**Teacher Appreciation Grant Proposal**

 **Introduction**

In keeping with Burgess-Peterson Academy high expectations and Standards as it relates to the Five-Star Program based on the five tenets of **High Student Achievement, Accountability for Student Learning, A warm and Caring Environment, Innovative Programming and Community Involvement,** the PTA is committed to doing all they can to provide resources to assist teachers in implementing the Core Curriculum. Therefore, the PTA has allocated approximately $2000.00 - $2500.00 for teacher grants.

 **Timeline**

* Guidelines presented to teachers on October 28, 2014
* Teachers submit Grant Proposal Application on December 12, 2014
* The grant committee will review grant proposals the week of December 15-19 and make recommendations to the Executive Committee
* Final vote by the EC on January 20, 2015
* Grant committee will make purchases on behalf of the teachers during January 21st - 30th
* PTA will make the presentations to teachers on February 24, 2015
* Individual teachers $100.00 - $200.00
* Grade levels $300.00 - $500.00

**Burgess-Peterson Academy**

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 **September 2014 BPA:PTA**

TEACHER APPRECIATION GRANT APPLICATION

1. Project Summary

Describe the summary of the project including the project goals and objectives. How is your project in alignment with the schools’ five star plan? What is the need for your project? What population will it serve? The summary should be no more than one page.

2. Problem Statement

Describe the reason for your project. What problem is this going to solve? Include any research, needs assessments or student data to validate your problem statement.

3. Mission, Goals, and Objectives

What is your mission statement for your project and how does it relate to the schools’ five star plan? List the goals and objectives for your project.

4. Project Description

Describe the project and provide information on how it will be implemented using innovative teaching that focuses on student engagement and active learning including technology.

a. What will happen?

b. How will it happen? (Method/Strategy)

c. When will it happen?

d. What is your timeline?

e. How many students will be involved?

f. What will be the result or benefit to students?

5. Itemized Budget

Give a line item description of what you are requesting to be funded including the amount of each item and the project total.

6. Evaluation Plan

How will you evaluate your project? Your evaluation should be measurable and linked to your goals and objectives.