

# Application Process



# <https://apsgatransfer.scriborder.com/>

## Student Assignment



Student Transfer

ATLANTA PUBLIC SCHOOLS

BUILDING STRONGER SCHOOLS TODAY

Select To Get Started:

Start  
Login

### General Information

Welcome to the Online Application system for Student Transfer at Atlanta Public Schools. Student Transfer is more than a philosophy — it's the programs and tools of a 21st century education that prepares students for success in a rapidly-changing and complex world.

*All requests will be checked for accuracy. Any falsification of information may result in your request not being processed.*

\*Please also note that this website is optimized for IE 10.0 and higher, Safari, Chrome and Firefox.

Back to District Website

Available for 2021-2022 School Year

✓ **Atlanta College and Career Academy** (January 25, 2021 - March 1, 2021)

**Important!** Students must meet the eligibility requirements outlined on this page entered into the ACCA.

\* Students with Disabilities are encouraged to apply. If the student is served under IDEA (has an Individualized Education Program), the IEP team must convene to review and discuss the student's IEP, transcript, and specific needs to determine if ACCA is appropriate. If the student is protected under 504 or has an accommodation plan, the 504 team should convene to determine if ACCA is appropriate.



**Welcome to your Atlanta Public Schools Student Transfer Account!**

We now require that Parents / Guardians create an account in order to complete Student Transfer Applications.

**Option #1**

If this is your first visit:

1. Choose 'Create Open Enrollment Account' button below
2. Complete the Guardian Demographic Questionnaire
3. Login to the Family Dashboard
4. Upload your proof of Residency Documents
5. Add your student(s) to your Student Transfer Account
6. Complete Open Enrollment Applications

**Option #2**

If you already have an account:

1. Login to the Family Dashboard
2. Complete Student Transfer Applications

**Important**

\*Please note that your password from previous years will NOT work with your current Student Transfer Account. You must create a new account.

**NEW  
FEATURES**

Email Address:

Password:

This field is required.

Login

[reset password?](#)

Create Open Enrollment Account



Student Transfer, Atlanta Public Schools

Select Language

Powered by Google Translate

Parent/Guardian Information:

★ Last Name: required

★ First Name: required

Address: (physical address required)

★ Address Line 1: required

Address Line 2:

★ City: required

★ State : required

★ Zip Code: (postal code) required

★ Country : United States

★ Are you a resident of The Atlanta Public Schools District?

☐ Yes

☐ No

Telephone: (###-###-####)

★ Home: +1( ) - -

Work: +1( ) - -

Cell: +1( ) - -

Fax: +1( ) - -

Updates via Text Message?

☐ Yes

☐ No

☐ I am a FULL TIME employee of the district but not a substitute teacher.

\*Do not check this box if you are a part time employee.

Employee ID#:

Location Code: School/District Office

Login Information:

★ Email Address: accainformation@atlanta.k12.ga.us

Student Transfer, Atlanta Public Schools

Select Language

Powered by Google Translate

★ Home: +1( ) - -

Work: +1( ) - -

Cell: +1( ) - -

Fax: +1( ) - -

Updates via Text Message?

☐ Yes

☐ No

☐ I am a FULL TIME employee of the district but not a substitute teacher.

\*Do not check this box if you are a part time employee.

Employee ID#:

Location Code: School/District Office

Login Information:

★ Email Address: required

★ Password: required

This field is required.

★ Confirm: required

Weak Password

Create Account

Customer Service:

Atlanta Public Schools

Student Assignment & Records Department

130 Trinity Ave SW

Atlanta, GA 30303

Phone: 404-802-2233

The logo for Atlanta Public Schools, featuring a large, stylized white letter 'A' on a blue square background. A white swoosh or brushstroke extends from the right side of the 'A'.

Account Creation Progress:



Add Student

Edit Profile

Logout

## Enter Student Information

REQUIRE  
STUDENT  
INFO

There must be at least one student added to an account in order to submit Student Transfer Applications!

**Step #1**

Click the 'Associate Student' button.

**Step #2**

Fill out the form completely.

Associate Student >

### For More Information, Contact:

**Atlanta Public Schools**

Student Assignment & Records Department

130 Trinity Ave SW

Atlanta, GA 30303

Phone: 404-802-2233



**Student Name:** (as it appears on Birth Cert)

★ Last Name: (in school)

required

★ First Name:

required

Middle Name:

Suffix:

Student ID#:

**Information Related To Student Birth:**

★ Date of Birth:

mm/dd/yyyy

**Sibling Related Question:**

★ Is this student a  
twin, triplet, or  
quadruplet?

