

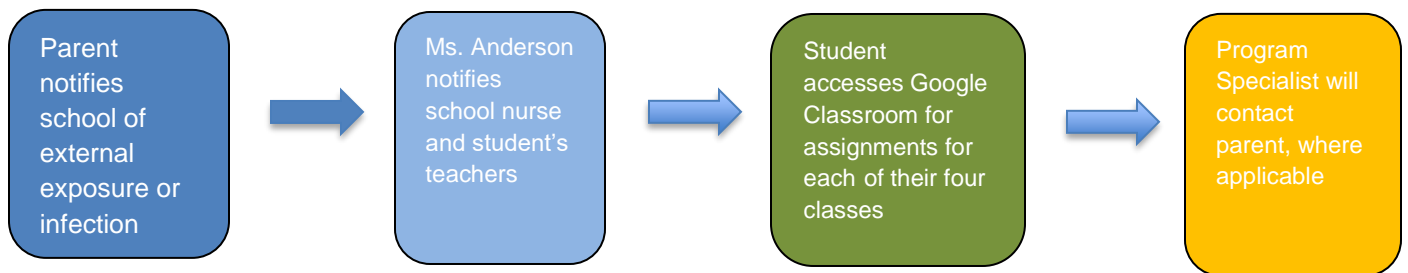


**Booker T. Washington High School
Quarantined Legacy Builders
Virtual Instructional Plan 2021-2022**

This Virtual Instructional Learning Plan outlines our process for continuing instruction in a virtual setting in the event your scholar has to quarantine/isolate due to COVID-19 exposure or infection. Our plan is based on the APS Quarantine Instructional Guidance.

Quarantined/Isolated Scholars

- For all COVID-19 exposures or infections confirmed by an external agency the parent/guardian should call Ms. Anderson, Attendance Clerk at 404-802-4627. This will serve as your official notification to the school.
- The school nurse will be notified and will reach out to the parent/guardian. It is essential that the school has accurate contact information on file.
- Once your scholar has been quarantined/isolated, Ms. Anderson will email your legacy builder's teachers to inform them the student will be working virtually.
- To ensure the continuation of ESOL, Special Education, SST and 504 services, Ms. Williams-Garner (ESOL), Ms. Wright (Special Education), and/or Ms. Burroughs (RTI/SST/504) will also be notified and be in contact with you.



Please note: When COVID-19 exposure or infection is discovered at the school, the nurse will make contact with the parent/guardian with quarantine or isolation guidelines. The process will then follow as noted above.



Internet Access:

- All students have been issued a Chromebook under the Atlanta Public School's 1:1 technology program. If your student has not received a Chromebook please contact Media Specialist Mrs. Shanks at 404-802-4636 or jjsmith@apsk12.org.
- If you need a hotspot to access the internet, please contact the school's technology contact Media Specialist Mrs. Shanks at 404-802-4636 or jjsmith@apsk12.org. She will issue a hotspot to you.
- If we do not have a hotspot available at the school, Mrs. Shanks will contact APS Technology support to retrieve one for you. There is only one hotspot per household.

Virtual Instruction for Quarantined Legacy Builders:

- All students have been provided with their teachers' Google Classroom codes. Students work periodically from Google Classroom while in-person and are familiar with the platform.
- Students may use the email function in My Backpack to email their teachers with any questions or concerns that they have.
- Students may request Zoom tutorial sessions with their teachers while out for quarantine or isolation. The tutorial session may take place during the teacher's planning period (if available) or during the teacher's after school tutorial time.
- You can access the [Parent Digital Resources Handbook](#) if you need assistance with accessing virtual learning resources.

****ESOL, Special Education and SST/504:***

- ESOL, Special Education and SST/504 specialists will be available to meet with legacy builders via Zoom to ensure they are providing services as needed.

****Counselors & Social Worker:***

- The counselors and social worker are available to meet with students as needed. Contact information is below:
 - Dr. Clark, Class of 2025 – erica.clark@apsk12.org or 404-802-4645
 - Ms. Watkins, Class of 2024 & Class of 2023 (A-K) – janet.watkins@apsk12.org or 404-802-4658
 - Dr. Prater, Class of 2022 & Class of 2023 (L-Z) – dprater@apsk12.org or 404-802-4684
 - Mr. Brown, Social Worker – masakela.brown@apsk212.org or 404-802-4632

Completing Assignments:

- Your scholar's teachers will list the directions for assignments and any resources needed to complete the assignments in Google Classroom including supporting videos and links so your scholar has full access and necessary support to complete assignments with quality.
- If your legacy builder has not completed assignments in Google Classroom within 3 days, the teacher will contact you for your assistance. If your legacy builder needs additional support, please contact their teacher.



- If your legacy builder is quarantined/isolated for more than 5 school days, the teacher will check in with them to provide any assistance needed.
- If your legacy builder is sick and unable to complete the assignments, additional time will be allowed to complete assignments once he/she is feeling better. Please be sure to contact their teacher and/or Ms. Anderson at 404-802-4627 if your child is ill.



Academic apps: myBackpack

Although there are multiple apps provided in MyBackpack, our teachers will also likely use the identified apps below, as they allow your scholar to access instructional videos/lessons prior to completing assignments. Additionally, some courses use software specifically designed for the course. Teachers have directions on how to access software that they use in their courses posted in their Google Classroom.

- Nearpod
- USA Testprep
- Read 180
- Math 180
- Problem-attic
- Edgenuity
- Gizmos
- All In Learning
- Ck12

Important Websites:

Booker T. Washington High School – www.atlantapublicschools.us/btw

Infinite Campus Parent Portal - <https://www.atlantapublicschools.us/Page/63713>