

Mary Lin Elementary School
Date: 10/18/18
Time: 6:00
Location: Mary Lin Media Center

- I. Call to order: 6:10
- II. Roll Call:

Role	Name (or Vacant)	Present or Absent
Principal	Sharyn Briscoe	Present
Parent/Guardian	Colin Heydt	Present
Parent/Guardian	Stacey Stewart	Present
Parent/Guardian	Navneet Kaur	Present
Instructional Staff	Emily Fuller	Present
Instructional Staff	Caitlin M. Nail	Present
Instructional Staff	Michell Carter	Present
Community Member	Kimberly Dick	Present
Community Member	Jill Hall	Present
Swing Seat	Leda Everett	Absent
Student (High Schools)	N/A	N/A

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Kimberly Dick](#); Seconded by: [Stacey Stewart](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** *No amendments were made.*
 Motion made by: [Kimberly Dick](#); Seconded by: [Stacey Stewart](#)
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

IV. Discussion Items

- a. **Discussion Item 1:** The Mary Lin Foundation and grant process were discussed. The idea of a grant cycle was proposed to ensure adequate planning time for approval of grants submitted (finances). All grants should align with our strategic

plan. Additionally, Principal Briscoe met with the Foundation earlier in the week to discuss roles and responsibilities of the group and encouraged them to look more closely at grants to ensure teachers do not feel deflated if a strong grant is deferred or denied. A grant for Chromebooks that was submitted a while back was approved.

- b. **Discussion Item 2:** Stacey Stewart brought up security as discussed as the last meeting. It was shared that the MLEF had previously planned a security audit for the school, but the audit has not taken place. Principal Briscoe will follow up. APS has put several precautions in place to strengthen safety and security including teacher training by APS police officers, the Sandy Hook training, visitor check-ins with badge, and more closely monitoring cameras. Camera footage is viewed live downtown and could be easily retrieved should the need arise. No physical changes have been made to the building.

V. Information Items

- a. **Principal's Report:** *Additional budget changes:* The \$17,000 given back to the district for field trip buses has been given back to the school to offset our Instructional Coach's denied move to a 231 day employee. The district did not approve Denise Bringslid's position move. *CCRPI scores:* The growth rate is higher in weight than achievement when scores are calculated. New scores will now be calculated out of 100 points, while last year, they were calculated out of 106 points. Mary Lin's scores were recalculated in May, moving us from a score of 97.8 to 95.8. Our school's math growth is sufficient, but our ELA growth needs improvement. Achievement versus growth and how they are each calculated were explained for new members per Colin Heydt's request. We discussed where our students fall. We want to focus on Distinguished and Proficient ratings. Colin and Principal Briscoe explained growth in more detail and shared how points are allocated for each category. More information on this can be found via APS Insights or the Georgia Department of Education. New CCRPI scores are currently embargoed. Principals met with associate superintendents to establish specific goals to improve growth. Our growth goal focuses on writing and differentiation. For the next meeting, tentatively, CCRPI scores will be shared, and a plan of action will be discussed. Lastly, our school received State Accreditation.
- b. **Information Item 2:** Colin Heydt updated the team on the most recent Cluster meeting. More professional learning days for teachers and ½ days for students were proposed. An outside Foundation (T-Mobile) has funded iPad Airs with cases for every 1st grader in APS to take home. The iPads have not physically shown up at schools yet. APS IT will update on this project. Spanish was discussed, but Grady's Principal Bockman deferred much discussion. All cluster elementary schools are currently piloting different Spanish schedules.
- c. **Information Item 3:** Kimberly Dick shared about the GoTeam Summit she attended on Saturday, September 22nd. APS Insight data was shared, and success stories regarding other schools were also shared. All new GoTeam members

should have completed the mandatory training via the online modules and an in-person session.

VI. Announcements: The next scheduled meeting will take place on Wednesday, December 5th at 6:00. We would like to have additional Spanish updates and more data and information at next meeting. The next Cluster meeting will take place on October 30th at Inman at 5:00. Colin cannot attend, so Leda Everett or Stacey Stewart will attend instead. The next Foundation meeting will be November 13th at 6:30. Kimberly will be out of town, so Stacey Stewart will attend as the GoTeam representative.

VII. Adjournment

Motion made by: [Kimberly Dick](#); Seconded by: [Jill Hall](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 6:52

Minutes Taken By: [Caitlin M. Nail](#)

Position: [Member, Secretary](#)

Date Approved: [10/18/18](#)