



Cascade Elementary School
 2326 Venetian Drive
 Atlanta, GA 30311
Ms. Tiffany B. Momon
 Principal
 Phone: 404-802-8100
 Fax: 404-802-8147
 tmomon@atlanta.k12.ga.us

July 27, 2020

Greetings Tenacious **Tigers**,

Welcome to the start of the 2020-2021 school year! It seems surreal that we have not seen each other face to face since March 13, 2020. I hope that you made the best of your summer even during times of uncertainty. It is good to finally say, that we made it through this summer. It gives me great pleasure to know that we will be working together as a Fabulous Team of Educators. As we embark on the opening of a new school year, it will be one like never before; virtually! We have 10 new staff members joining us on this new journey. All of whom are more than prepared and capable to do the work that is necessary to continue to **Grow Cascade from Good to Great!** Please help me welcome them to our Cascade Elementary School Family.

All staff will be required to Kronos in no later than 8:00am during pre-planning. Our Welcome Back Meeting will begin promptly at 8:30am on August 3, 2020. Staff members may report to their classroom/office spaces for the meeting or may join virtually from your in-home classrooms. *Staff members that plan to report to the school for the welcome back meeting and lunch should notify me or Mr. Ruffin no later than July 29th.* Those persons entering the building will be subject to a temperature check and required to wear a mask. Entry of the building will be from the main entrance side only. Those individuals should report to their 2019-2020 room assignments to virtually attend the meeting. Classroom movements for the 2020-2021 school year will not occur until the week of August 10th. Please note **staff members cannot be accompanied by anyone else at any time.** In addition, all returning K-2 teachers are asked to report to the school on August 3rd between 12:00-1:30 pm to gather and pack their previous year students' personal items in preparation for distribution of items to the parents of those students on August 6th. Subsequently, all returning 3-5 teachers are asked to do the same from 12:00-1:30 pm on August 4th. *If you would like to volunteer to help distribute student items on August 6th and 7th, please notify Mr. Ruffin no later than August 3rd.* This action is necessary in order for us to properly close out the 2019-2020 school year and is a part of the end of the year proposal for the reopening plan for our district.

The pre-planning agenda for Monday, August 3rd is below.

Time	Activity
8:00 AM	Report Time
8:30-10:30 AM	Welcome Back Staff Meeting (Zoom Link will be included in the calendar invite on July 30th.)
11:00-12:00 PM	Lunch (in your PERSONAL area)-Provided (Please RSVP by July 29th)
12:00-2:30 PM	Student Closeout (K-2 in individual classes)

The agendas for the pre-planning period will be provided to you in its entirety as an attachment when you receive your meeting invitation on Thursday July 30th.

This is going to be a school year that we will never forget, yet a rewarding experience all at the same time. I am looking forward to nothing but greatness from a team of professionals who are already **GREAT** individuals. We are **#TigerStrong!**

Sincerely,
 Tiffany B. Momon
 Tiffany Barron Momon, Principal
 Cascade Elementary School