



Delta Air Lines Group & Specialty Sales Center

Phone: 800-337-4777- prompt #2

e-mail: GroupSpanish@delta.com

8AM - 6:30PM Eastern Time / Monday - Friday

INTERNATIONAL GROUP CONTRACT - Bulk Ticketing
29AUG2019

Customer Information:

BAHJI VARNER

774 VIRGINIA AVE

ATLANTA GA 30306

Email: BVARNER@APSK12.ORG

Do not reply to this e-mail as it is a send-only box. The correct contact information is located at the top of this letter.

Thank you for choosing Delta Air Lines and our Joint Venture Partners.

We have confirmed the following group reservation at your request. Please review this information carefully. If you have any questions regarding these arrangements, please call or email Delta's Group Desk immediately. Deposit, ticketing and payment policies are given below; other group travel Terms and Conditions apply and are hereby incorporated into this contract. These Group Travel Terms and Conditions are available at:

[<<http://www.delta.com/content/www/en_US/traveling-with-us/planning-a-trip/group-travel/terms.html>>](http://www.delta.com/content/www/en_US/traveling-with-us/planning-a-trip/group-travel/terms.html)

All necessary travel documentation complying with governmental travel requirements are the responsibility of the passenger and Delta is not liable for any travel issues resulting from lack of proper documentation.

Group Information: INMAN MIDDLE SCHOOL GROUP #1964297

SubGroupA - Group Size: **10**

| Record Locator(s): **JKPVU6**

Itinerary / Fare Basis:

<u>Carr/Flt#</u>	<u>Date</u>	<u>Departure</u>	<u>Arrival</u>	<u>Product/Class/Fare Basis/Ticket</u>
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DL / 5201	05APR2020	ATL1115A	HAV 135P	Main Cabin / X /
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XGRPAMP/GNA08

DEPART: (ATL) Atlanta Ga ARRIVE: (HAV) Havana Cu

***DELTA CONX/QUOTE AS Endeavor Air

DL / 5202	12APR2020	HAV 235P	ATL 457P	Main Cabin / U /
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UGRPAMP/GNA08

DEPART: (HAV) Havana Cu ARRIVE: (ATL) Atlanta Ga
***DELTA CONX/QUOTE AS Endeavor Air

Fare Quote:

Base Fare: **248.00 USD** Carrier Surcharges: **0.00 USD** Taxes and Fees: **114.03 USD*** **Total**

Fare: 362.03 USD Per Person

***Subject to change at the time of ticketing**

Commission: 0%

General Deposit Required per Seat

Coach seats: \$50 USD within the Continental US and Canada
\$100 USD everywhere else

Comfort+ seats: \$100 USD within the Continental US and Canada
\$150 USD Alaska and Hawaii
\$200 USD everywhere else

First/Business seats: \$200 USD within the Continental US and Canada
\$600 USD Transpacific
\$450 USD everywhere else

Note: Peak Seasons and special events may require higher deposits. The table below shows the specific total deposit required for your destination traveling on your dates.

Deposit Due Date: 12SEP2019	Last day to cancel/reduce without penalty: 20FEB2020
Total Deposit Due: \$2,000.00 USD	Utilization requirement: 90%
Deposit Received: \$0.00	Names/Ticketing Due Date: 06JAN2020

Excess Baggage: If this group will be accompanied by a large number of excess baggage (e.g., band instruments, hockey equipment bags), please contact Delta's Group Desk at the numbers given above. If travel includes Delta Connection Carriers, in some cases excess baggage may not be able to be carried on the same flight as the group.

Group Check-in: Groups may either check in individually or be checked in by the group leader, and both online check-in and kiosk check-in is available for the group. A simple registration process is required to enable the group leader to check in the group. Please call the Delta Group and Specialty Sales Center for further instructions.

Deposit Policy:

- Please pay the deposit timely to avoid cancellation
 - If the Deposit Received amount is smaller than the Total Deposit Due, an additional deposit in the amount of the difference is due on the date specified
- If the deposit is not received by **12SEP2019** seats will be released without notification
- If you wish to ticket in lieu of deposit prior to the deposit due date, send an email to **GroupSpanish@delta.com** to get the name submission document. In the subject line put:

INQ # 1964297 / **INMAN MIDDLE SCHOOL GROUP** / NAME DOC REQUEST

- **Note that once tickets are issued they are non-refundable**
- Travel agency deposits must be paid by a single MCO, 3rd party credit card or wire transfer. Deposits will be returned after the group's departure date.