☐ Yes☒ No**Grade Level for Current Year, 2020-2021 School Year:**

★ Grade:

**Current School of Attendance, 2020-2021 School Year:** (this is the school your child is currently attending)

★ Current School:

**Grade Level for Next Year, 2021-2022 School Year:**

★ Grade:

**Zoned School of Attendance, 2021-2022 School Year:** (based on home address, the school your child should be attending)

★ Zoned School:



Cancel

Save

Associate Another Student



Welcome to your dashboard!

**Step #1**

## Verify Proof of Residency:

1. Click on the 'View/Add Residency Docs' button to verify.
2. Must include documents from Tier 1 and Tier 2 (click link below for examples).
  1. [Proof of Residency - Tier 1 and Tier 2](#).
3. You can edit or add if necessary.
4. You can upload these as a single document or as multiple documents.

**Step #2**

## Add a Student to this account.

1. You will be prompted to create the first student.
2. If you plan to open or enroll multiple students, then you will need to add those additional students using the 'Associate Student' button. Note: Each student must be added to the Family Dashboard individually.
3. It is recommended that you add all students before completing the applications.


**Step #3**

## Submit Application

1. Click the 'Begin Application' button to begin the process of selecting a school and open enrollment opportunity such that you can submit an application. Once you select the button, you will be asked to select the correct options such that we can complete your application.
2. Please note that not all application windows are 'open' at the same time as submission timelines vary

[Associate Student](#)[Begin Application](#)[Edit Profile](#)[Logout](#)

You must select the 'Begin Application' button to add an application.

 sean fortsohn  
Date of Birth: 01/01/2005

**For More Information, Contact:**

*Atlanta Public Schools*  
Student Assignment & Records Department  
130 Trinity Ave SW  
Atlanta, GA 30303

Phone: 404-802-2233

For Technical Support or Payment Issues, Contact:

**Scribbles Software**  
Email: [help@scribsoft.com](mailto:help@scribsoft.com)  
Phone: 855-465-1458

**Business Hours**  
Monday - Friday  
8:00 AM - 4:00 PM



## Student Assignment



+ Records

Student Centered | Excellence Driven

ATLANTA  
PUBLIC  
SCHOOLS

## Family Dashboard

Student Transfer

## Select the Student for this Application

## Option #1

Select the student for this application.

## Option #2

If you need to add an additional sibling or student, please select the 'Associate Another Student' button.

## sean fortsohn

To begin an application for this student, please click the 'Begin Application' button below. You will be prompted to make several selections during the process.

Begin Application for sean &gt;

## Need to associate another student?

To add another student to this Dashboard Account, please click the 'Associate Another Student' button below.

Associate Another Student

&lt; Back To Dashboard





## Student Assignment + Records

Student Centered | Excellence Driven



## Family Dashboard Student Transfer

sean fortsohn / Category

### Select Application Category

#### Step #1

Select the correct application category for this application.

#### Step #2

Select the type (Elementary, Middle, High) of school for this application.

#### Important

Not all categories of applications are 'open' at the same time. Please note the enrollment begin and end dates to the right of the enrollment category.

Available for 2021-2022 School Year

✓ [Atlanta College and Career Academy](#) (January 25, 2021 - March 1, 2021)

Grades: 10-12

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## Student Assignment



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Family Dashboard  
Student Transfer

sean fortsohn / Category

## Select Application Category

## Step #1

Select the correct application category for this application.

## Step #2

Select the type (Elementary, Middle, High) of school for this application.

## Important

Not all categories of applications are 'open' at the same time. Please note the enrollment begin and end dates to the right of the enrollment category.

Available for 2021-2022 School Year

✓ Atlanta College and Career Academy (January 25, 2021 - March 1, 2021)

Grades: 10-12

Applicable Grade(s): 10th 11th 12th

Select &gt;

[Back To Dashboard](#)[Previous Menu](#)

## Atlanta College and Career Academy

### Step #1

Select the high school at which the student will attend next school year.

### Step #2

Select the correct program type for this application.

### Important

Not all schools have programs. Also, programs can become 'frozen' and may be 'locked' at any time. Please select the descriptions for additional information.

