

**Mary Lin Elementary**  
**Date: Monday, February 26, 2024**  
**Time: 6:30 p.m.**  
**Location: Zoom**

- I. Call to order: 6:42 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	P
Parent/Guardian	Kristy Perez	P
Parent/Guardian	Allison Thompson	P
Parent/Guardian	Paul Robertson	P
Instructional Staff	Ashley Hanshaw	A
Instructional Staff	Monica Waldman	P
Instructional Staff	Missy Snyder	P
Community Member	Elizabeth Broderick	A
Community Member	Scott Thorpe	A
Swing Seat	Kelsey Boyajian	A, arrived later

Quorum Established: Yes

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: [MW]; Seconded by: [KP]  
 Members Approving: all  
 Members Opposing: none  
 Members Abstaining:  
**Motion Passes**
- b. **Approval of Previous Minutes:**  
 Motion made by: [KP]; Seconded by: [MW]  
 Members Approving: all  
 Members Opposing: none  
 Members Abstaining:  
**Motion Passes**

**IV. Public Comment none made**

**V. Discussion Items**

- a. **Budget Development Presentation**

- i. SB, at latest meeting we learned of a new position being rolled out/mandated at all schools. *Readers Are Leaders* (instructional coach), is someone who will help teachers teach reading. There were a few schools that piloted this program this year. Our instructional coach has embraced the fundamentals of this literacy program. Mary Lin's current instructional coach will take on that role and this frees up some funds. We will add a 0.5 time (part time STEM lab teacher), get to keep our cafeteria associate, we will also have some teaching supplies money, media center will have ~5K. Sub days also increased slightly. *Budget by function pie chart shared with group*. AT, are you saying that you took the current instructional coach and slot her into this position? SB, yes – because *her* role was not mandated by the district and the Readers are Leaders role is, and the roles are almost the same.
- ii. SB reviewed budget and reserve numbers, and Go Team members reviewed strategic priorities and how they align with allocations.

## VI. Information Items

- a. **Principal's Report** SB, we have so many things going on. Career day coming up. Day of love recently. Culminating Black History Month, ends with soul food festival for teachers. 4<sup>th</sup> graders having a testing coming up. PTA wise, Teacher appreciation week coming up. There is a second movie night coming up. PR, Kinder Camp? SB, still planning on first two weeks of June, but we must get approval because the school is scheduled for cleaning. Only two classes needed for Kinder Camp.
- b. **Midtown Cluster Advisory Team Update** KP, since last Go team meeting STEAM Coordinator met with CAT and gave us a rundown of how the STEAM program is being rolled out at each school. Next meeting is in a couple of weeks. We have been encouraged to reach out to STEAM coordinator with future questions.

## VII. Announcements

- a. **MLEF Classroom Competition is in full swing – please spread the word!** AT, Please do everything you can to get last minute donations to MLEF. The February drive is almost over.
- b. **Go Team Candidacy.** DJ, complete your Go Team training please. Candidacy window for Go Team is still open.

## VIII. Public Comment none made

## IX. Adjournment

Motion made by: [MW]; Seconded by: [KP]

Members Approving: all

Members Opposing: none

Members Abstaining:

**Motion Passes**

**ADJOURNED AT 8:10 p.m.**

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**Minutes Taken By:** Paul Robertson

**Position:** Secretary

**Date Approved:** 3/11/2024