



## 2014-2015 School-year

### I. General Requirements

- A. Beecher Hills Elementary School (BHES) has a parental involvement policy that applies to all its students' parents and guardians.
- B. In addition, Atlanta Public Schools (APS) has a school district-level parental involvement policy that applies to all its parents and guardians of students in the district.
- C. If parents of participating children are not satisfied with the contents of the APS plan or the school wide program plan, then parents may submit written comments and recommend changes to either or both of these plans.

### II. Written Policy

- A. BHES shall hold an annual Title I Review meeting for all parents of participating children to inform them of the school's participation and explain its requirements and their right to be involved. All parents of participating students will be invited to an annual meeting at a convenient time for them at the school to explain the program and activities, provided though Title I, federal guidelines, and the role of all parents in the education of their children. Parental input will also be solicited concerning the means by which the school and parents can form a partnership to achieve the program's objectives.

- B. BHES shall offer flexible meetings. Parent meetings shall be offered as early as 7:30 A.M. and as late as 6:30 P.M. to afford parents the opportunity to attend, according to their home and work schedules. These meetings will be promoted through a variety of communication tools in an effort to inform all parents.

- C. BHES shall involve parents, in an organized, ongoing and timely way, in the planning, review, and improvements of the parental involvement program and the joint development of the school wide program plan.

All parents shall be organized to meet on a regular scheduled basis to work with the school in the planning, review and improvement of the parental involvement program and to give input in the development of the total school program plan. The primary parent organization is called the Beecher Hills Elementary PTA. The Local School Council is also available for parental involvement.

- D. BHES shall provide parents with timely information about school events. When parental involvement is expected, the school shall strive for a minimum of two weeks' advance notice and a reminder notice 2 days before the event.

Beecher Hills Elementary School shall provide the following program information to parents by way of

- |                       |                            |                  |
|-----------------------|----------------------------|------------------|
| - Printed Notices     | - APS school website       | - Flyers         |
| - Email               | - Brochures or Newsletters | - Facebook       |
| - Telephone Calls     | - Calendar of Events       | - Twitter        |
| - Automated Messenger | - Text Messaging           | - school marquee |

- E. BHES shall provide school performance profiles that show school progress toward meeting the state's challenging performance standards and provide individual student results and interpretation of results to parents.

Beecher Hills Elementary School may disseminate assessment data in any of the following ways:

- |                                |   |                        |
|--------------------------------|---|------------------------|
| - PTA General Meetings         | - Individual parent-teacher conferences | - Small group meetings |
| - Send results home by student | - Mail results to homes                 | - Grade-level meetings |

- F. BHES shall explain curriculum, the forms of assessment, and proficiency levels that students are expected to meet. Grade level meetings shall be held once per semester to acquaint parents with curriculum, classroom standards, expectations, homework policy, assessment, and proficiency levels that students are expected to achieve. Parents shall be informed through conferences of their child's progress and notified according to the Atlanta Public Schools' calendar of the need for the child to be retained or promoted. Parents are encouraged to regularly access student grades and attendance records online through the Infinite Campus parent portal.

- G. BHES shall provide opportunities through the local school council for regular meetings to formulate suggestions, share experiences with other parents, and participate, as appropriate, in decisions relating to the education of their children.
- H. **BHES parents are expected to volunteer a minimum of 20 hours per school year.** This is an average of 2 hours per month for the 10 month school term. Several opportunities exist beyond the classroom. All volunteers entering the building are required to sign in and out at with the main office where a list of volunteer roles may be found.

### **III. Shared Responsibility for High Student Performance**

- A. BHES receives Title I services and develops, in conformity with Title I regulations, a school-parent compact that outlines how parents, the entire school staff, and the students will share the responsibility for improved student achievement. In addition, the compact outlines the means by which the school and parents will develop a partnership to help children achieve the high standards set by the state and district.
- B. School-Parent Compacts--Each compact shall describe the school's responsibility to provide high- quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the state's student performance standards, and the ways in which each parent will be responsible for supporting their children's learning. This includes monitoring attendance, homework and project completion; being a positive role model, volunteering, attending parent workshops and parent-teacher conferences, and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.

#### **1. School's Role**

BHES has the responsibility to teach all children and to include parents in reinforcing and enhancing the high quality of curriculum and instruction to meet the state's student performance standards in the following ways:

- a. Train parents to assist and monitor homework.
- b. Provide new parent orientation and work with PTA to provide parent-staff team building opportunities.
- c. Provide information, training, materials and accountability of both home and school for the following:
  - i. Stages of child growth and development
  - ii. State Performance Standards
  - iii. Homework and Discipline Policy of child's teacher
  - iv. School and district handbooks, bulletins, newsletters, compacts, and contact information
  - v. Student Academic Profiles
- d. Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - i. parent-teacher conferences, at least semi-annually, during which the compact shall be discussed as the compact relates to the individual child's achievement
  - ii. biweekly, quarterly and semester reports to parents on their children's progress; and
  - iii. reasonable access to staff.

#### **2. Home's Role**

- a. Each parent will be responsible for supporting their child's learning by reading and being accountable for district and school procedures and rules as found in relevant handbooks, bulletins, newsletters, compacts and by adapting similar rules at home.
- b. Parents are encouraged to serve on committees, to be active in parent led organizations, to participate in decision-making opportunities, and to provide teachers with relevant data about their children.
- c. Parents are responsible for making the home an extension of school by:
  - i. Modeling reading
  - ii. Providing a place, materials, and supplies for homework
  - iii. Providing opportunities for two-way conversations
  - iv. Being good listeners
- d. Parents are to communicate with teachers on an ongoing basis through
  - i. Parent-teacher conferences, at least quarterly, during which the compact shall be discussed as it relates to the individual child's achievement;
  - ii. Feedback from parents on their child's progress reports;
  - iii. Observing, volunteering and participating in their child's classroom activities; and
  - iv. Scheduled conferences and avoiding interruption of instructional time.