[Best Academy High School](#) (Grades: 9-12)

[CSKYWLA High School](#) (Coretta S. King Young Woman Leadership Academy is a single gender female school - Grades: 9-12)

[Carver Early College](#) (Grades: 9-12)

[Carver High School](#) (Carver S.T.E.A.M. High School - Grades: 9-12)

[Douglass High School](#) (Grades: 9-12)

[Grady High School](#) (Grades: 9-12)

[Jackson High School](#) (Grades: 9-12)

[KIPP Atlanta Collegiate High School](#) (Grades: 9-12)

[Mays High School](#) (Grades: 9-12)

[North Atlanta High School](#) (Grades: 9-12)

[Phoenix Academy](#) (Grades: 9-12)

[South Atlanta High School](#) (Grades: 9-12)

[Therrell High School](#) (Grades: 9-12)

[Washington High School](#) (Grades: 9-12)

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[Douglass High School](#) (Grades: 9-12)[Grady High School](#) (Grades: 9-12)[Jackson High School](#) (Grades: 9-12)[KIPP Atlanta Collegiate High School](#) (Grades: 9-12)[Mays High School](#) (Grades: 9-12)

ACCA Grades: 10-12 General Automotive Technology

Select &gt;

ACCA Grades: 10-12 Carpentry

Select &gt;

ACCA Grades: 10-12 HVAC and Refrigeration

Select &gt;

ACCA Grades: 10-12 Culinary Arts

Select &gt;

ACCA Grades: 10-12 Hospitality, Recreation and Tourism

Select &gt;

ACCA Grades: 10-12 Dental Science

Select &gt;

ACCA Grades: 10-12 Patient Care

Select &gt;

ACCA Grades: 10-12 Infant Childcare Specialist TCC

Select &gt;

ACCA Grades: 10-12 Criminal Investigation

Select &gt;

ACCA Grades: 10-12 Emergency Medical Responder

Select &gt;

ACCA Grades: 10-12 Programming

Select &gt;

ACCA Grades: 10-12 Cybersecurity

Select &gt;

ACCA Grades: 10-12 Early College Essentials

Select &gt;

[North Atlanta High School](#) (Grades: 9-12)[Phoenix Academy](#) (Grades: 9-12)[South Atlanta High School](#) (Grades: 9-12)[Therrell High School](#) (Grades: 9-12)[Washington High School](#) (Grades: 9-12)

# Student Assignment + Records

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## Family Dashboard Student Transfer

sean fortsohn / ACCA - ACCA / High School(s) / Mays High School / Dental Science

### Select To Complete The Application

#### Step #1

Please select the "Complete New Application" button below.

sean fortsohn did NOT attend Mays High School for the same program in 2020-2021 School Year

NEW APPLICATION

You have noted the student is NOT attending this school and will thereby be a NEW application.

Please confirm a new application by selecting the 'Complete New Application' button.

Complete New Application

Back To Dashboard

Start Over



## Welcome to the Atlanta College and Career Academy Online Application!

The mission of the Atlanta College and Career Academy (ACCA) is to ensure each student graduates high school with the knowledge, skills, and attributes necessary for college and career success. ACCA aims to benefit students, employers, and the community-at-large by increasing high school graduation and college enrollment rates, providing higher levels of academic attainment, and strongly preparing students for high-skill, high-wage, and high-demand careers that will lead to greater potential for local economic development.

**Important!** Students must meet the following eligibility requirements to be entered into the ACCA:

### Admission Requirements for all programs except Early College Essentials:

- Students must be in the 10th, 11th or 12th grade during 2021-2022 school year and on track to graduate
- **Grade 10 (Cohort 2024) 6+ credits**
- **Grade 11 (Cohort 2023) 12+ credit**
- **Grade 12 (Cohort 2022) 18+ credits**

*\*\*Preference given to graduating seniors\*\**

- GPA of 2.0 or higher
- SST/504/Special Education – If yes, team must meet to confirm eligibility to participate
- Home school does not offer pathway requested

### Admission to Early College Essentials TCC Program:

- Students must be in the 11th or 12th grade during 2021-2022 school year and on track to graduate
- **Grade 11 (Cohort 2023) 12+ credit**
- **Grade 12 (Cohort 2022) 18+ credits**

*\*\*Preference given to juniors\*\**

- Hope GPA of 2.6 or higher, OR;
- Meet the SAT/ACT/PSAT/ACCUPLACER entrance requirement of Atlanta Technical College
- **This program is a two year commitment for completion**

*The Early College Essentials TCC courses will be offered on the ACCA campus (with ATC instructors)*

\* Students with Disabilities are encouraged to apply. If the student is served under IDEA (has an Individualized Education Program), the IEP team must convene to review and discuss the student's IEP, transcript, and specific needs to determine if ACCA is appropriate. If the student is protected under 504 or has an accommodation plan, the 504 team should convene to determine if ACCA is appropriate.

