

# West Manor Elementary School

Parent and Family Engagement Plan  
for Shared Student Success  
2023-2024



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[www.atlantapublicschools.us/westmanor](http://www.atlantapublicschools.us/westmanor)

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## School Plan for Shared Student Achievement

### What is it?

This is a plan that describes how West Manor Elementary School will provide opportunities to improve family engagement to support student learning. This school values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that West Manor Elementary School will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

### How is it developed?

West Manor Elementary School invited all parents to attend our parent input meeting to review and revise this parent and family engagement plan, our school-parent compact, and provide feedback on the parent and family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year. The plan is posted on our school's website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey to ask parents for their suggestions on the plan and the use of funds for parent and family engagement. Parents can also give feedback during several parent meetings and activities during the school year.

### Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to participate in the opportunities described in this plan. West Manor Elementary School will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

### Where is it available?

The parent and family engagement is posted on the school's website, distributed to all parents and disseminated at the Annual Title I meeting. Parents can also retrieve a copy in the Main Office or visiting our website.

### What is Title I?

West Manor Elementary School (West Manor) is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.

## 2023-2024 Academic Achievement Goals

### APS District Goal

Through a caring culture of equity, trust, collaboration, every student will graduate ready for college, career, and life. A high-performing school district where students love to learn, educators inspire, families engage, and the community trust the system

### West Manor Elementary School Goals

During the 2023-2024 school year, with the administration of the Georgia Milestones we see a need to:

1. Decrease the percentage of 3rd-5th grade students in the Beginning and Developing categories in all content areas by 3%.
2. Increase the percentage of 3rd-5th grade students in the Proficient and Distinguished categories in all content areas by 3%.
3. To increase the percentage of K-2 students receiving on grade level scores on STAR Reading and Math by 3%.

### School-Parent Compacts

As part of this plan, West Manor Elementary School and our families will develop a school-parent compact. It is an agreement that explains how parents, teachers and students work together to ensure that our students reach grade-level standards.

The compacts are reviewed and updated annually based on feedback from parents, students and teachers during the School-wide Planning meeting and in school forums.

Parents and teachers work diligently to create compacts. A copy of the school-parent compact brochure is distributed to every family.

## Let's Get Together!

West Manor Elementary School will host several events to build the capacity for strong parent and family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. Our annual and regular events are listed below, future events will be posted on the school website and announced through flyers, emails, text messages and voice messenger.

### Fall Semester: August - December

Annual Title I Meeting/Parent Open House  
National Family Engagement Month  
Winter Holiday Program  
IB Parent Meeting

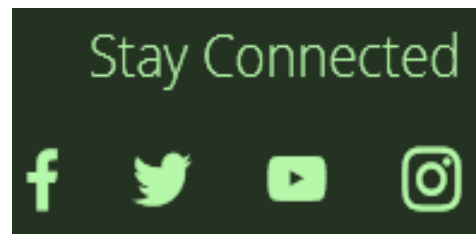
### Spring Semester: January- May

Black History Program  
5th grade Transition workshop  
Summer Reading & GMAS  
IB Parent Meeting

### Recurring Events: Fall & Spring Semesters

Effective Parental Engagement Workshops  
Academic Night/ Parent Conferences  
GO Team Meetings  
IB Parent Meeting

Connect digitally with West Manor Elementary School on all social media platforms to receive updates on family engagement events!



Website:  
[atlantapublicschools.us/westmanor](http://atlantapublicschools.us/westmanor)

Twitter: @APSWESTMANOR

## **Parent Resource Corner**

The West Manor Parent Resource Corner is open and fully equipped with valuable academic materials and resources for parents.

### **Hours & Contact**

Monday-Friday

9:00 am-2:00 pm

Kimberly Linsey, Parent Liaison

404-802-3350

[kimberly.linsey@atlanta.k12.ga.us](mailto:kimberly.linsey@atlanta.k12.ga.us)

## **Parent and Family Engagement**

West Manor Elementary School believes that parent engagement means the participation of parents in two-way communication involving student academic learning and other school activities, including ensuring:

- Parents play a role in assisting in their child's learning.
- Parents are encouraged to be actively involved in their child's education at school and home.
- Parents are full partners with the school and are included in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities as described in this plan.

West Manor Elementary School is committed to helping our parents attend the parental activities listed in this plan. Please call or email us if you need assistance with childcare or transportation in order to participate in our programs.

## **West Manor Elementary School is Branching Out!**

We will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals.

We will:

- Ensure that all information related to school and parent programs, meetings, and other activities is posted on the school's website, posted on the school's marquee as well as robocalls.
- Conduct Choice 1 APTT meetings on strategies for parents to use at home to support student academic success. Build partnerships with parents to increase family engagement.
- Partner with Head Start and Early Learning programs by conducting joint staff meetings for parents and sending school information about parent engagement activities to help prepare parents and their child for kindergarten and improve school transition.
- Share information through conferences and on the website for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- Communicate with all families and the community on a regular basis regarding school-wide events and activities, through phone messages, social media, and flyers.
- Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental engagement.
- Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- Collaborate with the community to improve awareness and increase participation of the activities and events listed in the school parent and family engagement plan.

## Parent Engagement Standards

West Manor Elementary School adopted the National PTA Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community.

These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power

## PTO & GO Team

West Manor Elementary School invites **ALL** parents are encouraged to join the Parent Teacher Organization (PTO) to share ideas and ways to involve other parents/guardians to build partnerships with school, families, and the community. The team will meet during the school year and parents may also submit their ideas or suggestions during all activities and meetings as well as through our parent surveys and website.

If you would like to learn more about the Title I Family Engagement Committee, complete the form and leave it in the Front Office or contact:

Kimberly Linsey, Parent Liaison  
404-802-3350

[kimberly.linsey@atlanta.k12.ga.us](mailto:kimberly.linsey@atlanta.k12.ga.us)

## Family Engagement Committees: GO Team & PTO

- Yes, I am excited about joining the PTO
- Yes, please contact me so I can learn more about the PTO
- Yes, please contact me so I can learn more about the GO Team
- Yes, this sounds like a great idea, please keep me posted about future meetings

**Please print...**

Name: \_\_\_\_\_

Child's Name and Grade: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Best time to contact me: \_\_\_\_\_

## Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office.

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Please provide your contact information if you would like someone to contact you.

Name: \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address: \_\_\_\_\_