

Mary Lin Elementary
Date: October 19, 2022
Time: 7 pm
Location: Zoom

- I. Call to order: 7:03 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	P
Parent/Guardian	Katrina Fuller	P
Parent/Guardian	Allison Thompson	P
Parent/Guardian	Paul Robertson	P
Instructional Staff	Ashley Hanshaw	P
Instructional Staff	Monica Waldman	P
Instructional Staff	Molly Campbell	P
Community Member	Elizabeth Broderick	P
Community Member	Anne Weidert	P
Swing Seat	Kathryn Zubrowski	P
Student (High Schools)		

Quorum Established: yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: KZ; Seconded by: MC
 Members Approving: all
 Members Opposing: none
 Members Abstaining: none
Motion passes
- b. **Approval of Previous Minutes:** List amendments to the minutes:
 Motion made by: KZ; Seconded by: MW
 Members Approving: all
 Members Opposing: none
 Members Abstaining: none
Motion passes

IV. Discussion Items

- a. **45-Day Continuous Improvement Plan (CIP) Check-in:**
 - i. ML is on target for review and update of CIP plan.
 - ii. ML strategic plan focuses on literacy, numeracy, and whole child/student support
 - iii. Literacy: we want students who score 3 or more in Milestones by 10%
 1. AH – Write Score is something we use to drive our lessons. It helps us to brainstorm. Helps students to edit and revise their writing.
 - iv. Numeracy: we want to increase number of students who score at monitor or accelerate in the geometry domain on Milestones
 1. SB – we are doing well in math, but we can do better. Our math coach took a deep dive into the data and made some recommendations that we focus on Geometry domain.
 2. MC – Geometry is a very vocabulary rich subject. Different from computational heavy math that students may be used to. Bridges is an interactive computer-based opportunity that gives the students real time feedback and exposure to experiences with geometry (instead of a unit at the end of the year.)
 3. AT – question. Are we measuring achievement here or growth?
SH – Achievement. AT – can we attach a number to the increase in scores we are looking for? SB – yes, we will work on that.
 - v. Whole Child: each student will set MAP and Milestones growth goals for themselves with Mary Lin team support.
 1. SB – Teachers were trained on MAP goal setting, and there will be a follow-up by grade level. Research has shown that students react well to this follow-up. New this year we have a CARE team: counselor, Principal, and other faculty. CARE team reviews strategies for supporting students.
 2. KF – do Kindergarteners do this? SB – no. later grades do.
 3. Question AT: are whole child and student support two things? SB – yes.
- b. **Strategic Plan and CIP Alignment:**
 - i. SB - we are tasked with aligning our strategic priorities with the CIP
 - ii. KF – we can review the school strategies offline and send any recommendations to SB.
- c. Strategic Plan Updates:
 - i. **Action Item.** SB – We need to submit updates at the next meeting. November meeting.

1. New Elementary School Update:

- a. SB – we can expect letters sent out soon to families moving to Spark. To determine their decision to exercise grandfathering into ML or to move to Spark. There is no published timeline information. We are scheduled to lose ~145 students. Timelines will affect the budget considerations.
- b. EB – regarding the budget piece, this seems like it could significantly affect our culture of excellence at ML.
- c. SB – we have received an application for Pre-K to be created at ML.

V. Information Items

- a. **Principal's Report** None

VI. Announcements None.

VII. Adjournment

Motion made by: **KZ**; Seconded by: **AW**

Members Approving: all

Members Opposing: none

Members Abstaining: none

Motion pass

ADJOURNED AT 8:27PM

Minutes Taken By: Paul Robertson

Position: Secretary

Date Approved: 11/16/2022