. Principal Briscoe reported that the process is moving along, and that an increased number of parent volunteers are being processed through the system.
- c. **Leveling Update:** Mary Lin currently has 638 students enrolled, 48 students below projected student enrollment. Additional funds were generated through the CARE Act to offset the cost of leveling, which would have cost approximately \$4,500 per student. The CARE Act funding has placed Mary Lin in a strong financial situation overall and the school only incurred a budget loss of \$10,000 due to leveling.
- d. **Universal Screener Information** After the first round of MAP testing, Mary Lin is the leading the district in terms of achievement. Data from these tests determine small group formation within classrooms.
- e. **Milestones Results** Milestones results showed 85-95% of students in passing range. This is a slight dip from previous years. Principal Briscoe is encouraged by

these numbers considering the challenges that the student body encountered over the last year.

- f. **CARE Act Funding** The administration is utilizing funds from the CARE Act to add additional staff, including intervention staff, increased nursing staffing, crossing guard, and a permanent substitute. Additionally, funds will be used for improvements to the amphitheater which students are currently using for outside lunch.

VI. Information Items

- a. **Principal's Report**

No additional information to provide outside of the above discussion items.

- b. **Midtown Signature Program Update** The Midtown Cluster needs to select a new signature program. Currently Midtown Cluster follows a College & Career Readiness (CCR) signature program. The external certifying agency for CCR has suspended their certification process indefinitely. The CCR program was selected for the cluster in 2014/15. Over the next few months, the Midtown Cluster will select either a STEM or International Baccalaureate (IB) program. Each signature program does come with different costs and opportunities. The Mary Lin GO Team Cluster Representative, Emily Kotzan, will keep the Mary Lin community apprised of any progress.

Furthermore, Principal Briscoe updated the GO Team on the recent APS announcement that a 4th and 5th grade academy will be created in the cluster and placed in the Inman Middle School building. The conversation at the most recent Midtown Cluster Representation meeting centered on the pros and cons of the proposed plan and the challenges that the plan may face. Principal Briscoe encouraged individuals to share their input through the Let's Talk option on the APS website.

VII. Announcements

Question asked by Katrina Fuller regarding formation of a Social and Emotional Committee. Diane Jacobi with APS GO Team Office promised to provide procedure information to the GO Team.

VIII. Adjournment

Motion made by: [Coleman Eaton](#); Seconded by: [Elly Bookman](#)

Members Approving: 7

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:08 pm

Minutes Taken By: Katrina Fuller

Position: Secretary

Date Approved: [Insert Date When Approved]