

Mary Lin Elementary School
Date: 5/15/19
Time: 6:00pm
Location: Mary Lin Media Center

- I. Call to order: 6:05pm
- II. Roll Call:

Role	Name	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Colin Heydt	Present
Parent/Guardian	Stacey Stewart	Present
Parent/Guardian	Navneet Kaur	Absent
Instructional Staff	Emily Fuller	Present
Instructional Staff	Caitlin M. Nail	Present
Instructional Staff	Michell Carter	Present
Community Member	Kimberly Dick	Present
Community Member	Jill Hall	Present
Swing Seat	Leda Everett	Present
Student (<i>High Schools</i>)	N/A	N/A

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Jill Hall](#); Seconded by: [Emily Fuller](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: [Jill Hall](#); Seconded by: [Emily Fuller](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

Principal's Report: Principal Briscoe explained the purpose and logistics of GoTeam, the local school governance team. She explained some of the things we play a role in such as determining school security, approving the budget, determining school priorities, and analyzing testing results and data. She shared the structure and length of typical GoTeam meetings and explained that the Grady Cluster GoTeams (the Cluster Representative) meet separately to discuss issues like future school plans, etc. The Principal's Coffee on Thursday, May 16th will be

centered around plans for next year such as new staff members (2nd grade teacher transferring from Fickett, music teacher recommended by Mr. Marvel, new paraprofessional, losing an interrelated position—A. Howard is moving back to 3rd grade, new EIP teacher will be a former ML teacher). There will be a different schedule and teacher layout for the upper grades next year. But the gifted model and Spanish enrichment will remain the same. All 5th grade teachers are gifted endorsed or certified. Emily Fuller was hired as our new Literacy Instructional Coach. Fountas and Pinnell will be purchased. The Instructional Coach position and F&P purchase took a large chunk of the budget, but both were budgeted for. The school might choose not to renew Saxon Phonics, as F&P has a stronger phonics component. Class lists are being made for next year but will be reviewed and edited in great detail before finalizing. The academic focus for next year will still be on writing and differentiating instruction. The academic focuses can be edited after reviewing data. Some teachers will attend a Leadership Retreat at Drew Charter School this summer. The Principal also explained the new literacy/technology position that will be held by Gregg Rice including his ideas to utilize the outdoor classroom, connect writing and social studies, and teach typing/technology to familiarize students with Google Classroom.

IV. Discussion Items: New members attended and were introduced. The existing members introduced themselves. Tanesha Bellard is the new teacher representative, and Iryna Gamble is the new parent representative. Emily Fuller, Leda Everett, Kimberly Dick, and Colin Heydts' terms are ending this school year. We will need to recommend another community member and swing seat before the next meeting. Some Milestones scores are back, but scores will not be discussed until all data has been received. There are no glaring issues to be addressed going into the new school year. **Foundation Update:** This update was given by Stacey Stewart. New members were present at the most recent Foundation meeting. Turfing in outdoor areas around the school was approved. One of the new members will take on fundraising and special events. The Foundation has renewed the subscriptions and materials that expired through APS. More Chromebooks are arriving in August, and this sparked the discussion regarding the importance of technology in the classroom to assist with the transition to upper grades and middle school. Our school is slightly behind in technology in comparison to the other schools in our cluster.

V. Announcements: Next meeting will be set once the school year begins. New members will need to be trained, and we will need communication from the GoTeam office before setting the next meeting date.

VI. Adjournment

Motion made by: [Caitlin Nail](#); Seconded by: [Michell Carter](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 6:45pm

Meeting Minutes

Minutes Taken By: Caitlin M. Nail

Position: Member, Secretary

Date Approved: 5/15/19