

Mary Lin Elementary
Date: Tuesday, January 30, 2024
Time: 6:30 p.m.
Location: Zoom

- I. Call to order: 6:34 PM
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Sharyn Briscoe	P
Parent/Guardian	Kristy Perez	P
Parent/Guardian	Allison Thompson	P
Parent/Guardian	Paul Robertson	P
Instructional Staff	Ashley Hanshaw	P
Instructional Staff	Monica Waldman	P
Instructional Staff	Missy Snider	P
Community Member	Elizabeth Broderick	P
Community Member	Scott Thorpe	P
Swing Seat	Kelsey Boyajian	P

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: [EB]; Seconded by: [MW]
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:**
 Motion made by: [ST]; Seconded by: [KP]
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

- c. **Approval of SY 24-25 Strategic Plan** (after Discussion) Smart goals amended
Motion made by: [MW]; Seconded by: [KP]
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes
- d. **Ranking Strategic Plan Priorities** (after Discussion)
Motion made by: [AH]; Seconded by: [KP]
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes
Motion to move next meeting to 2/26 at 6:30 pm to align with district budget requirement.
Motion made by: [EB]; Seconded by: [KP]
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes
- IV. **Public Comment** (10 minutes) no comments made.
- V. **Discussion Items**
 - a. **Strategic Plan and Continuous Improvement Plan Progress** SB showed a summary CIP strengths and weaknesses, Smart Goals. Then shared MAP goals. KP, the breakdown on growth based on racial subgroups has error bars, does that suggest that there may be no growth for some groups? SB, no. What appears most significant is the gap between African American students and other racial subgroups.
 - i. **45-Day Continuous Improvement Plan Check-In**
 - ii. **Fall to Winter MAP Data** SB shared actual MAP results by grade comparing fall to winter. Math performance was largely unchanged, reading group in proficient category shrunk a bit. Teachers have been focusing on writing recently which is not captured in MAP testing. In terms of Growth, Mary Lin is in top 10 of APS schools for math and reading. MAP data performance data can be drilled down to individual teachers.
 - b. **Strategic Plan Update.** AT, we need to review current strategic plan and confirm if it is still appropriate. ST, Is the achievement gap tracking focused on a cohort year over year or the whole school of students in a subgroup? SB, we are looking at the total number of students in a subgroup enrolled in the given year. Also, you need to know that some grade levels may not have the minimum threshold of students.

KP, do you have a mechanism for teacher feedback re. our strategic priorities that address teacher empowerment? SB, there is a district wide tool available to teachers and I also have an open-door policy for teachers when they need to communicate needs.

KP, I wonder if we should include a smart goal about teacher retention or positive reviews that would showcase the good work you're doing? SB, there is always some turnover but for the purposes of the meeting I would recommend this be done earlier in the school year.

- c. **Ranking Strategic Plan Priorities**
- d. **Review Budget Development Process**
- e. **Budget Allocation Presentation** SB, I'm prepared to walk you through what we've been tentatively allotted and how our school can use that money to meet needs of the school. Projected for 515 students. We are currently at 509. Total budget may be \$6.1 M. Next meeting will have specific numbers.

VI. Information Items

- a. **Principal's Report:** SB, we are kicking off black history month. Have finished data dig conversations with each grade level. We are very excited about the habitat improvement project that the MLEF is taking on. We are at 77% of our MLEF goal.
- b. **Midtown Cluster Advisory Team Update.** KP, we have asked the district to walk us through how we can ensure there is equity in the roll out of the steam program implementation. That will happen tomorrow and then the next CAT meeting is scheduled for late March.

VII. Announcements

- a. MLEF Classroom Competition is in full swing – please spread the word!
- b. Go Team office. All members need to finish outstanding training. We have opened declarations for new Go team members.

VIII. Public Comment (10 minutes) no comments made.

IX. Adjournment

Motion made by: [KP]; Seconded by: [MW]

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 8:30 PM

Minutes Taken By: Paul Robertson

Position: Secretary

Date Approved: 2/26/2024