

School Closure Registration/Re-registration Information

Parents trying to update student demographics in grades K-12 or complete **re-registration** in grades K, 6th and 9th should utilize **option (A)** listed below. Re-registration applications completed through Parent Portal will be processed by school level registration and records personnel. Students **new** to the APS school district should utilize **option (B)** and complete an online application during our COVID -19 closure. Once the parent completes the new student online application for the 19-20SY, I will notify you via email when the student has been added to your school and is ready for scheduling. If you need to ask questions, please don't hesitate to contact me directly via my cell @ 678-768-8166.

(A)Current APS Student Re-Registration

Census Demographic Reports and Forms were recently sent home with all students to allow parents to update addresses and contact information for SY2020-21. Due to the District's closure as a result of COVID-19, there are two alternative ways that parents can plan to complete re-registration for SY2020-21:

****The new deadline for registration staff to have all addresses updated in Infinite Campus is **May 1st****

1. **Parents can complete re-registration via their Infinite Campus Parent Portal account** (Parents may upload documents with this option)
Visit our [Infinite Campus Parent Portal Help Page](#) for instructions on how to:
 - [Complete Student Enrollment Verification Through Parent Portal \(Current Students Only\)](#)
 - Set-up Parent Portal Account
2. **Upon re-opening of APS Schools and District offices, additional timeframes will be established for parents to return census forms and proof of residency documents.**

(B) New Student Enrollment (Never Attended an APS School)

- Families new to the APS district can complete enrollment online throughout the district closure: <https://www.atlantapublicschools.us/enrollment>.
- Pending enrollments will be finalized centrally by the Office of Student Assignment & Records.
- School registration staff will receive a notification from the Central Registrar regarding completed enrollments for their school. School-based registration staff are responsible for working with administration to provide virtual classes/distance learning to the new student.
- For any questions, contact the Office of Student Assignment at studentassignment@apsk12.org or (404) 802-2233.