

February 26, 2018

Greetings,

As provided for in State Board Education Rule 160-5-1-.15, Atlanta Public Schools would like to provide students with the opportunity to “test-out” of any course for which there is an associated End-of-Course (EOC) assessment and earn credit for the course through this process. The windows for the Test-Out EOC administrations are March 12-16, 2018, and June 25-28, 2018.

The following lists the minimum student eligibility requirements for the “test-out” opportunity.

- The student has never been enrolled in the course,
- The student must have earned a minimum numerical grade of 80 in a prerequisite course in the same content area as the selected EOC test,
- The student must receive recommendations from the student’s school counselor AND teacher of the same content area for which the student is attempting the EOC, and
- The student must receive parent/guardian permission if the student is less than 18 years of age. Students 18 or over and emancipated minor students may complete the permission form themselves.

APS complies with State Board Rules and State law governing the administration of all tests and follows the guidelines specified in the Georgia Student Assessment Handbook. Students who score at the “Distinguished” level for the test-out will receive an elective unit of credit, and the score on the EOC test will appear on the student’s transcript. The test-out credit will not be factored into the student’s grade-point average (GPA). The student will still be required to fulfill the APS graduation requirements.

Students must pay a test fee of \$50.00 to their schools before taking each EOC test test-out attempt. Payment must be made in cash, cashier’s check, or money order to the school. If the student scores at the “Distinguished” level, the school will reimburse the fee to the student/parent. For students who do not score at the “Distinguished” level on the EOC test, Atlanta Public Schools will forward the testing fee to the Georgia Department of Education (GaDOE) as payment for the administration of the test.

A Grady student interested in participating in the test-out opportunity should a) see his/her counselor to obtain the recommendation form; b) obtain teacher’s signature on the recommendation form; c) return the recommendation form (including parent signature) to the counselor by Friday, March 9, 2018; and d) pay the \$50.00 fee to Ms. Matthews in the guidance suite between 9 and 11:30 am by Friday, March 9, 2018.

For additional information, please contact your school’s test coordinator, Ms. MacBrien, at 404-802-3015 or at [cmacbrien@atlanta.k12.ga.us](mailto:cmacbrien@atlanta.k12.ga.us).



Dr. Betsy Bockman  
Principal

