



M. AGNES JONES ELEMENTARY
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MR. ROBERT WILLIAMS, PRINCIPAL
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Dear MAJ Families,

Welcome back to the 2021-2022 school year! We hope you are enjoying a wonderful summer, recharging, and ready to return to what promises to be a phenomenal school year. I am looking forward to serving as your principal at the beginning of the school year.

Our teachers and staff are passionate, caring, STEAM specialists, and supportive; always developing and constantly learning new strategies to improve student achievement. Last week MAJ was recognized as a GADOE Title I Reward School! This means **MAJ is among the 5-percent of Title I schools in the state** that is making the most progress in improving the performance of all-student groups over the most recent two years on the statewide assessments. This only further demonstrates the commitment of our staff and families as well as the unlimited possibilities in our future.

Open House is scheduled on August 4th from 9am – 11am. Come in to **meet your child's teacher** and earn a raffle ticket for student/parent to attend the **August 13th Atlanta Falcons game**. There is an opportunity for 25 families to get two tickets. Raffle winners will be notified on August 8th via email and phone.

Our first day of school is Thursday August 5, 2021. The school day begins at 7:45am and ends at 2:45 p.m. Students are expected to be at school by 7:45 a.m. every day. Please make every effort to arrive on time each and every day. Drop-off can begin as early as 7:25am. All tardy students must be signed in after 7:50am. Please arrive before 2:00pm if you must sign out your child before dismissal. Updated bus route times can be found at <http://aps-edulog.apsk12.org/livewebsa/webquery/>.

We are asking your children to continue wearing white polo shirts/blouse with navy bottoms Monday – Thursday. There are no recommendations on Fridays. Throughout the week students should wear masks and closed toe shoes (no flip flops or sandals) with a strap around the back.

This year our afterschool programs (Preferred Care and YMCA) will be available on campus in-person. In order to register for the YMCA program (2nd – 5th grade) or learn more information please reach out to Lindsey Rutledge at 404-802-3908 or lrutledge@atlanta.k12.ga.us. In order to register for Preferred Care, please register online at www.pscfterschool.com (click on Parent Resources). If you would like more information regarding the Preferred Care program, please contact Edith Johnson at 404-802-3900.

We appreciate your support and look forward to seeing you at Open House. Please visit our website <https://www.atlantapublicschools.us/jones> and follow us on Twitter @APSMaj_Elem for updated information. If you have any additional questions, please contact the school at 404-802-3900.

Sincerely,

Robert Williams

Robert Williams, Principal

Please join with me in ensuring your child(ren) receive a safe, engaging and rigorous academic and social emotional experience during the 2019 -2020 school year. The school's leadership, faculty and staff are committed to making a positive difference in the lives of each scholar.

The administration, faculty and staff are asking **ALL parents** to follow the policies and procedures in the school and district handbooks. We promise if you follow the policies and procedures at **ALL times** our students will be in a much safer and well managed environment where optimum learning is occurring daily. This goal will certainly serve OUR children well!! We are asking your **support** in implementing the arrival/dismissal procedure:

Covid-19 Updates

MAJ is prioritizing the health and a safety of our school community. Atlanta Public Schools (APS) is implementing a Universal Mask Wearing protocol in all schools and buildings as we begin the new school year. Staff and families will be utilizing a daily health screener. APSProtects includes: Covid-19 surveillance testing, Covid-19 vaccine, #MaskUp, Immunizations, and HealthCheck. APS has partnered with Stratum Health Solutions to secure HealthCheck, an online tool that helps safeguard the health of students via daily wellness check-ins. Please go to [HealthCheck](#) to sign up. More information can be found at [Covid-19 Health Page](#).

Students morning arrival- Prior to arrival we are asking all parents to complete HealthCheck daily. ALL students enter the back of the building from 7:25am to 8:00 am. Tardy slips will be given at the back foyer from 7:45-8:00. After 8:00 students must enter the front of the school building to obtain a tardy slip. Please do not drop students off in the front circular drive at the front of the building.

***Note: Students are tardy after 7:45 am. There is NO grace period!**

Student afternoon dismissal-Students will be escorted by faculty and staff to their designated areas for afternoon departures: * In order for all faculty/staff to prepare for dismissal and escort students to their designated locations, the front door closes to **ALL** visitors at **2:00pm** and reopens at 2:45pm. The main office will be closed during this time in order for office staff to assist with dismissal.

