

# Atlanta Public Schools

Facilities Service Department

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## ***Construction Management Team***

<b>Community Service / Garden / Accessory Structure / Play Field / Play Ground Project Guidelines</b>	July 1, 2014
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1. Any signage, graphics, text, messages, symbols, etc. should be reviewed prior to installation by APS Communications.
2. Areas to be painted should be properly prepared and new paint should be compatible with existing paint.
3. Do not cover or impact drainage structures, create ponding, flooding or disrupt the flow of storm water.
4. Do not alter or damage or block downspouts Do not install rain barrels at any downspouts unless directed.
5. Do not damage or disrupt underground utilities (water, gas, electric, data, voice, video, etc.). Georgia 811 should be called to mark utilities.
6. Do not damage, disrupt, impact, etc. any exterior building equipment (lighting, power, generators, HVAC, etc.).
7. Do not block window or doors or otherwise impact exiting from the building. Site planning for gardens shall allow for accessibility and clear means of egress.
8. Do not plant materials that are poisonous and or those that attract pests, rodents, bees, wasps, snakes, etc.
9. Any pine straw, mulch, ground cover, etc. installed in any area should be free from dirt, debris, pests, hazardous substances, etc.
10. Any mulch or groundcover in installed in playground areas should meet local codes, regulations and industry standards including the International Play Equipment Manufacturers Association (IPEMA).
11. Wood mulch installed in playground areas should be processed natural wood ground to a fibrous consistency no larger than one inch, free of hazardous substances.
12. Playground structures, design, layout, placement, manufacturers, components and associated support structures must be reviewed and approved prior to installation by the APS General Services department.