- Non-agency deposits must be paid by a wire transfer or single credit card. **Debit cards and checks are not accepted.** The deposit may either be applied toward final ticketing or refunded to the original form of payment
- Deposits will be refunded for seat cancellations prior to the last day to cancel/reduce without charge. Full deposits will be retained subject to non-utilization penalties after that date
- After the last day to cancel/reduce without charge, no downgrades of fares are allowed

Ticketing Policy:

- Once tickets are issued they are nonrefundable
 - After ticketing, one free name change is permitted for 50% of the group up to 48 hours prior to departure,
 - \$150.00 USD fee for each additional name change applies and is subject to change
- **All tickets must be issued on 006 ticket stock**
- Your Base Fare, Carrier Imposed Surcharge (Q) and YQ/YR rates are guaranteed at the time of Booking in the currency as quoted. At the time of Ticket Issuance, all other taxes will be recalculated and Base Fare will be converted at the current exchange rate. The Total Fare will be in the selling country currency.
- Any changes of itinerary will require a renegotiation of fare and terms
- Any seats without names must be cancelled in order to complete the ticketing process
- For Travel Agency Bookings:
 - Travel agents must issue their own tickets
 - Passive bookings of group itineraries must match segments already existing in Delta's reservations system
 - **Passive booking of group itineraries prior to the date of ticketing is not permitted**
 - Tickets must be issued with the base fare in the currency of the country of origin
 - At the time of ticketing you will receive the total group fare calculation with which to issue the ticket.
 - All tickets on the group block must be issued at the same time.
 - All bulk tickets must be reissued by the ticketing agency
- For Non Travel Agency Bookings
 - All group tickets will be issued electronically by Delta Air Lines. Your current fare and terms are based on Delta issuing your tickets
 - If you elect to have your tickets issued by a Travel Agency, the fare and terms are subject to renegotiation

Tour Conductor Policy:

Tour conductor tickets are not offered as part of the fare negotiation. Tour conductors will be considered based on the following:

Tour Conductors (TC) are offered upon request only, and must be requested at the Time of Booking (and will be documented).

If the Tour Conductor ticket is not requested at the time of booking, any TC request is subject to availability of inventory.

The group must consist of at least 30 paid passengers traveling on adult fares (30 paid tickets and the Tour conductor, if approved by Delta, would be the 31st ticket).

Travel agents must also issue Tour Conductor tickets once approved by Delta as a bulk ticket by the Ticketing Deadline.

The Tour Conductor is required to pay applicable taxes.

The Tour Conductor may deviate from the group based on the deviation policy previously noted.

The Tour Conductor will be split from the record with the lowest fare.

Tour Conductors must travel in coach.

Booking with travel to Cuba:

Travel to Cuba involves special governmental requirements that must be met by all passengers travelling on a US-based carrier. These include:

- 1) **OFAC Form:** Passengers travelling to Cuba, regardless of nationality, must qualify under 1 of 12 categories as set forth by OFAC (Office of Foreign Assets Control) of the United States Department of Treasury.

The twelve categories are:

Family Visits	Official Government Business
Journalists Activity	Professional Research & Meetings
Educational Activities	Religious Activities
Public Performances, Athletic Events & Exhibitions	Activities of Private Foundations or Research/Educational Institutes
Support for the Cuban People	Humanitarian Projects
Export/Import or Transmission of Information/Materials	Certain Authorized Export Transactions

OFAC forms will be completed by each individual passenger at the departure gate of the gateway city to Cuba, unless advised otherwise by Delta.

- 2) **Cuban Tourist / Visa Card:** Passengers travelling to Cuba are required, in addition to a valid passport with a minimum validity of six months after departure, to have a tourist card or visa for entry into Cuba.

If the group is travelling for purposes not eligible for a tourist/visa card, and need a specialized visa issued by the Cuban government, the passengers will not be required to purchase a tourist/visa card, but will need to present the appropriate entry documents to Cuba to Delta personnel, if requested.

- 3) **Cuban Medical Insurance:** Passengers travelling to Cuba are required to have temporary medical insurance by the Cuban government. This insurance is included in the fare at a cost of \$25.00USD per passenger, and covers a maximum stay of 30 (thirty) days; additional coverage will need to be purchased in Cuba with an authorized insurance provider.

Group Payment Options:

For Non-Travel Agency Bookings:

- Acceptable forms of payment are wire transfer and credit card.
 - *Please note that debit cards are not accepted for payment of either deposit or final ticketing.*

Wire Transfer Instructions:

- Wire transfers submitted for all payments must be issued in U.S. funds.
- Failure to include the inquiry number or record locator could result in the cancellation of the group space.
 - Delta assumes no liability, including the reinstatement of the group space or waiver of any fare increase that might result, for failure to identify the inquiry

number or record locator on the wire transfer.

Beneficiary Bank:	JPMorgan Chase Bank, N.A.
Address:	1 Chase Manhattan Plaza New York, NY 10005
Swift:	CHASUS33
ABA:	021000021
A/C Name:	Delta Air Lines, Inc.
Address:	1030 Delta Boulevard Atlanta, GA 30354-1989
A/C Number:	964258255
Reference:	Inquiry # 1964297

MCO: Travel Agents Only

MCO Deposits - NO CHECKS OR MONEY ORDERS
Delta Air Lines
7500 Airline Drive Dept. C655
Minneapolis, MN 55450-1101

Thank you for giving Delta the opportunity to serve your travel needs.

Delta Air Lines
Group and Specialty Sales Center