Carpool: Any student being picked up in a **car** at any time during afternoon dismissal **must** be picked up in the carpool line at the front of the building. Students may **not** get in cars on side streets. This is a safety concern for students and may cause unsafe issues with students trying to cross streets where approaching cars may not see them.

Walkers: All students walking home must exit from the **walkers area** located in the back of the building at the door closest to Fair St. We do not want walking students/parents to navigate through cars, vans and buses; therefore we ensure their safety by adhering to this procedure!

Bus riders: Students load the buses in the rear of the building.

Van riders: Students are called for their designated vans from the gymnasium.

If **WE** work together in following these procedures, ALL students will depart safely and the school can function in an orderly and peaceful manner!

Reminder: There are NO early dismissals after 2:00pm!!

Please help us by keeping in mind the following: 

Georgia Standards of Excellence (GSE) will drive the instructional program at M. Agnes Jones. GES will provide a rigorous curriculum that ensures students are placed on the road to college and career readiness. Furthermore, students mastering the standards will be able to one day access good jobs in the increasingly competitive global economy.

We will continue with our implementation of **Social, Emotional, Learning (SEL & SFA Getting Along Together)**, which builds on shared respect, responsibility and trust among students and school adults. Additionally, it ensures a classroom and school environment where students are orderly and on task. We will also provide counseling, community outreach and family case-management services to students in need of special services.

Parents will be able to view student attendance, schedules, lunch menus and other important student related nformation on the APS Mobile App (Downloadable at the App Store or Google Play).

Georgia Milestones Assessment System (GMAS)

GMAS is aligned to the GSE. The assessment (GMAS) will be used to gauge how well students are mastering the standards and, ultimately how ready students are to succeed in college and/or careers.

ASSESSMENTS



TESTING CALENDAR 2021-2022 SCHOOL YEAR

State and National Assessments Window

Elementary Schools (PreK – 5th grades)

August 5 – September 16	Georgia Kindergarten Inventory of Development Skills Readiness Check
September 17 – May 11	Georgia Kindergarten Inventory of Development Skills (GKIDS)
September 20 – October 1	NNAT, Gifted Rating Scales (GRS), ES Product for “Second Look” Gifted Identification
October 4 – 29	Progress in International Literacy Study (PIRLS) for participating schools
January 10	GKIDS Mid-Year Checkpoint
January 12 – March 2	ACCESS for ELLs/Alternate ACCESS for ELLs
January 24 – March 4	NAEP Window for participating schools
February 4 – 18	Torrance Test of Creative Thinking (TTCT) For Gifted Eligibility
February 22 – March 25	Cognitive Abilities Test (CogAT), Gifted Rating Scales (GRS) for Gifted Identification
March 22 – April 29	Georgia Alternate Assessment 2.0 (GAA 2.0) Administration
May 2 – May 13	Georgia Milestones EOG Tests in grades 3 through 5

Middle Schools (6th – 8th grades)

September 20 – October 1	NNAT, Gifted Rating Scales (GRS), ES Product for “Second Look” Gifted Identification
October 26	PSAT 8/9 (Grade 8)
December 6 – 14	Georgia Milestones EOC tests Winter Administration (for identified 8 th grade students)
January 12 – March 2	ACCESS for ELLs/Alternate ACCESS for ELLs
January 24 – March 4	NAEP Window for participating schools
February 4 – 18	Torrance Test of Creative Thinking (TTCT) for Gifted Eligibility
February 22 – March 25	Cognitive Abilities Test (CogAT), Gifted Rating Scales (GRS) for Gifted Identification
March 22 – April 29	Georgia Alternate Assessment 2.0 (GAA 2.0) Administration
April 25 – May 3	Georgia Milestones EOC Tests (for students in HS courses)
May 2 – May 13	Georgia Milestones EOG Tests in grades 6 through 8

