

# Meeting Minutes

**Mary Lin**  
**Date: 12.9.2020**  
**Time: 5:00 pm**  
**Location: Zoom**

- I. Call to order: 5:05
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe (SB)	Present
Parent/Guardian	Coleman Eaton (CE)	Present
Parent/Guardian	Emily Kotzan (EK)	Present
Parent/Guardian	Iryna Gamble (IG)	Present
Instructional Staff	Tanesha Bellard (TB)	Present
Instructional Staff	Caitlin Nail (CN)	Present
Instructional Staff	Patricia Derrico (PD)	Present
Community Member	Elly Bookman (EB)	Present
Community Member	Boyd Baker (BB)	Absent
Swing Seat	Melissa Tijerina (MT)	Present
Student (High Schools)		

Guests Present: None

Quorum Established: Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: [Emily Kotzan](#); Seconded by: [Caitlin Nail](#)  
**Members Approving:** Sharyn Briscoe, Coleman Eaton, Emily Kotzan, Iryna Gamble, Tanesha Bellard, Caitlin Nail, Patricia Derrico, Elly Bookman, Melissa Tijerina  
**Members Opposing:** none  
**Members Abstaining:** none  
**Motion Passes**
- b. **Approval of Previous Minutes:**  
*List amendments to the minutes:*  
“speech only” changed to “not speech only”; “Flack,” corrected to “Slack”.  
Motion to approve made by: [Melissa Tiharina](#); Seconded by: [Iryna Gamble](#)

**Members Approving:** Sharyn Briscoe, Coleman Eaton, Emily Kotzan, Iryna Gamble, Tanesha Bellard, Caitlin Nail, Patricia Derrico, Elly Bookman, Melissa Tijerina

**Members Opposing:** none

**Members Abstaining:** none

**Motion Passes**

## IV. Discussion Items

### a. Discussion Item 1: [Updating Strategic plan](#)

Principal Briscoe shared that while we are beginning to look at the strategic plan we are still in a holding pattern as we manage virtual/in-person learning this year. She read through the district, cluster, and school mission statements and added that adding “equity” to the mission statement is a goal pending Dr. Herring’s vision as new superintendent. Principal Briscoe then asked whether there were any comments or a need to make changes.

Mr. Eaton asked about the history of the strategic plan and whether the school has traditionally followed the district. Principal Briscoe responded that we generally take guidance from the district but make decisions that are unique to the school as well.

Ms. Kotzan suggested that the wording of “we provide academic achievement” could be improved. After some discussion we agreed that “rigorous academic opportunity” could be a better phrase.

Principal Briscoe suggested that we can return to the discussion at a time closer to when the completed plan is due. We confirmed that at this time there’s no due date. Principal Briscoe then reviewed some of the Academic Priorities but noted that these are goals made with regular in-person school in mind, but she anticipates that when school is back in person our first academic priority will be to gather data about where students are after virtual learning ends.

Ms. Gamble asked about whether assessment to gather data would be possible before students return. Ms. Derrico and Ms. Bellard shared that in-person school allows for more substantial and accurate assessment of where students are. Principal Briscoe agreed and Mr. Eaton shared as well that student stamina will be a factor upon a return to in-person school.

Ms. Kotzan asked whether the Strategic Plan is an annual update. Principal Briscoe clarified that it’s not annual but ongoing. Ms. Kotzan shared that differentiation will likely be broader after the return to in-person school. Principal

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Briscoe shared there have been proposals of summer school but the details are still uncertain.

Principal Briscoe shared that prioritizing talent management (retaining and recruiting) will also likely change due to under-enrollment. She reviewed systems and resources and reiterated that these resources will likely be going to different places next year such as remediation. In terms of culture, social and emotional skills will be a huge need when we return and will be something we'll invest in as a priority. Ms. Bellard agreed with the increased need for these resources, as did Mr. Coleman.

Ms. Kotzan asked about how the lower enrollment will impact the budget and Principal Briscoe clarified that this will impact the next academic year. Ms. Bellard asked about how enrollment may be impacted by the return in January and whether some families will leave because of that. Principal Briscoe shared that as of right now about 30% of families have said they'll return to in-person school.

b. **Discussion Item 2: [Return to School plan](#)**

Principal Briscoe shared that there is not a no-go date: in-person school is officially going back to school January 5th for K-2 and February 1st for grades 3-5. On February 5th the schedule will revert to the traditional school day (8-2:30) for both virtual and in-person school. Teachers will be asked to return on January 15<sup>th</sup> to begin preparations and re-acclimation to in-person teaching. Principal Briscoe shared that we have gotten additional cleaning supplies and an HVAC system that is up to par. We considered having desk shields but some concerns about effectiveness led us to prioritize air purifiers instead. We have also gotten open tents for outdoor classes.

**V. Information Items**

- a. **Principal's Report**
- b. **Grady Cluster Meeting report**

Ms. Kotzan shared that she attended the Grady Cluster meeting. They set additional meeting dates for the year and discussed the use of the Inman Middle School building. Ms. Kotzan asked whether the GO Team will take a position on this decision. Ms. Gamble shared that last year they did not take a position but considered taking a survey of parents. Principal Briscoe agreed with this point and said the survey could rank choices and provide for additional ideas to be submitted.

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Ms. Kotzan and Ms. Gamble agreed that they would support Inman becoming a 5-6 academy so that Howard could be 7-8-9 and Grady could be 10-11-12. Ms. Kotzan shared that she can bring data which reflects current enrollment and building capacity. We clarified that while we will not take an official position as a GO Team we would like to administer a survey to better understand the community's preference.

**VI. Announcements**

**VII. Adjournment**

Motion made by: [Caitlin Nail](#); Seconded by: [Emily Kotzan](#)

**Members Approving:** Sharyn Briscoe, Coleman Eaton, Emily Kotzan, Iryna Gamble, Tanesha Bellard, Caitlin Nail, Patricia Derrico, Elly Bookman, Melissa Tijerina

**Members Opposing:** none

**Members Abstaining:** none

**Motion Passes**

**ADJOURNED AT 6:24**

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**Minutes Taken By:** [Elly Bookman](#)

**Position:** [Secretary](#)

**Date Approved:** [\[Insert Date the Minutes are APPROVED by the GO Team\]](#)