

March 21, 2023

Dear Parent/Guardian,

Atlanta Public Schools is currently in an annual review process to consider challenges and solutions to address overcrowding at schools. Midtown High School is one of the schools that is currently over a 100% utilization rate. The utilization rate is projected to be 113% in SY2025-26.

As a part of implementing solutions to overcrowding, we are undertaking a residency review to ensure that only students legitimately residing in the Midtown High School attendance zone are enrolled. The residency review will evaluate residency information for the following students:

- All current 9th and 10th grade Midtown HS students
- Rising 9th grade students that are zoned to attend Midtown HS for SY2023-24

Note: This verification process will be completed in lieu of the standard 9th grade registration process. Please do not complete the Infinite Campus Online Registration process.

The verification process will begin on Monday, March 20th. The following documents must be submitted via our online [Residency Review Document Portal](#) form or by scanning the QR code, no later than Friday, March 31<sup>st</sup>.



- ✓ One property-related document (current lease showing parent/guardian as occupant, Mortgage Statement dated within last 30 days, or 2022 property tax bill indicating a homestead exemption as primary residence); AND
- ✓ Two utility documents – (electric/power AND water bill dated within last 30 days)
- ✓ If you are renting and living at a property, you will need to provide a lease verification form.
- ✓ If you are living at a property with the owner or being rented by another person, you will need to provide:
  - A Deed, Mortgage Statement, or Lease/Rental Agreement (or current HUD Certificate of Compliance/Annual Renewal Notice) in the owner or primary renter's name and showing the residence property address;
  - Georgia Power Bill (current within the last 30 days);
  - Affidavit of residency, signed and notarized by both parties and
  - Four supporting documents in your name showing the residence property address.
- ✓ Parent/Guardian Photo ID
- ✓ Please note that a P.O. Box is not acceptable as a residence address.

**Dr. Lisa Herring**  
Superintendent

Phone: 404-802-2820  
Fax: 404-802-1803



If a family has moved into Midtown's attendance zone within the last 24 months, proof of discontinued service at the prior residence must be provided, with original documentation, or by phone verification with the provider.

Please note, students must reside full-time in the Midtown High School attendance zone, to be considered an in-zone resident. A resident is defined as an individual who is a full-time occupant of a dwelling located within the Midtown High School attendance zone and who, on any given school day, is likely to be at their stated address when not at work or school. A person who owns property in the City of Atlanta (or Midtown HS attendance zone) but does not reside in the City of Atlanta/Midtown HS attendance zone, is not considered an in-zone resident. Parents are required to notify APS within 14 days if there is a change in residence. Students residing between parent homes that have joint-custody are eligible to attend the assigned school based on either parent's residence.

Between March 20, 2023 – April 14, 2023, APS will offer a one-time AMNESTY PERIOD for parents/guardians who used a false address to establish residency in the Midtown High School attendance zone. During this period, if you notify Atlanta Public Schools by completing a [Request to Continue Enrollment](#), and provide proof of residency for your true residence, APS will allow your student to remain enrolled for the remainder of the semester through May 26, 2023, and will waive non-resident tuition fees. Any family that used a false address to enroll, and does not come forward voluntarily, will be charged the non-resident tuition fee if applicable. The non-resident tuition rate for SY2022-23 is \$10,851 (general education) and \$15,937 (special education).

As APS completes the residency review process, families may be asked to provide additional documents in-person. We anticipate that all families will begin to receive notices via email (or U.S. mail, if no email is on file) regarding whether the residency review status for their student is confirmed, or unconfirmed no later than June 30, 2023.

If you have any questions, or need clarity regarding the documents that should be provided based on your living situation, please contact our Office of Student Assignment & Records at 404-802-2233 or [studentassignment@apsk12.org](mailto:studentassignment@apsk12.org). If you would prefer to provide documents in-person, rather than online, you may contact us to schedule an in-person appointment.

Yours in service,

A handwritten signature in black ink, appearing to read 'Lisa N Herring', with a long horizontal flourish extending to the right.

Dr. Lisa N Herring  
Superintendent