Universal Screener/Formative Assessment Window

	Pre-Kindergarten	Kindergarten	Grades 1 and 2	Grades 3-5	Grades 6-8	Grades 9-12
August 16 – September 3	-MAP Reading Fluency	-MAP Reading Fluency	-MAP Reading Fluency	-MAP Reading Fluency#		
Fall Window: August 23 – September 13		-MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math
Winter Window: November 29 – December 17	-MAP Reading Fluency	-MAP Reading Fluency -MAP Growth Reading -MAP Growth Math	-MAP Reading Fluency -MAP Growth Reading -MAP Growth Math	-MAP Reading Fluency# -MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math	-MAP Growth Reading -MAP Growth Math
Spring Window March 7 – March 28	-MAP Reading Fluency	-MAP Reading Fluency -MAP Growth Reading -MAP Growth Math	-MAP Reading Fluency -MAP Growth Reading -MAP Growth Math	-MAP Reading Fluency# -MAP Growth Reading -MAP Growth Math**	-MAP Growth Reading -MAP Growth Math**	-MAP Growth Reading -MAP Growth Math

#MAP Reading Fluency may be administered to identified Grade 3 students.

**The Spring MAP Mathematics assessment is required for accelerated mathematics eligibility for grades 3-8.

MAP Reading Fluency consists of different versions for students based on grade level and experience.

Universal Behavioral Screener Window

Grades K-12	
Screener Window #1	Sep. 16 – Oct. 1
Screener Window #2	Feb. 15 – Mar. 1

Science, Technology, Engineering, Math (STEM) + Arts (A)

Students will be immersed in hands-on, problem-based and project based learning through S.T.E.A.M. Various S.T.E.A.M. related competitions, such as robotics will be embedded in teaching and learning.

Student Handbook

The 2021-2022 Atlanta Public Schools (district) Student Handbook provides vital information and will help you understand organizational procedures and guidelines for the school as well as the district. This year you will be able to review the handbook electronically at [2021-2022 Student Handbook.pdf](#). You **Additionally, please review, sign parent forms (STUDENT PERMISSION FORMS & ACKNOWLEDGEMENT SIGNATURE PAGE including the Student Code of Conduct, School Bus Conduct, Cellular Telephone/PED Parental Consent & Acknowledgement, Publicity Release, Clubs/Organizations) in the Infinite Campus Parent Portal.**

Attendance/Tardiness:

Improving attendance will continue to be a focus for us. **We need your help!** If students don't come to school on time and on a regular basis, they miss essential learning skills which can cause them to fall behind or fail. If students are late, they miss valuable instructional time. We need your support in getting students to school and in their classrooms on time. Students who are present and on time every day for the entire year, will receive special recognition awards, and their names in a drawing for various prizes.

Students between the ages of six and 16 are expected to be present and to arrive to school on time every day in accordance with the provisions of the Georgia Compulsory School Attendance Law (O.C.G.A. 20-2-690.1, et seq.), and the Atlanta Board of Education Policies JB and JBD. Students who are absent or tardy miss valuable instructional time and other important school activities, and are less likely to master those skills, concepts and principles needed for academic success. Students who violate the

attendance policy will be disciplined. Unexcused absences and/or truancy may lead to a truancy petition against the student and/or parents/guardian filed in juvenile court. Detailed information can be found in the student handbook.

Note: In order for students to be acknowledged as having perfect attendance for the year, they must be present **AND on time** every day of the school year. No exceptions!!! **No tardies or absences!!!**

DID YOU KNOW?

Georgia Compulsory School Attendance Law and the Atlanta Board of Education Policies

All children enrolled in APS for 20 school days or more are subject to compulsory school attendance, even if they are under 6 years of age. Every parent, guardian or other person who has control of any child between the ages of 6 and 16 must enroll and send their child to school. Any parent, guardian or other person having control of a child that has more than 5 unexcused absences, after being notified by school personnel, will be guilty of a misdemeanor and subject to the following penalties:

- **Fine-not less than \$25.00 and not greater than \$100.00**
 - **Imprisonment-not to exceed 30 days**
 - **Community services-or any combination of such penalties at the discretion of the courts**
- Each day absent after 5 unexcused absences will constitute a separate offense.**

PROGRESS REPORT and REPORT CARD SCHEDULE

<u>Progress Reports</u>
September 3
November 15
February 7
April 22
<u>Report Card Schedule</u>
October 15
January 7
March 14
June 3

Each year M. Agnes Jones holds awards ceremonies for our students. There are specific criteria for each award. In order for the awards to have meaning, there needs to be criteria that students must meet. This means that not every student will receive an award.

