



Temporary Quarantine Parent Guidelines

Spring 2021-2022

Dr. Diamond M. Ford, Principal

Dr. Shalewa Thrash, PreK-4 Assistant Principal

Mrs. Danika Mitchem, 5-6 Assistant Principal

Mr. Lamar Billups, 7-8 Assistant Principal

225 James P. Brawley Dr., NW

Atlanta, Georgia 30314

404-802-8200

Welcome to Hollis Virtual Learning!

We realize that pivoting to virtual learning can be challenging. It is our goal to make this transition smooth and efficient. If you have any questions or concerns about virtual learning, please contact your homeroom teacher or call the main office number at (404)802-8200.

The Hollis Virtual Learning Program is designed to provide instruction and tutorial while students are out due to COVID-19 or other extenuating circumstances. There are four Virtual Learning models. This guide is for temporary quarantine for individual students.

Whole Class/Grade Quarantine	Individual Quarantine	Teacher Quarantine	Whole School Quarantine
An entire class/Grade is quarantined due to COVID Cases/Exposure (including Teacher)	One or more students test positive (unrelated cases) or one or more students test positive for COVID with exposure to other students within the classroom, team or grade level	Teacher Test Positive for COVID (no evidence of student exposure)	Whole school/district closure due to COVID Cases

Parent Resources to Virtual Learning

Within this document you will find resources to assist you in getting your child started in their Temporary Individual Virtual Learning model.

1. Guidance on how to access Google Classroom for Assignments & Zoom Links
2. Teacher Contact Information
3. Parent Portal Directions to view grades and assignments
4. Virtual Learning Tutorial session times
5. Attendance and Grading Guidelines
6. Resources for Virtual Learning

Return to School Directions

Your child will receive virtual instruction or tutorial during the quarantine period. The school nurse will provide you with a specific date of return. Your child may return to face-to-face instruction at Hollis with the following scenarios:

- If your quarantine is due to exposure, you must have a negative COVID Test on the 5th day of quarantine or after; or
- If your quarantine is due to a positive test, students may return without COVID Test after 10 days of Quarantine



Teacher Contact Information

Administration	Work Email Address
Dr. Diamond Ford, Principal	djack@atlanta.k12.ga.us
Dr. Shalewa Thrash, PreK-4 Assistant Principal	sthrash@atlanta.k12.ga.us
Mrs. Danika Mitchem, 5-6 Assistant Principal	djwoods@atlanta.k12.ga.us
Mr. Lamar Billups, 7-8 Assistant Principal	Lamar.Billups@atlanta.k12.ga.us
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Kindergarten	
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Mrs. Heather Brewster	hwalker@apsk12.org
1st Grade	
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Mrs. Danielle Williams	williamsd@atlanta.k12.ga.us
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2nd Grade	
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Ms. Nicole Chambers	Nicole.chambers@apsk12.org
3rd Grade	
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Instructional Support	
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Specials Teachers	
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Infinite Campus Parent Portal Access

Parents of students K-12 have access to class schedules, attendance records, and grades through the Parent Portal which is user friendly and a secure communication tool. This tool allows parents to update and verify household information including email address, home address, and telephone numbers.

New Parent Portal User

New Parent Users may request an Activation Key online using the Parent Portal Key Request or make the request by visiting the school. You must present valid identification to receive the Activation Key. The Activation Key cannot be provided over the telephone. The online Parent Portal Key Request can be found at <https://tinyurl.com/APSParentPortal> . To complete the Parent Portal Key Request form the following information will be needed:

- The **Student Number** can be typically located on the student's report card or transcript
- The last four of the student's **social security number**
- **Student's DOB**

Steps to Set Up Your Parent Portal Account for 1st Time Users:

Step 1: Go to the Parent Portal Login Page at <https://tinyurl.com/APSParentPortal>

Step 2: Select "If you have been assigned a Campus Portal Activation Key"

Step 3: Enter the Activation Key

Step 4: Click Submit - You will be prompted to create a username and password

Once you have created your username and password, you will be prompted to log into the Parent Portal. All the children in the household should show in the account.

Previous Users

If you have forgotten either the username or password, select FORGOT, the system will send a unique URL to the email on file which will reroute you as if you are a new user.

Contact:

Mrs. Courtney Gaines (PK - 4 Counselor)
Office: 404-802-8221

Ms. Allaenna Williams (5th - 8th Counselor)
Office:(404) 802-8216

Virtual Tutorial Schedule

Virtual Tutorial will be offered on Wednesdays from 3:15pm - 4:15pm via Zoom. Homeroom teachers and Special Education Case Managers will offer this session to support students in completing self-paced assignments. Assignments will be posted in Google Classroom. If you have any questions, please contact your homeroom teacher or case manager via email or call the main office at (404) 802-8200.



Live Zoom Tutorial:

- All zoom tutorial links have been placed in Google Classroom and or Seesaw accounts.
- Students may log into Zoom for a live tutorial session with their teacher on Wednesdays from 3:15pm -4:15pm.

Accessing Virtual Assignments:

- All students will access Google Classroom or Seesaw for instructional materials. Please use the following link to access Google Classroom Codes. [Google Classroom Codes](#)

Virtual Academic Resource apps:

Although there are multiple apps provided in MyBackpack, teachers will use some of the identified apps below, as they allow scholars to access instructional videos/lessons prior to completing assignments:

- Nearpod
- Brain Pop
- Freckle (K-5)
- ST Math
- Flocabulary
- MyOn
- Intervention-HMH, SAM

Attendance:

If students are home for a temporary quarantine (5-10 days), their absence will be considered excused. However, students must return to school according to the date provided on their quarantine letter. Students who do not return on the date specified will be marked absent. Should the student still be experiencing symptoms following their temporary quarantine period of 10 days, please provide a doctor's note for absences to be excused.

Grading:

All assignments completed while in quarantine will be graded and count towards students' progress report or report card grades. The students attendance code will be updated once assignments are determined complete. Upon return to school, students will be allowed to complete any missed assignments for full credit.

Extra Curricular Activities and Sports

Students on temporary quarantine will not be allowed to attend or participate in face-to-face after school activities or sport events.