

Parkside Elementary School

Date: February 10, 2025

Time: 5:00 pm

Location: Zoom ID: 485 320 4864

Passcode: 3rznsH

- I. **Call to order:** The meeting was called to order at 5:01pm
- II. **Roll Call:** Ms. Brown called roll.

Role	Name (or Vacant)	Present or Absent
Principal	Timmy Foster	Present
Parent/Guardian	Angela Bond	Present
Parent/Guardian	Taylor Pratt	Present
Parent/Guardian	Beth Stephens	Present
Instructional Staff	Jaisha Haynes	Present
Instructional Staff	Eleanor Lambert	Present
Instructional Staff	Tracie Brown	Present
Community Member	Kenneth Roy	Present
Community Member	Ryan Downey	Present
Swing Seat	Megan McKnight	Absent
Student (High Schools)	N/A	N/A

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:**
Motion made by: Stephens; Seconded by: Roy
 Members Approving: 8
 Members Opposing: 0
 Members Abstaining: 0
Motion: Passed unanimously
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: Lambert; Seconded by: Stephens
 Members Approving: 8
 Members Opposing: 0
 Members Abstaining: 0

Motion: Passed unanimously

IV. Discussion Items

a. Budget Development Presentation

The main discussion item was the budget presentation, which was presented to the team for approval. Mr. Foster emphasized that this was a draft budget and any changes would be brought back to the team for final approval at the next meeting. The team also discussed the allocation of funds for the signature program, which had been increased from \$183,000 to \$240,000. This increase allowed for the hiring of a halftime coach, payment of annual fees, training for 10 staff members, and the purchase of a resource tool for lesson building. The team was asked to review a document summarizing the staffing allocations for the next school year. The conversation ended with a discussion on the strategic plan and priorities.

We reviewed the Budget Considerations

Suggested grade level Staffing (Homeroom)

Kdg	6	17 students per class
1 st	6	21 students per class
2 nd	5	18 students per class
3 rd	5	18 students per class
4 th	4	23 students per class
5 th	4	22 students per class

Mr. Foster discussed the FY26 budget considerations, projecting 642 students for the next school year. He proposed maintaining class sizes as low as possible, with the largest class size being 23. He also discussed the allocation of special education funds and the potential need to adjust staffing based on enrollment. Mrs. Brown suggested reducing the number of kindergarten teachers to 5 to accommodate the projected enrollment. Mrs. Brown raised concerns about increasing class sizes in the upper grades, to which Mr. Foster responded that the district funds 4th and 5th grade at 30 students, and they are well under that number. The team also discussed the possibility of adjusting staffing during the leveling process.

Mr. Foster presented the draft budget for the upcoming school year, which included a proposal to add an additional first-grade teacher and remove a fourth-grade teacher, along with the potential addition of three instructional paras. The budget also included non-staffing allocations, such as classroom support, web-based subscriptions, and teaching supplies. Mrs. Bond and Mrs. Stephens expressed concerns about class sizes and the potential impact on student well-being. Ms. Lambert suggested exploring alternative options to maintain smaller class sizes, while Ms. Haynes suggested that the current class sizes were

manageable. The team agreed to continue discussing the budget and potential adjustments.

Action Item 1: Vote of Draft Budget

Motion made by: Stephens Seconded by: Bond

Members Approving: 8

Members Opposing: 0

Members Abstaining: 0

Motion: Passed unanimously

V. Information Items

a. CCRPI Subgroup Data

Mr. Foster shared subgroup data on content mastery, readiness, and attendance, highlighting the performance of different student groups. Mr. Downey asked about the size of the subgroups and the targeted interventions for students not at grade level. Mr. Foster explained the school's MTSS program and the use of Excel for designing lessons based on student levels. Mrs. Bond suggested making subgroup data a standard for reviewing data. The team also discussed the attendance of students with disabilities and the potential for homebound instruction.

VI. Announcements

a. The next meeting is scheduled for March 10th to finalize the budget. Mrs. Bond also mentioned the ongoing optional uniform policy survey.

VII. Public Comment: No Public Comment

VIII. Adjournment

Motion made by: Stephens Seconded by: Bond

Members Approving: 8

Members Opposing: 0

Members Abstaining: 0

Motion: Passed unanimously

ADJOURNED AT: The meeting adjourned at 6:09 pm

Minutes Taken By: Tracie Brown

Position: Secretary

Date Approved: February 11, 2025