Please know that these awards are not “given” by the teacher, but they are “earned” by the students. In order for scholars to earn awards in the following categories, they must meet the following criteria:

Principal’s List

To earn this award the scholar must receive *ALL A’s (90 or above)* in ALL Core Content Area Subjects (Reading/Writing (ELA), Math, Social Studies & Science), and Art for each end of semester report card

(December and May). This is not the average for the school year, but for each of the final grading periods (End of Semester Report Card).

For example: If a student earns a 78 (Quarter 1 Report Card/October 17) ,but then continues to receive A's increasing their overall average to 90 or above by the (Quarter 2 Report Card/December 20th) the scholar is eligible for Principal's List. As long as the final grade for the semester is 90 or above at the end of the semester the scholar meets the criteria for Principal's List.

If the scholar receives Principal's List for both 1st and 2nd semester, they will be acknowledged at the end of the year Awards Day Program with the Distinguished Star Scholar Award.

Honor Roll

To earn this award the scholar must receive *ALL A's (90 or above) and B's (80 or above)* in ALL Core Content Area Subjects (Reading/Writing (ELA), Math, Social Studies & Science), and Art for each end of semester report card (December and May). This is not the average for the school year, but for each of the final grading periods (End of Semester Report Card).

Perfect Attendance

The student must be present and on time each day of the school year. Scholars must report to school each day before 8:00am to be counted on time.

Entering the Building

Visitors

Parents are always welcome in the school as we consider you partners in the learning and teaching process. However, we ask that you follow the Atlanta Board of Education Policy of stopping at the front office to electronically sign in and securing a visitor's permit from the office. **This rule will be strictly enforced to insure the safety of staff and children.** This will identify all visitors in our building. Faculty and staff members are asked to look for proper identification and to refer individuals without a name tag back to the office.

- Conferences with teachers may **not** be held during instructional time.
- Parents are not allowed to have conversations with students other their own. This policy is in place to ensure the safety of ALL students.

***Note: Birthday parties are not allowed during instructional time. However, during lunchtime students may eat store bought cupcakes to acknowledge peers' birthdays. THERE ARE NO EXCEPTIONS!!!!**

Volunteers

All level 1 and Level 2 volunteers must complete a [Volunteer Release Form!!!](#)

In support of student safety, the superintendent requires that all schools and administrative offices identify and screen all volunteers in accordance with the following guidelines. Security clearances for volunteers must be renewed every five years.

Level 1

Level 1 volunteers are non-district personnel who have no direct interaction with students such as volunteers working on playground construction or assisting with facilities maintenance when school is not in session. Level 1 volunteers do not require criminal background checks.

Level 2

Level 2 volunteers are non-district personnel who will have direct interaction with students with other adults present at all times. When level 2 volunteers interact with students, an APS employee or no fewer than two other adult volunteers must be present at all times. Level 2 volunteers do not require fingerprinting or GBI/FBI criminal background checks. School staff shall check the volunteer's names in the Georgia and federal sex offender registries. Registered sex offenders may not volunteer. The site administrator or designee must approve or deny the request. Example of Level 2 volunteers include parents/guardians volunteering for a field day or school fair, classroom helpers, in-class tutors, performers and speakers from external agencies.

Level 3

Level 3 volunteers are non-district personnel who will have direct, unsupervised interaction with students. Level 3 volunteers shall be fingerprinted by the district and have a GBI/FBI criminal background checks on file prior to service. Payment for the record check must be provided by the volunteer or a sponsoring organization, such as a business partner, Parent-Teacher Association or the school. Level 3 volunteers must be approved by the Human Resources Division and the principal of the school prior to participating in activities involving direct, unsupervised interaction with students. Examples of Level 3 volunteers include chaperones on overnight fieldtrips who will have any unsupervised interaction with students and mentors who will have unsupervised interaction with students. Additionally, organizations such as the Boys and Girls Club are Level 2 volunteers.

