



THE ATLANTA BOARD OF EDUCATION

130 Trinity Avenue, SW, Atlanta, GA 30303 • 404-802-2200 (P) 404-802-1204 (F)

AUDIT COMMISSION MEETING MINUTES

SEPTEMBER 10, 2015 | 12:00 PM

Dr. Benjamin E. Mays Conference Room

Byron D. Amos, Chair

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- I. **Attendance:** Byron D. Amos, Matt Westmoreland, Leslie Grant, William Scott, *Director of Internal Compliance*, Howard W. Grant

 - II. **Fiscal Year 2013-2014 Annual State Audit**
Jennifer Thomas, Audit Manager, State of Georgia, Department of Audits & Accounts
 - A. The audit was an unmodified audit for the year ending June 30, 2014.
 - B. There only a few recommendations. There will be processes put in place to address moving them forward.
 - C. This audit pertained to the 2013-2014 fiscal year, prior to the seating of the current administration.

 - III. **Quarterly Internal Audit Activity:** Bill Scott, Director of Internal Audit

 - IV. **Fiscal Year 2016 Audit Plan Considerations:** Bill Scott
 - A. Attendance
 - B. Miscellaneous Cash Audit – 80+ Schools
 - C. Procurement Card
 - D. Construction Contract Compliance Review
 - E. Georgia Milestone Test Audits (End of Grade and End of Test)
 - F. Athletics Gate Receipts (Football and Basketball)
 - G. Maintenance Operations (Department of Transportation)
 - H. Charter Schools Audit Compliance Review

Mr. Amos will send the above list to the board as information and request that board members in turn send to him any questions or comments pertaining to the planned audits.

Bill Scott recommended that all school staff be trained on standardized test monitoring to avoid any discrepancies in the process. Additionally, there needs to be ongoing conversations regarding the audit process under the new charter operating system.

- V. **Adjournment:** Meeting adjourned at 1:30PM