**Please confirm the Program, School of Interest, and the Student:** (alter information in the dashboard)

#### Student:

fortsohn, sean  
Date of Birth: 01/01/2005  
Student ID:

#### Guardian:

Application, Test  
1234 Fake Street  
Atlanta, Georgia 30310

Student Transfer, Atlanta Public Schools

Home

Select Language

Powered by Google Translate

Expected Grade Level: 11th Grade

Requested School: Mays High School

Requested Program: Dental Science

Application School Year: 2021-2022 School Year

**Please complete the following questions:**

Special Comments :

### Additional Questions:

★ Have you taken the YouScience career assessment?

☐ Yes ☐ No

★ How did you hear about this program? (ex. School Presentation, Website, Word-of-Mouth, Teacher, Guidance Counselor, etc.):?

I understand that students must meet the following eligibility requirements to be entered into the ACCA lottery:

### Admission Requirements for all programs except Early College Essentials:

- Students must be in the 10th, 11th or 12th grade during 2021-2022 school year and on track to graduate
- **Grade 10 (Cohort 2024) 6+ credits**
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★ Please select "I understand" from the selection box, then initial below (parent and student):

★ Initial Here:  enter the initials 'TA'

★ Student Initial Here:  enter the initials 'sf'

★ I understand that submission of this application serves as approval for my child to participate, attend and be transported to/from the Atlanta College and Career Academy (located at 1090 Windsor Street SW Atlanta, GA 30310) daily from August 2021 - May 2022.

Please select "I understand" from the selection box, then initial below:

★ I understand that submission of this application serves as approval for my child to participate, attend and be transported to/from the Atlanta College and Career Academy (located at 1090 Windsor Street SW Atlanta, GA 30310) daily from August 2021 - May 2022.

Please select "I understand" from the selection box, then initial below:

★ Initial Here:  enter the initials 'TA'

**Important!**

After you have submitted your application, please check your email for important information about the next steps. In addition, the latest status of your application will appear on your Family Dashboard.

**Select The Program Requested To Confirm Selection:**

☐ Dental Science

**AUTHORIZATION NOTIFICATION:**

My initials below constitute an electronic signature and authorizes Atlanta Public Schools to release information and/or my student record and confirms I have completed all sections accurately and truthfully, including information verifying my identity. I understand that the recipient of the record(s) will use the indicated documents(s) for legitimate interests only and that the information contained therein shall not be further transferred or communicated to any other part or agency without my expressed written consent except under authority of Public Law 93-380, Educational Rights and Privacy Act.

**\* To sign using your initials below, use the first letter of your first name and first letter of your last name entered on this form.**

★ Guardian Initials:

⬆ Back To Dashboard

Clear Form

Proceed





Student Transfer, Atlanta Public Schools

Home

Select Language

Powered by Google Translate

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I understand

★ Initial Here:  enter the initials 'TA'

Important!

After you have submitted your application, please check your email for important information about the next steps. In addition, the latest status of your application will appear on your Family Dashboard.


Select The Program

☒ Dental Science

Please prove you are human...

Close Dialog

☐ I'm not a robot

  
reCAPTCHA  
[Privacy](#) - [Terms](#)

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Back To Dashboard


Clear Form

Please wait...

Student Transfer, Atlanta Public Schools

Home

Student Assignment

 + Records

Student Transfer

ATLANTA PUBLIC SCHOOLS

BUILDING STRONGER SCHOOLS TODAY

Thank you for your application!

We are processing your application and will update you, via email, with the status very shortly.

Order Information:

please note your order number

- Order Number: C52JKLKMA
- Email Address: [accainformation@atlanta.k12.ga.us](mailto:accainformation@atlanta.k12.ga.us)
- Application Information: Your application was made to Atlanta Public Schools via Scribbles Software

*This receipt is not a guarantee of request approval or fulfillment. The information provided during the request process will be verified prior to fulfilling your request. If we find discrepancies we reserve the right to 'deny' your request(s).*

Return to Dashboard

For More Information, Contact:

**Atlanta Public Schools**  
Student Assignment & Records Department  
130 Trinity Ave SW  
Atlanta, GA 30303

Phone: 404-802-2233