PTA/Parental Involvement

Parents are vital to the success of our school. We consider you our "partners in learning" and seek your input in our on-going efforts of educating children. You will also receive periodic parenting tips on ways you can assist your children at home and a monthly newsletter with activities you can do with your child to enhance learning. We hope you will find this information helpful. Quarterly newsletters will also be used to keep you abreast of our school and district's activities. Monthly parent meetings will be held based on your expressed needs and desires. Additionally, we will have curriculum night activities to engage and inform parents of the Georgia Standards of Excellence curriculum at M. Agnes Jones Elementary. Membership is \$5.00.

Academic Parent Teacher Team (APTT)

In addition to PTA meeting, parents will be asked to attend quarterly **Academic Parent Teacher Team (APTT)** meetings. **Academic Parent Teacher Team (APTT)** is a model of family engagement that's focused on school and parents coming together to analyze individual student data in order to ensure parents know the strategies and skills to support students at home. Please look for more information regarding these meetings.

Fall Festival

Fall Festival is a school/community event held for parents, students, staff, community and partners to fellowship at the school.

MAJ GO TEAM

Stakeholders (parents, faculty, and partners) work alongside the principal to give input on and approve the key improvement priorities for the school. The GO Team members provide input about budget, resources and operations to raise student achievement.

Breakfast and Lunch

We serve nutritious meals every day for breakfast and lunch. All students will receive a free breakfast and lunch daily. Students will eat breakfast in the advisement and lunch in the cafeteria. All adults must pay \$4.00 for lunch.

Homework

Students will receive homework on Monday - Thursday. * Please call the principal or assistant principal if your child is not receiving homework on a consistent basis. Please provide a quiet place for your child to study and provide assistance as needed. Homework is an extension of our daily course of study and helps to ensure skill mastery and improved achievement. We ask that you sign your child's homework, indicating you have reviewed the work with him/her. In addition, students are required to read for 20 minutes each night. Students are also required to work on projects as assigned by their teachers.

Dress Code

We are asking MAJ children to continue wearing white polo shirts/blouse with navy bottoms Monday – Thursday. It is recommended for students to wear shirts and sweaters tucked in and belts with trousers that have belt loops. Tee shirts with offensive writing should not be worn to school. Girls are to refrain from wearing short – shorts or skirts that are inappropriate (they must be knee length). Girls may not wear leggings unless they are covered by a skirt, dress, jumper or pants.

Friday is “school spirit” day. Students may wish to wear school tee shirts. If your child does not have a school tee shirt, please see Mrs. Hendricks (Secretary). **Throughout the week students should wear masks and closed toe shoes (no flip flops or sandals) with a strap around the back.**

Behavior Code

In order to be successful in school, students must learn self-control, responsibility, how to follow directions and show respect for self and others. This includes exhibiting behavior that allows teachers to teach and children to learn. It is a must that all students obey school rules. Please help us by letting your child know that you understand the rules and support them. General rules are as follows: Listen carefully, follow directions and stay on tasks at all times. Students must respect staff, other students and personal property as well as work and play safely. **Fighting and bullying will not be tolerated.** You will be receiving specific classroom rules from your child's teacher.

Good cafeteria and hall behavior will be enforced. We require students to talk softly while they are eating so that they and others may enjoy their meals. We also require all children to walk and not run in the building. These are simple rules, and we expect all students to follow them. Our goal is to keep every child in school - no suspensions from school or the bus. However, we can only accomplish this goal with your help. Please reinforce these rules at home by letting students know your expectations are the same as those above.

Our school's Social Emotional Learning (SEL) motto:

- Be safe
- Be respectful
- Be responsible

Cell Phones

Student Cell Phone Usage *See district policy on-line regarding cell phones and other electronic devices

Students are allowed to possess cellular telephones. Students are **not** allowed to have cell phones out of their book bags during the school day and must ask permission from the teacher to make phone calls. Students are prohibited by law from using any electronic devices during the operation of a school bus, including but not limited to cell phones; tablets; iPads; iPods; pagers; audible radios, tape or compact disc players; or any other electronic device without headphones or ear buds; or any other electronic device in a manner that might interfere with the school bus communications equipment or the school bus driver's operation of the school bus.

