

Springdale Park Elementary PTO
Board Meeting **Minutes**
June 21, 2023

1) Welcome

a) Role Call -

Eden, Viral, Niku, Kelly Downs, Sara, Masie Howard, Barbara Smith, Kelly K., Sara Pruitt (VP)

Nina & Elise- Virtually

b) Housekeeping Tools check in

i) Email addresses (personal vs. spark)

ii) Shared Google Drive (do you have access)

iii) Slack - folks learning to use it, Duren will add/remove users as appropriate

2) Principals Update

Playground improvements - swings are gone, new climbing cube. Next issue is slide that is rated for older kids, & turf needs replacement - quotes have been requested. After School director is allotting \$30k for improvements, but must be spent by Sept. PTO could potentially help with funding slide fix.

Tree vendor checking on campus trees, vendors coming to paint, clean windows

New SPARK website begun, Kristen Katie new “Communications Ambassador”, handling SPARK Twitter, Insta, new FB 23-24 group.

Macey & Kristen Katie introduced

STEM Night Sept 21

Teacher breakfasts targeted for happening after a late night the day before - dates TBD (hot foods preferred & store bought)

Literacy night coupled with Book Fair shopping event - Little Shop of Stories - week before Thanksgiving break

3) Budget Update

4) SPARK Partners

5) SPARK Supporters - Elise, Katie N & Jason met to discuss levels of support: Beacon, Dragon, Blaze & Fire. Wanting to leave out Fire off of Tshirt. Email forthcoming regarding this from Elise.

6) SPARK signs - K kids and including new-to-SPARK students- PTO and teachers deliver.

7) SPARK Swag - Katie working create initial bulk order upfront, and another order later as needed: t shirts, yeti cups, umbrella, perhaps magnets, stickers - all swag must be date free.

8) Communication Tools

- a) FB page cleanups
 - b) Membership Toolkit vs. HubSpot
 - i) Would we need an additional board member or other to manage
- 9) Playground Update
- 10) Important Calendar Dates
- a) Schoolwide playdate
 - i) Should additional dates be scheduled
 - ii) Grade level specific
 - iii) 5th Grade committee dates
 - b) Pre back to school week/ Staff Appreciation Event
 - c) Sneak-Peek - Aug 31
 - d) First day of school - Aug 1 (PTO Merch?)
 Open House - July 31st 9am-11 (PTO provides lunch) / 8:30am New Family Orientation
 - e) Back to school night - Aug 24
 - f) Dragonfly event - 9.30.23 - Gordon residence
 - g) SPARK after Dark (SAD) Fri 3.22.24 Trolley Barn - Kelly D added co-chair
 - h) Other: Fun Run Friday, Oct 27 & Boosterthon kickoff Thursday, Oct 19, July 17-21: Kinder Camp, Invite Parents to help & Edukit Dropoff date, Staff Appreciation - July 25th - Needs a headcount- Dr T best to get it
- 11) Bike/Walk to school days (Fridays)
- a) Is this continuing? With what regularity? Tracey wants to lead it still. Pruettt is very supportive
 - b) New routes - Beltline?
 Fewer busses this year, but crossing Ponce is an issue. Crossing guard needed, if not APD
- 12) Anything we missed that you want to discuss
- 13) NEXT MEETING DATE: 3rd Weds
- July 19, 5:30pm - at SPARK (potentially all Zoom)
 - August 16th, 7pm
 - Alternating 5:30 & 7pm start time by month.
 - Possible early meetings at SPARK as a routine
 - Pruett would like to offer PTO open house meetings for parents to attend

Side Conversations:

Donating to foundation vs PTO - which is what former Mary Lynn parents were used to. Plus room parents collecting money and then fairness in distribution. Ultimately, parent population will need to be educated on how things will go this year. Pruet advocates for equal distribution of teacher gift funds.

Christi is part of the cleanup effort for social media - ie facebook groups, etc. Membership Toolkit may be implemented to streamline member lists, especially SPARK-e, it has sign up forms, etc. Used at Morningside, and can give feedback. Has membership levels. Pruet is concerned about safety and security, and parameters about how its used - consistency & collaboration. July 1 is when. Concern with multi-language needs.

23-24 starts, so timeline for implementation is a concern.

ACTION ITEM: a few days before July 1, Eden will contact Toney and Pruet to give their assessment.

Grade level events are great, but Pruet recommends consistency.

Fifth grade parents are asked to volunteer for planning events, initiated by staff. Teachers work on committees with parents. July SPARKe should advertise this.

SPARKe needs translating

Set Up Needs at SPARK - Outside of regular hours, a special facilities request. Regular hours requests, tell Pruet, or Toney.