Parents must complete a Parental Permission Form (acknowledgement on Infinite Campus [Parent Portal](#)). Phones are to be used for emergencies only!! The school is **not** responsible for a student's lost or stolen phone. Students shall be personally and solely responsible for the security of their cellular telephones and other PCDs. The Atlanta Board of Education and/or M. Agnes Jones Elementary School shall not assume responsibility or liability for the theft, loss or damage to a cellular telephone or other PCD, nor does it assume responsibility for the unauthorized use of any device.

Toys at School

Due to instructional, safety, and security issues, no toys, radios, games, etc. will be permitted at school. Any toys brought to school, except as specified by the teacher for special projects, will be confiscated and brought to the principal's office and released to the parent. Toy guns will be treated the same as a real gun due to the seriousness of the item.

Clinic Cards/Medical Records

In the next few days, we will be sending home clinic/medical cards for you to fill out. It's important that you complete the cards and send them back in case of an emergency. These forms are used for the welfare of your children and need to be filled out completely. Information is for school use only.

- Medical packets must be completed each school year. New packets will be going out this week and anytime per your request (also available on the APS website under "Health Services" and a few copies in the main office and clinic.
- Don't forget immunizations must be current especially for students entering Kindergarten. If your student is missing any doses, please submit a copy of your updated GA Form 3231 to the school.
- Be safe and healthy and don't forget those annual check-ups, doctor, dentist and eye exams.

Morning Arrival

Students must enter from the back of the building. Students should arrive to school by **7:30 am if they are eating breakfast**. Students will be marked tardy if they arrive after 7:45 am. There is no grace period.

Dismissal

School dismissal is at 2:45 p.m. In order for us to provide a safe and orderly dismissal and allow teachers to distribute homework and home communication pieces, **there will be no early dismissals permitted after 2:00 p.m. NO EXCEPTIONS!** Please adhere to the afternoon dismissal procedures. We ask that you refrain from getting students out early as they miss homework guidance and other closing activities. We also ask that you pick students up on time (2:45pm).

In order to provide a safe dismissal for ALL children, students being picked up in a car, must be picked up from the car pool line. The line will move expeditiously if all parties follow procedures. You may not park on the street and walk to pick up your child. Failure to follow this safety rule will be viewed as a disruption in the school environment and the Atlanta Police Department may be called to enforce the school safety procedures. Please explain this very important procedure to anyone picking up your child on your behalf. There are **NO EXCEPTIONS to this rule!!!!!!**

Students being picked up in the Walkers area will be dismissed in an orderly manner. Only parents and individuals who are listed on the student release forms on file in the main office will be allowed to pick up the student. No exceptions!!!! You must list the names of any individuals authorized to pick up your child on the student release forms on file in the main office. No exceptions!!!! In order for the school to ensure that your child is being picked up by a person you have deemed safe to your child, no exceptions to this rule will be made! Please come in the building to add a person to the list.

You must provide in writing ANY changes made to your child's dismissal. No child will be allowed to go with ANY person who is not listed on the registration and/or student release forms on file in the main office. No exceptions!!!!

Bus Conduct

Riding the bus is a privilege afforded to students who live more than a mile from the school. In order to be afforded this privilege, students must behave properly to ensure the safety of other children and themselves. Rules that must be followed include: remaining in assigned seat, no loud talking, no fighting, refraining from the use of profanity and obeying the bus driver and/or bus monitor. From time to time, cameras will be placed on the bus to observe behavior. Misbehavior reported by the driver, monitor or from viewing cameras may result in your child being suspended from school and from riding the bus. Please help us keep your child and others safe by stressing that the above rules must be followed.

Cell phones may not be used on the school bus without headphones.

After School Program

M. Agnes Jones offers several after-school for those parents needing after-school care. The program runs from 2:45 – 6:00pm and is managed by an outside provider. The programs provide homework assistance, health and wellness activities, academic support and enrichment. Snacks are also provided each day. School conduct rules apply. Please contact the main office if you are interested in after school care for your child.

Please know when strict enforcement of rules are implemented it is due to ensuring the wellbeing of ALL students. It is not the administrations' intent to cause hardship to students and parents but to make every day a safe, happy and academically rigorous environment for ALL students!!!!

Again, I welcome you to a new school year and look forward to working with each of you on behalf of our students. If you have any additional questions, please contact the school at **(404) 802-3900**.

Sincerely,

Robert Williams

Robert Williams, Principal